

E-RATE PRODUCTIVITY CENTER (EPC)

FILING THE FCC FORM 471-APPLICANTS REL 1.2

RELEASE 1.2 - JANUARY 2016

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Filing FCC Forms 471

Before you Begin

Before you start creating an FCC Form 471 in EPC, you should be familiar with the eligibility rules and filing procedures.

Purpose of FCC Form 471

The FCC Form 471 is filed to request discounts on eligible services for eligible schools, libraries, and consortia of those entities under the Schools and Libraries (E-rate) Program. Starting in Funding Year 2015, the FCC Form 471 must be completed online.

The FCC Form 471 must reference services that were competitively bid with an FCC Form 470 posted [in](#) the E-rate Productivity Center (EPC) for at least 28 days before the FCC Form 471 is filed, unless you are specifically exempted by FCC rules from the FCC Form 470 posting requirement. The 28-day waiting period begins after the FCC Form 470 is certified in EPC. This 28-day waiting period must occur before you may execute any contracts for contracted services, as applicable; before you select your service provider for tariffed or month-to-month services; and before you submit your certified FCC Form 471. It is possible that an FCC Form 470 posted in a prior funding year may be used where such a form resulted in a multi-year contract.

Who Must File

All participants are required to file a FCC Form 471 application. Specifically, every entity responsible for making payments directly to a service provider, the “billed entity,” must file an FCC Form 471 application. Even if several billed entities together file a single FCC Form 470, each billed entity must file a separate FCC Form 471. An entity that receives a bill, but does not make payments to the service provider on that bill, is not a billed entity, and therefore should not file an FCC Form 471 application.

Eligibility of schools

For purposes of the schools and libraries universal service support program, schools must meet the statutory definition of elementary and secondary schools found in the No Child Left Behind Act of 2001. This definition says that an elementary school is a non-profit institutional day or residential school, including a public elementary charter school that provides elementary education, as determined under state law.

Eligibility of libraries

Libraries must meet the statutory definition of library or library consortium found in the Library Services and Technology Act, and must be eligible for assistance from a state library administrative agency under that Act. A library includes: “(1) a public library; (2) a public elementary school or secondary school library; (3) an academic library; (4) a research library, which for the purposes of this definition means a library that: (i) makes publicly available library services and materials suitable for scholarly research and not otherwise available to the public; and (ii) is not an integral part of an institution of higher education; and (5) a private library, but only if the state in which such private library is located determines that the library should be considered a library for purposes of this definition.” A library's eligibility for universal service funding also depends on its funding as an independent entity. Only libraries whose budgets are completely separate from any schools’ (including, but not limited to, elementary and secondary schools, colleges, and universities) shall be eligible to receive discounted services under the universal service

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support mechanism. For example, an elementary school library would only be eligible to receive discounted services if its budget were completely separate from the elementary school. If its budget were not completely separate from the elementary school, the elementary school library would not be eligible for support independent from the school with which it is associated. Libraries operating as for-profit businesses shall not be eligible for discounts.

Eligibility of consortia and library consortia

A consortium is “any local, statewide, regional, or interstate cooperative association of schools and/or libraries eligible for E-rate Program support that seeks competitive bids for eligible services or funding for eligible services on behalf of some or all of its members.”

A library consortium is “any local, statewide, regional, or interstate cooperative association of libraries that provides for the systematic and effective coordination of the resources of school, public, academic, and special libraries and information centers, for improving services to the clientele of such libraries.”

When to File FCC Form 471

The FCC Form 471 must be filed during a specific application window each year. In general, the application filing window opens about six months before the start of the funding year and is open for about two and a half months. Applicants should check the [USAC website](http://www.usac.org/sl) (www.usac.org/sl), or contact the USAC Client Service Bureau (CSB) at 1-888-203-8100 to obtain the filing window dates.

The FCC Form 471 must be certified by 11:59 p.m. ET on or before the last day of the FCC Form 471 application filing window in order for the request to receive consideration as being filed inside the window. It is your responsibility to check the USAC website or contact CSB to obtain the announcement of the filing window dates.

NOTE: While the FCC Form 471 can be filed anytime during the application filing window. The filing of any FCC Form 471 *must* be done at least 28 days after the FCC Form 470 is posted, if one is required. The FCC Form 470 Receipt Notification Letter (RNL) will identify the earliest date – the Allowable Vendor Selection/Contract Date – on which you may choose a service provider and, if applicable, execute a contract, and sign and submit an FCC Form 471. The Allowable Vendor Selection/Contract Date will also be indicated on the FCC Form 470 posted in EPC.

All FCC Forms 471 certified by the close of the application filing window are considered as if they had arrived on the same day, and have priority over those submitted after the closing date of the window.

Where?

You must complete and submit the FCC Form 471 by filing the form online in the E-rate Productivity Center (EPC).

