

Semi-Annual Audit Recovery Report

In the *Schools and Libraries Fifth Order*,¹ the Federal Communications Commission (FCC or Commission), directed the Universal Service Administrative Company (USAC) to “submit a report to the Commission on a semi-annual basis summarizing the status of all outstanding audit findings. To the extent findings cannot be resolved within six months; USAC shall describe the status of its efforts, and provide a projected timeframe for completion.”² This report summarizes outstanding audit-related recoveries as of August 30, 2013 and consists of this three-page descriptive narrative and the attached spreadsheet.

Process for Seeking Recovery of Funds

The process for seeking recovery based on audit finding(s) is comprised of the following stages:

1. After reviewing an audit report, USAC management may determine that additional outreach is necessary and may contact the applicant and/or service provider, depending on the nature of the audit findings. In general, USAC management will only contact the applicant and/or service provider if: (1) the party responsible for the rule violation was not given an opportunity to respond to findings during the audit or did not have adequate time to respond to the findings, (2) the findings are complex and further explanation is warranted, or (3) it is unclear whether program rules have been violated. If contacted, the applicant and/or service provider may submit written documentation or provide a verbal response, depending on what information is needed.
2. Within 30 days of the USAC Board of Directors deeming an audit report final or USAC completing any additional outreach, USAC issues a Notification of Commitment Adjustment Letter or Notification of Recovery of Improperly Disbursed Funds Letter (collectively, “Notification Letter”), to the applicant and/or service provider, as appropriate.
3. If the applicant and/or service provider does not appeal the Notification Letter within 60 days of the date the letter is sent, USAC issues the First Demand Payment Letter on the 61st day and notifies the applicant and/or service provider (whichever party is determined to be responsible for the rule violations) that USAC intends to seek recovery.
4. If the applicant and/or service provider does not respond to the First Demand Payment Letter, or does not make satisfactory arrangements to repay the funds within 30 days of the date of the First Demand Payment Letter, a Second Demand Payment Letter is sent and the Red Light rule is activated for that

¹ See *Schools and Libraries Universal Service Support Mechanism*, CC Docket No. 02-6, Fifth Report and Order, 19 FCC Rcd 15808 (2004) (*Schools and Libraries Fifth Order*).

² *Id.* at ¶ 77.

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applicant and/or service provider.³ The Commission allows applicants and/or service providers to enter into payment plan arrangements with USAC to pay the recovery amount.⁴ If the applicant and/or service provider does not respond to the Second Demand Payment Letter, or does not make satisfactory arrangements to repay the funds within 60 days of the date of the Second Demand Payment Letter, USAC will advise the Commission of that fact, and the debt will be transferred pursuant to the provisions of the Debt Collection Improvement Act (DCIA).⁵

5. If an appeal is filed with USAC or an appeal and/or request for waiver is filed with the Commission, the recovery process is held in abeyance pending resolution of the appeal/waiver request.

In the absence of an appeal, request for waiver, or direction from the Commission to hold the process in abeyance, the total elapsed time from issuance of the Notification Letter to final collection by USAC or transfer of the debt pursuant to the provisions of DCIA is approximately five months.

Description of Audit Findings Outstanding for More Than Six Months

The recoveries based on audit findings that have been outstanding for more than six months fall into the following four categories:

- There are 45 beneficiary audits older than six months with a potential recovery of \$13,086,655 for which Notification Letters have not been issued because USAC is working with Commission staff to determine whether the rule violations warrant recovery of funds consistent with the *Schools and Libraries Fifth Order*. All other audit findings older than six months have either been cleared or have resulted in the issuance of a Notification Letter to either the applicant and/or service provider, as appropriate, and as explained in further detail below.
- For certain audit findings, the recovery process has been ongoing for more than six months because the applicant and/or service provider appealed the recovery determination to USAC and/or requested a waiver regarding USAC's recovery determination to the Commission. The recovery process was held in abeyance pending USAC's and/or the Commission's decision on the appeal. USAC and/or the Commission have since decided the appeal, and so the recovery process has resumed.
 - The recovery process is being held in abeyance for 3 beneficiary audits with a potential recovery amount of \$1,225,208 because the applicant

³ In the *Schools and Libraries Fifth Order*, the Commission amended its rules "to bring all E-rate beneficiaries and service providers within the ambit of the red light rule." *Id.* at ¶ 42.

⁴ *Id.*

⁵ Debt Collection Improvement Act of 1996, Pub. L. No. 104-134, 110 Stat. 1321, 1358 1996) (codified at 31 U.S.C. §§ 3701 *et seq.*).

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and/or service provider has appealed USAC's recovery determination to USAC.

- The recovery process is being held in abeyance for 62 beneficiary audits with a potential recovery amount of \$24,033,815 because the applicant and/or service provider has appealed and/or requested a waiver regarding USAC's recovery determination to the Commission.
- To date, USAC has transferred \$7,374,992 relating to 28 audits to the Commission pursuant to the DCIA because neither the applicant, nor the service provider has repaid the funds to USAC or made satisfactory arrangements for payment of the debt. In April 2011, USAC was directed by Commission staff to cease formally transferring the outstanding debts pursuant to the DCIA because of issues the FCC was encountering while upgrading its financial system. In July 2012, the FCC partially lifted the suspension on DCIA transfers regarding USF contributions only and USAC Finance is continuing to work with Commission staff regarding removing the suspension on DCIA transfers related to Schools and Libraries Program recovery actions. In the meanwhile, USAC is continuing to process and track the delinquent debts and will formally transfer the debts when directed by Commission staff.
- The audit performed consistent with the Commission's *Puerto Rico Department of Education Order*⁶ covering Funding Years 1998 through 2000 was approved by the USAC Board of Directors and provided to Commission staff. In that Order, the Commission stated that it – rather than USAC – would review the results of that audit to determine any appropriate recovery actions.⁷ Consequently, although the audit has been deemed final for more than six months, recovery amounts that may be associated with this audit's results are not included on the attached spreadsheet.