How Many FCC Forms 471 Should You File?

You may file more than one FCC Form 471 and, in fact, you must file separate applications for Category One (Data Transmission Services and Internet Access, and Voice Services) and Category Two (Internal Connections, Managed Internal Broadband Services, and/or Basic Maintenance of Internal Connections). This separation allows USAC to process applications more quickly. If there are questions about your application, a funding decision on the application may be delayed.

Assistance in Completing the FCC Form 471

There are several resources to guide you in completing this form. When you enter information in the USAC EPC portal, helper text is available for many fields.

You will be assisted in the process by step-by-step prompts when completing this form online. Applicants are also urged to consult the [FCC Form 471 Filing web page](#) of USAC's Schools and Libraries Program website for guidance in completing this form. Assistance is also available by contacting CSB via e-mail using the "Submit a Question" link on the USAC's Schools and Libraries Program website, or via toll-free telephone at 1-888-203-8100.

You may also contact the CSB using the **Contact Us** link in the USAC EPC portal, or by phone at 1-888-203-8100.

User Roles and Permissions

Only applicants and their consultants can file FCC Form 471. When you are added to the EPC system, you are given certain permissions regarding creating, editing, and certifying FCC Forms. The rights are provided on a form type basis; that is, you may have certain rights for the FCC Form 470 for your organization, but different rights with regards to the FCC Form 471. The following rights apply specifically to this form:

- **Full Rights:** These users can start, edit, and certify these forms.
- **Partial Rights:** These users can start and edit these forms; however, they are not able to certify the form. Once they have completed the entering all of the information in the form, it will be automatically routed to all of the full rights users in your organization so that the form can be certified.
- **View only Rights:** These users cannot start or edit a form, but can view the forms created by other users in the organization.

The account administrator for your organization can modify your permissions.

Filing an FCC Form 471 in EPC

NOTE: If you are a consultant user, you will be able to file for any organizations that have assigned you permissions to file forms on their behalf. If you are representing multiple organizations, you may have been given different permissions by the different organizations.

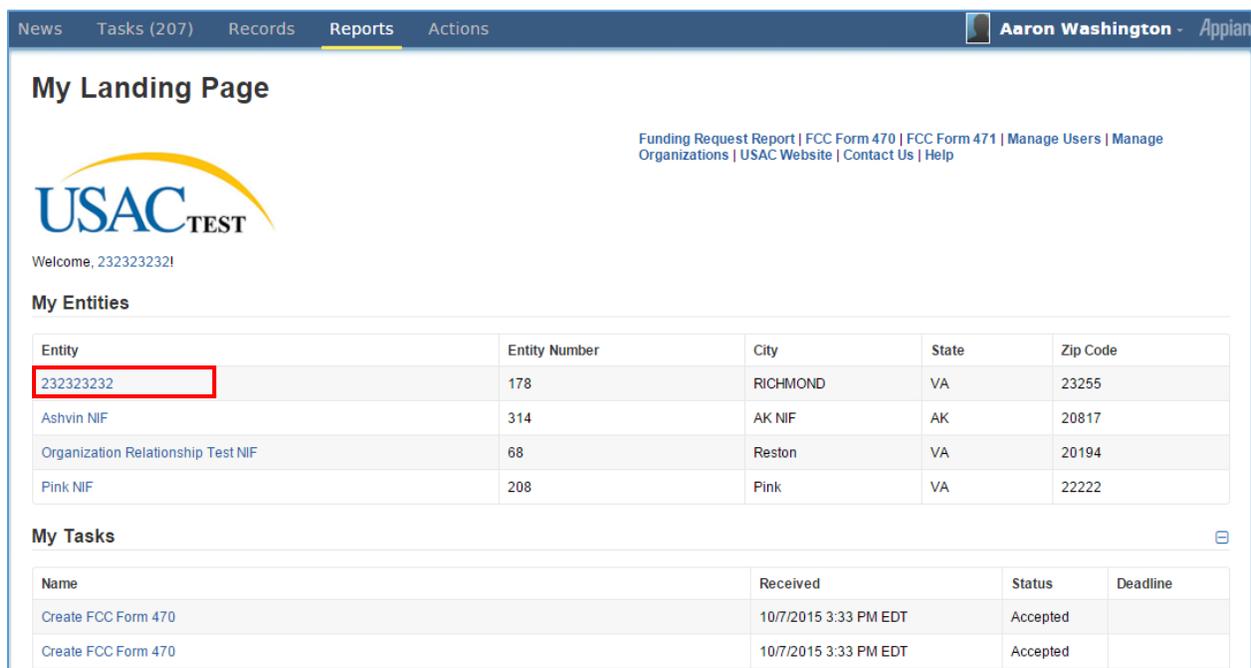
Prerequisites

Contracts

Before you begin your application, [enter any contracts](#) that you will be associating with Funding Request Numbers (FRNs) in your entity’s profile.

Entity Profile

Before you file an FCC Form 471, confirm and update the information in your applicant entity’s profile. The data in your entity profile is used to calculate your discounts in the EPC system.



My Landing Page

Funding Request Report | FCC Form 470 | FCC Form 471 | Manage Users | Manage Organizations | USAC Website | Contact Us | Help

USAC TEST

Welcome, 232323232!

My Entities

Entity	Entity Number	City	State	Zip Code
232323232	178	RICHMOND	VA	23255
Ashvin NIF	314	AK NIF	AK	20817
Organization Relationship Test NIF	68	Reston	VA	20194
Pink NIF	208	Pink	VA	22222

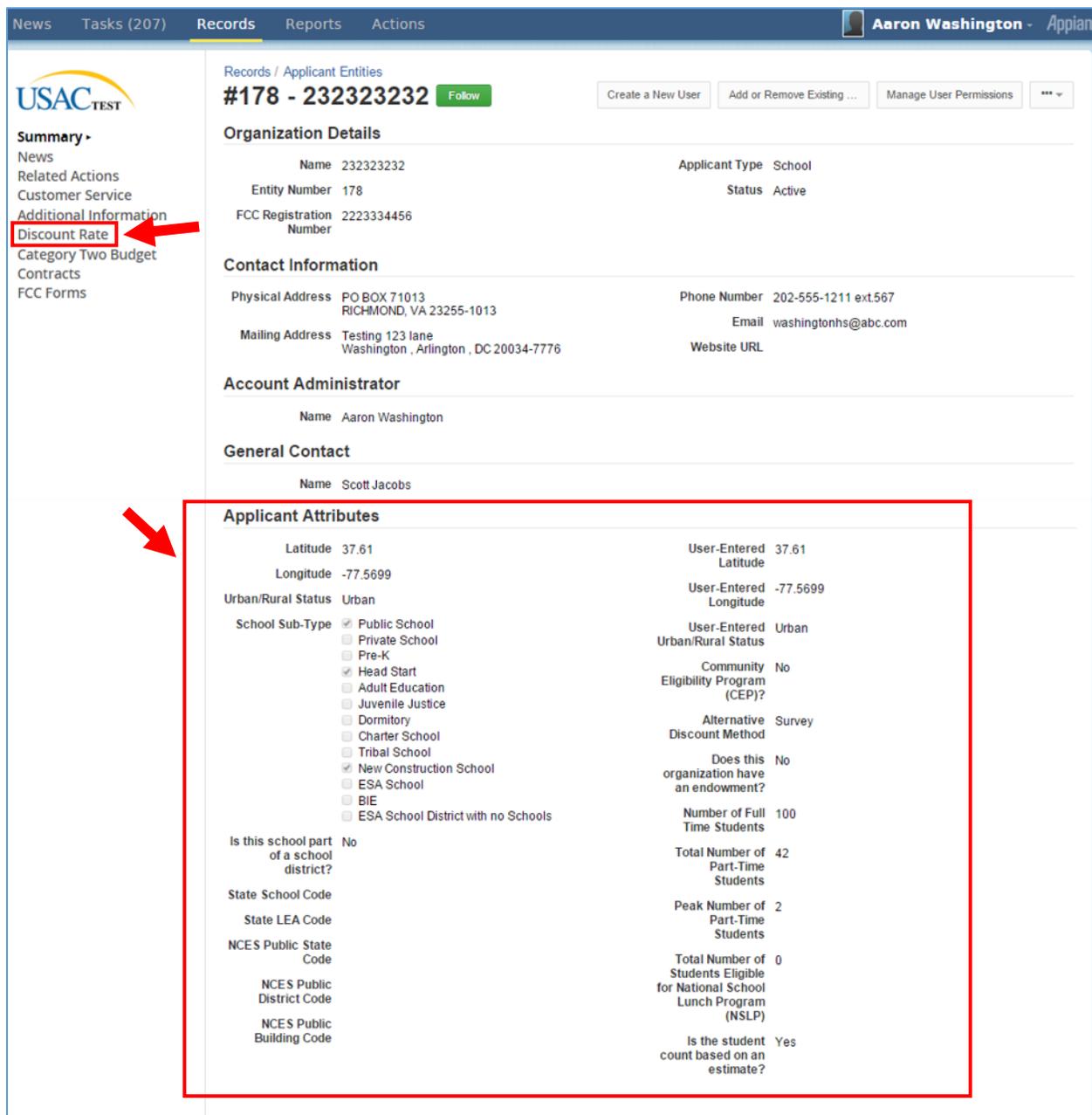
My Tasks

Name	Received	Status	Deadline
Create FCC Form 470	10/7/2015 3:33 PM EDT	Accepted	
Create FCC Form 470	10/7/2015 3:33 PM EDT	Accepted	