⁶ *Federal-State Joint Board on Universal Service, Petition of the Puerto Rico Department of Education to Release Funds Associated with the Schools and Libraries Universal Service Support Mechanism for Years 2001 and 2002*, CC Docket No. 02-06, Order, 18 FCC Rcd 25417 (2003)(*Puerto Rico Department of Education Order*).

⁷ *See id.* at ¶¶ 2, 25.

**Universal Service Administrative Company
Semi-Annual Audit Recovery Report
Schools and Libraries Division
As of August 30, 2013**

Title	Funding Year											Grand Total		
	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008		2009	2010
Number of Audits Performed Per Fund Year	24	49	178	28	136	118	179	369	534	269	16	19	21	1940
Total Disbursed Amount Audited	\$ 170,279,326	\$ 252,765,504	\$ 634,677,890	\$ 68,398,088	\$ 416,381,096	\$ 347,956,709	\$ 125,580,819	\$ 306,146,585	\$ 424,539,535	\$ 162,789,880	\$ 804,058	\$ 3,448,608	\$ 7,547,428	\$ 2,921,315,527
TOTAL STAGES OF RECOVERY	\$ 997,704	\$ 9,824,738	\$ 20,802,512	\$ 29,012,954	\$ 28,181,257	\$ 15,055,292	\$ 20,306,491	\$ 53,887,229	\$ 58,961,603	\$ 34,771,192	\$ 6,997,239	\$ 988,455	\$ 6,787,816	\$ 286,574,482
\$ Recovered To Date	\$ 826,715	\$ 5,688,752	\$ 3,931,821	\$ 3,803,872	\$ 3,104,855	\$ 995,677	\$ 1,798,409	\$ 2,051,510	\$ 7,841,362	\$ 1,335,431	\$ 217,653	\$ 130,633	\$ 29,068	\$ 31,755,759
\$ Sent to OMD for Recovery	\$ 142,413	\$ 790,289	\$ 6,158,328	\$ 67,967	\$ 215,995									\$ 7,374,992
\$ Appeal Approved USAC			\$ 217,812	\$ 13,157,911	\$ 6,940,653	\$ 531,583	\$ 227,934	\$ 514,273	\$ 2,476,363	\$ 3,045,453	\$ 618	\$ 546,510		\$ 27,659,110
\$ Appeal Approved FCC		\$ 2,060,683	\$ 7,577,369	\$ 65,336	\$ 6,595,614	\$ 1,536,432	\$ 14,565,759	\$ 8,633,553	\$ 6,253,525	\$ 4,053,559				\$ 51,341,829
Balance Remaining (Stages of recovery)	\$ 28,576	\$ 1,285,014	\$ 2,917,183	\$ 11,917,869	\$ 11,324,140	\$ 11,991,600	\$ 3,714,388	\$ 42,687,892	\$ 42,390,353	\$ 26,336,748	\$ 6,778,968	\$ 311,312	\$ 6,758,748	\$ 168,442,792
\$ DeMinimis – No Recovery			\$ 776			\$ 479	\$ 276	\$ 164,639	\$ 60,544	\$ 848	\$ 37			\$ 227,599
# of Billed Entities			3			2	3	9	21	7	1			46
\$ Determined no recovery			\$ 125,051	\$ 1,989,986	\$ 1,724,786	\$ 10,433,365	\$ 584,110	\$ 39,693,964	\$ 36,378,559	\$ 23,630,876	\$ 6,569,238	\$ 13,064	\$ 520,308	\$ 121,663,307
# of Billed Entities			1	4	13	8	17	68	114	65	3	3	1	297
\$ Notification Letter (CAL) Pending		\$ 21,953	\$ 1,412,828	\$ 3,297,836	\$ 7,586,582	\$ 9,366	\$ 690,051		\$ 14,991	\$ 53,050		\$ 2,510	\$ 5,992,099	\$ 19,081,264
# of Billed Entities		2	4	2	28	2	5		2	1		1	2	49
\$ Notification Letter (CAL) Issued				\$ 2,164,956			\$ 118,046							\$ 2,283,002
# of Billed Entities				1			1							2
\$ 1st Demand Letter Issued								\$ 31,832						\$ 31,832
# of Billed Entities								1						1
\$ 2nd Demand Letter and Red Light Issued		\$ 40,470	\$ 474,466	\$ 129,079	\$ 231,864	\$ 1,090,191		\$ 108,000	\$ 462,933					\$ 2,537,003
# of Billed Entities		1	2	1	1	1		1	2					9
\$ USAC Appeals Outstanding									\$ 716,491	\$ 338,585		\$ 170,132		\$ 1,225,208
# of Billed Entities									1	1		2		4
\$ FCC Appeal Outstanding	\$ 28,576	\$ 1,222,592	\$ 904,062	\$ 4,336,012	\$ 1,780,908	\$ 458,200	\$ 2,321,904	\$ 2,689,458	\$ 4,756,835	\$ 2,313,390	\$ 209,693	\$ 125,606	\$ 246,341	\$ 24,033,815
# of Billed Entities	2	7	5	4	1	2	3	15	22	10	3	2	3	79

The total number of audits performed includes audits that cover more than one year. These audit are reflected in each years's totals.

Under "Stages of Recovery" a particular recovery is shown only in its current stage as of August 30, 2013.

The total number of audits actually conducted is 1166