1. On your landing page, *locate* and *click* on the name of your organization. The organization dashboard opens.

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Dashboard



Records / Applicant Entities
#178 - 232323232 [Follow](#)

Organization Details

Name	232323232	Applicant Type	School
Entity Number	178	Status	Active
FCC Registration Number	2223334456		

Contact Information

Physical Address	PO BOX 71013 RICHMOND, VA 23255-1013	Phone Number	202-555-1211 ext.567
Mailing Address	Testing 123 lane Washington, Arlington, DC 20034-7776	Email	washingtonhs@abc.com
		Website URL	

Account Administrator

Name Aaron Washington

General Contact

Name Scott Jacobs

Applicant Attributes

Latitude	37.61	User-Entered Latitude	37.61
Longitude	-77.5699	User-Entered Longitude	-77.5699
Urban/Rural Status	Urban	User-Entered Urban/Rural Status	Urban
School Sub-Type	<input checked="" type="checkbox"/> Public School <input type="checkbox"/> Private School <input type="checkbox"/> Pre-K <input checked="" type="checkbox"/> Head Start <input type="checkbox"/> Adult Education <input type="checkbox"/> Juvenile Justice <input type="checkbox"/> Dormitory <input type="checkbox"/> Charter School <input type="checkbox"/> Tribal School <input checked="" type="checkbox"/> New Construction School <input type="checkbox"/> ESA School <input type="checkbox"/> BIE <input type="checkbox"/> ESA School District with no Schools	Community Eligibility Program (CEP)?	No
Is this school part of a school district?	No	Alternative Discount Method	Survey
State School Code		Does this organization have an endowment?	No
State LEA Code		Number of Full Time Students	100
NCES Public State Code		Total Number of Part-Time Students	42
NCES Public District Code		Peak Number of Part-Time Students	2
NCES Public Building Code		Total Number of Students Eligible for National School Lunch Program (NSLP)	0
		Is the student count based on an estimate?	Yes

2. Review the student population and urban/rural values.
3. Select the **Discount Rate** link from the side menu. The Requested Discount Rate information displays.

Filing the FCC Form 471-ApplicantS REL 1.2

Discount Rate

Records / Applicant Entities
#178 - 232323232 [Follow](#)

Requested Discount Rate - 232323232 (BEN: 178) - FY2016

This discount rate has not been approved for the current year

School Enrollment	School NSLP Count	School NSLP Percent	School Urban/Rural Status	Category One Discount Rate	Category Two Discount Rate	Voice Discount Rate
100	0	0%	Urban	20%	20%	0%

- Review the discount rate for your organization and then *click* the **Category Two Budget** link.

Category Two Budget

Records / Applicant Entities
#178 - 232323232 [Follow](#)

Category Two Budget Status

Budget Cycle Start 2015 Budget Cycle End 2020

BEN Name	BEN Number	C2 Budget Amount	C2 Committed Amount	Remaining Balance	Pending C2 Requested Amount
232323232	178	\$15,300.00	\$0.00	\$15,300.00	\$146,853.50

[Show Allocation Breakdown](#)

- Review your budget status information. *Click* the **Show Allocation Breakdown** button to view detailed information.

Allocation Breakdown

Category Two Budget Status

Budget Cycle Start 2015 Budget Cycle End 2020

BEN Name	BEN Number	C2 Budget Amount	C2 Committed Amount	Remaining Balance	Pending C2 Requested Amount
232323232	178	\$15,300.00	\$0.00	\$15,300.00	\$146,853.50

[Hide Allocation Breakdown](#)

FCC Form 471 Application Number	FRN Line Item Number	Funding Year	Pending C2 Requested Amount	C2 Committed Amount	C2 Commitment Status
161000139	1699000406.001	2016	\$0.00	\$0.00	
161000303	1699000879.001	2016	\$0.00	\$0.00	
161000539	1699001307.001	2016	\$0.00	\$0.00	
161000539	1699001308.001	2016	\$0.00	\$0.00	
161000745	1699001720.001	2016	\$0.00	\$0.00	

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Updating your Entity Profile

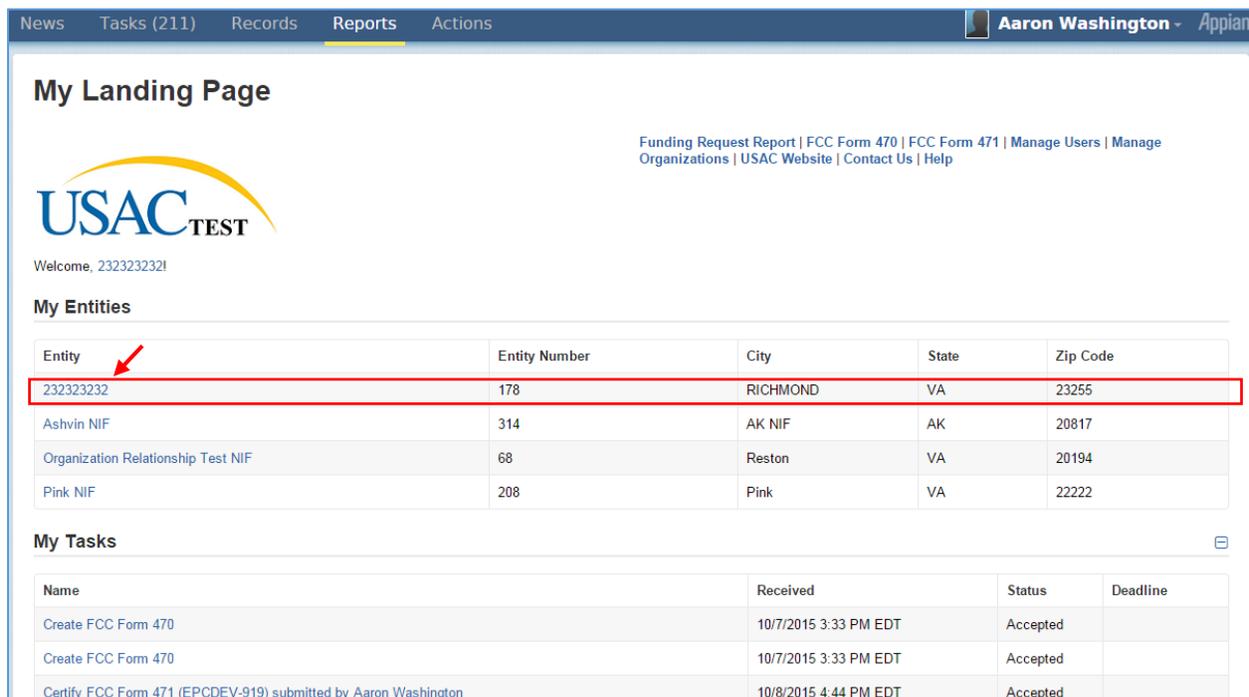
To make any changes to your entity profile:

1. *Click* the **Manage Organization** link from your landing page to access the organization profile.
2. *Select* from the following options if you do not have the Manage Organization function.
 - *Click* the **Contact Us** link located on your landing page or **Actions** tab to Create a Customer Service Case.
 - *Contact* the Client Service Bureau (CSB) directly at (888) 203-8100 for assistance.

Manage Contracts

You will associate contracts with your FRNs when you create your FCC Form 471. Use the **Manage Contracts** function to upload and edit contracts before you begin your application.

Landing Page



The screenshot shows the 'My Landing Page' interface. At the top, there are navigation tabs: News, Tasks (211), Records, Reports (selected), and Actions. The user's name 'Aaron Washington' and 'Appian' are visible in the top right. The main content area includes the USAC TEST logo, a welcome message 'Welcome, 2323232321', and a 'My Entities' section. The 'My Entities' table has the following data:

Entity	Entity Number	City	State	Zip Code
232323232	178	RICHMOND	VA	23255
Ashvin NIF	314	AK NIF	AK	20817
Organization Relationship Test NIF	68	Reston	VA	20194
Pink NIF	208	Pink	VA	22222

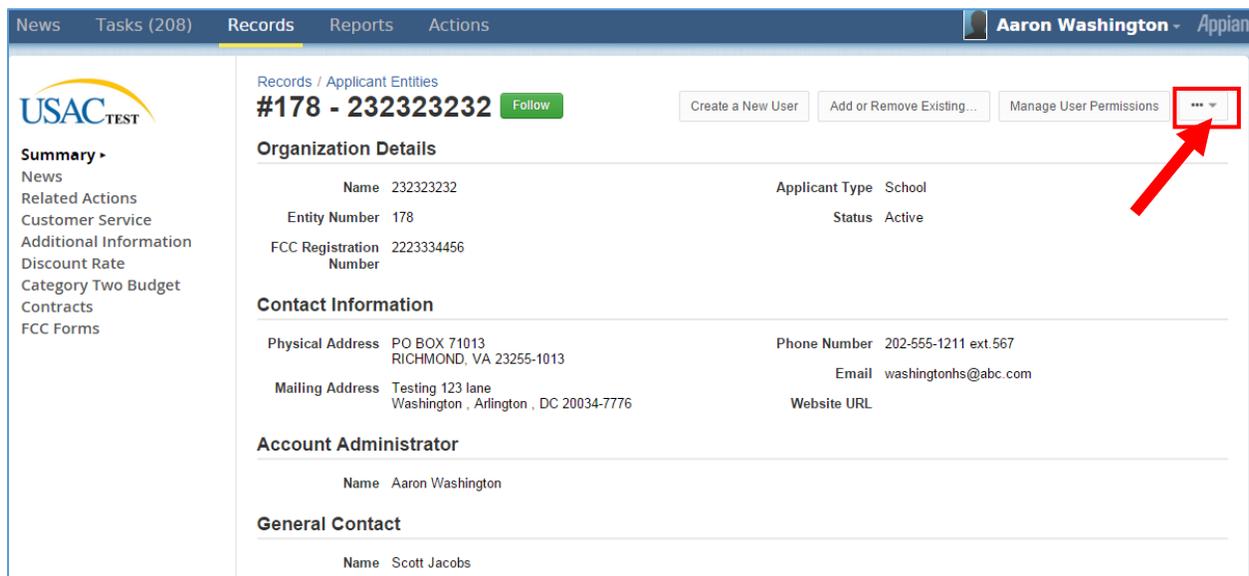
Below the 'My Entities' table is the 'My Tasks' section, which contains a table with the following data:

Name	Received	Status	Deadline
Create FCC Form 470	10/7/2015 3:33 PM EDT	Accepted	
Create FCC Form 470	10/7/2015 3:33 PM EDT	Accepted	
Certify FCC Form 471 (EPCDEV-919) submitted by Aaron Washington	10/8/2015 4:44 PM EDT	Accepted	

1. From your landing page, *locate* your organization from the **My Entities** section and then *click* the organization name link to display the organization dashboard.

Filing the FCC Form 471-ApplicantS REL 1.2

Organization Dashboard



News Tasks (208) **Records** Reports Actions Aaron Washington - Appian

Records / Applicant Entities
#178 - 232323232 Follow Create a New User Add or Remove Existing... Manage User Permissions ⋮

Organization Details

Name	232323232	Applicant Type	School
Entity Number	178	Status	Active
FCC Registration Number	2223334456		

Contact Information

Physical Address	PO BOX 71013 RICHMOND, VA 23255-1013	Phone Number	202-555-1211 ext.567
Mailing Address	Testing 123 lane Washington , Arlington , DC 20034-7776	Email	washingtonhs@abc.com
		Website URL	

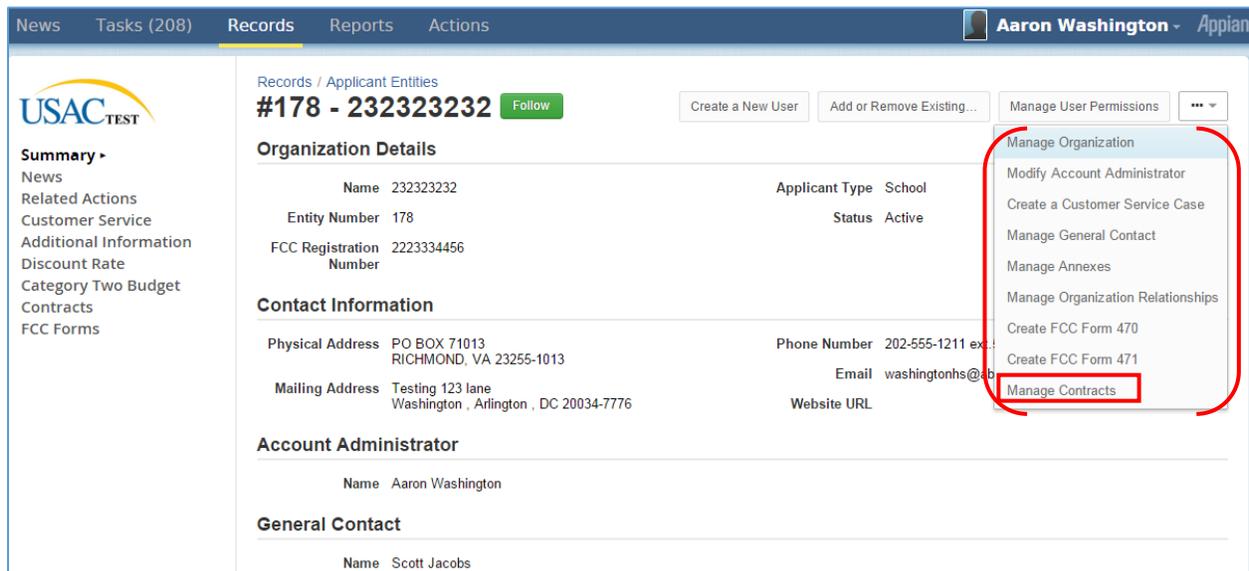
Account Administrator

Name Aaron Washington

General Contact

Name Scott Jacobs

2. Click the drop-down arrow to display additional options.



News Tasks (208) **Records** Reports Actions Aaron Washington - Appian

Records / Applicant Entities
#178 - 232323232 Follow Create a New User Add or Remove Existing... Manage User Permissions ⋮

Organization Details

Name	232323232	Applicant Type	School
Entity Number	178	Status	Active
FCC Registration Number	2223334456		

Contact Information

Physical Address	PO BOX 71013 RICHMOND, VA 23255-1013	Phone Number	202-555-1211 ext.567
Mailing Address	Testing 123 lane Washington , Arlington , DC 20034-7776	Email	washingtonhs@abc.com
		Website URL	

Account Administrator

Name Aaron Washington

General Contact

Name Scott Jacobs

- Manage Organization
- Modify Account Administrator
- Create a Customer Service Case
- Manage General Contact
- Manage Annexes
- Manage Organization Relationships
- Create FCC Form 470
- Create FCC Form 471
- Manage Contracts**

3. Click the **Manage Contracts** link. The **Manage Contracts** page displays.

Manage Contracts



Manage Contracts

Contracts - 232323232 (BEN: 178)

Use the dropdown to select the type of contract you would like to edit or remove. Click the Add a New Contract button at any time to create a new contract for your organization.

Contract Type: My Contract Drafts

My Contract Drafts
The grid below contains all of your draft contracts created for this organization.

- To edit a draft contract, select 1 contract from the grid and click the Edit button at the bottom of the form.
- To delete a draft contract, select up to 5 contracts from the grid and click the Delete button at the bottom of the form.

<input type="checkbox"/>	Contract ID	Contract Number	Contract Nickname	Created	Last Modified
<input type="checkbox"/>	556	072392	Kevin's Contract	12/21/2015 2:33 PM EST	12/21/2015 2:38 PM EST
<input type="checkbox"/>	554		Contract for US 855	12/21/2015 1:57 PM EST	12/21/2015 1:57 PM EST
<input type="checkbox"/>	492		test	11/23/2015 1:21 PM EST	11/23/2015 1:24 PM EST
<input type="checkbox"/>	44	673546	test	10/13/2015 9:51 AM EDT	10/13/2015 9:51 AM EDT
<input type="checkbox"/>	43	44325243	field not saving	10/13/2015 9:48 AM EDT	12/21/2015 2:28 PM EST

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Close
Add a New Contract
Edit
Delete

Edit or Remove Contracts

You can edit contracts that are still in the draft form.

News Tasks (208) **Records** Reports Actions
Aaron Washington - Appian



Manage Contracts

Contracts - 232323232 (BEN: 178)

Use the dropdown to select the type of contract you would like to edit or remove. Click the Add a New Contract button at any time to create a new contract for your organization.

Contract Type:
My Contract Drafts
Submitted Contracts
My Contract Drafts

My Contract Drafts
The grid below contains all of your draft contracts created for this organization.

- To edit a draft contract, select 1 contract from the grid and click the Edit button at the bottom of the form.
- To delete a draft contract, select up to 5 contracts from the grid and click the Delete button at the bottom of the form.

<input type="checkbox"/>	Contract ID	Contract Number	Contract Nickname	Created	Last Modified
<input type="checkbox"/>	556	072392	Kevin's Contract	12/21/2015 2:33 PM EST	12/21/2015 2:38 PM EST
<input checked="" type="checkbox"/>	554		Contract for US 855	12/21/2015 1:57 PM EST	12/21/2015 1:57 PM EST
<input type="checkbox"/>	492		test	11/23/2015 1:21 PM EST	11/23/2015 1:24 PM EST
<input type="checkbox"/>	44	673546	test	10/13/2015 9:51 AM EDT	10/13/2015 9:51 AM EDT
<input type="checkbox"/>	43	44325243	field not saving	10/13/2015 9:48 AM EDT	12/21/2015 2:28 PM EST

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Close
Add a New Contract
Edit
Delete

1. Select the draft and then *click* the **Edit** button to open it for editing.

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Manage Contracts

Contracts - 232323232 (BEN: 178)

Use the dropdown to select the type of contract you would like to edit or remove. Click the Add a New Contract button at any time to create a new contract for your organization.

Contract Type My Contract Drafts

My Contract Drafts
The grid below contains all of your draft contracts created for this organization.

- To edit a draft contract, select 1 contract from the grid and click the Edit button at the bottom of the form.
- To delete a draft contract, select up to 5 contracts from the grid and click the Delete button at the bottom of the form.

<input checked="" type="checkbox"/>	Contract ID	Contract Number	Contract Nickname	Created	Last Modified
<input checked="" type="checkbox"/>	556	072392	Kevin's Contract	12/21/2015 2:33 PM EST	12/21/2015 2:38 PM EST
<input checked="" type="checkbox"/>	554		Contract for US 855	12/21/2015 1:57 PM EST	12/21/2015 1:57 PM EST
<input checked="" type="checkbox"/>	492		test	11/23/2015 1:21 PM EST	11/23/2015 1:24 PM EST
<input checked="" type="checkbox"/>	44	673546	test	10/13/2015 9:51 AM EDT	10/13/2015 9:51 AM EDT
<input checked="" type="checkbox"/>	43	44325243	field not saving	10/13/2015 9:48 AM EDT	12/21/2015 2:28 PM EST

Close
Add a New Contract
Edit
Delete

2. To delete up to five contracts at a time, *select* them from the list, then *click* the **Delete** button.

Add a New Contract

On the Manage Contracts page, you can add new contracts to your organization.



Manage Contracts

Contracts - 232323232 (BEN: 178)

Use the dropdown to select the type of contract you would like to edit or remove. Click the Add a New Contract button at any time to create a new contract for your organization.

Contract Type My Contract Drafts

My Contract Drafts
The grid below contains all of your draft contracts created for this organization.

- To edit a draft contract, select 1 contract from the grid and click the Edit button at the bottom of the form.
- To delete a draft contract, select up to 5 contracts from the grid and click the Delete button at the bottom of the form.

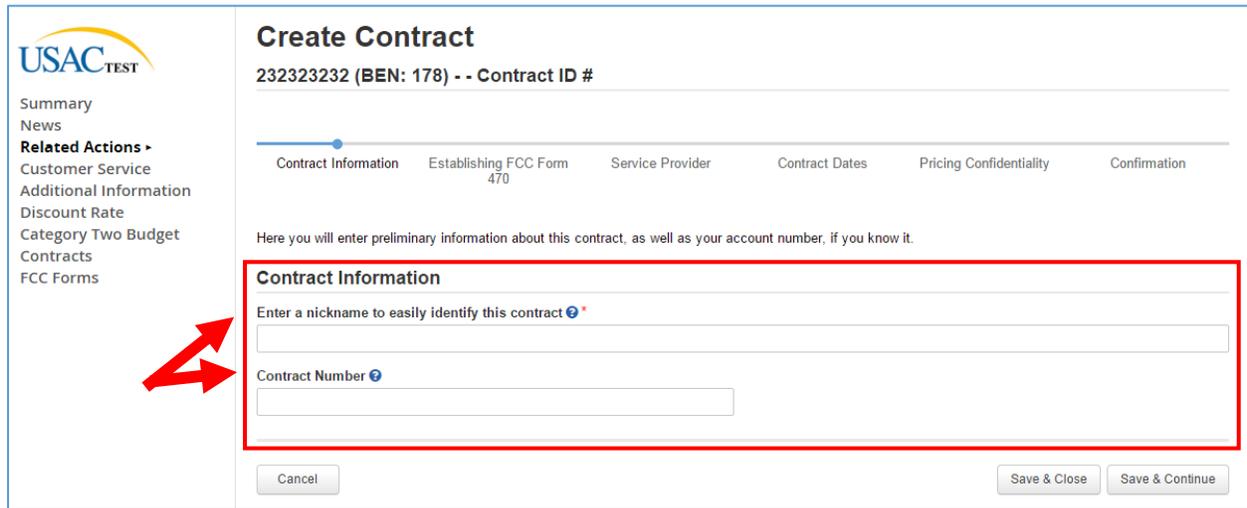
<input type="checkbox"/>	Contract ID	Contract Number	Contract Nickname	Created	Last Modified
<input type="checkbox"/>	556	072392	Kevin's Contract	12/21/2015 2:33 PM EST	12/21/2015 2:38 PM EST
<input type="checkbox"/>	554		Contract for US 855	12/21/2015 1:57 PM EST	12/21/2015 1:57 PM EST
<input type="checkbox"/>	492		test	11/23/2015 1:21 PM EST	11/23/2015 1:24 PM EST
<input type="checkbox"/>	44	673546	test	10/13/2015 9:51 AM EDT	10/13/2015 9:51 AM EDT
<input type="checkbox"/>	43	44325243	field not saving	10/13/2015 9:48 AM EDT	12/21/2015 2:28 PM EST

Close
Add a New Contract
Edit
Delete

1. *Click* **Add a New Contract** button.

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Create Contract



USAC TEST

Summary
News
Related Actions -
Customer Service
Additional Information
Discount Rate
Category Two Budget
Contracts
FCC Forms

Create Contract

232323232 (BEN: 178) - - Contract ID #

Contract Information Establishing FCC Form 470 Service Provider Contract Dates Pricing Confidentiality Confirmation

Here you will enter preliminary information about this contract, as well as your account number, if you know it.

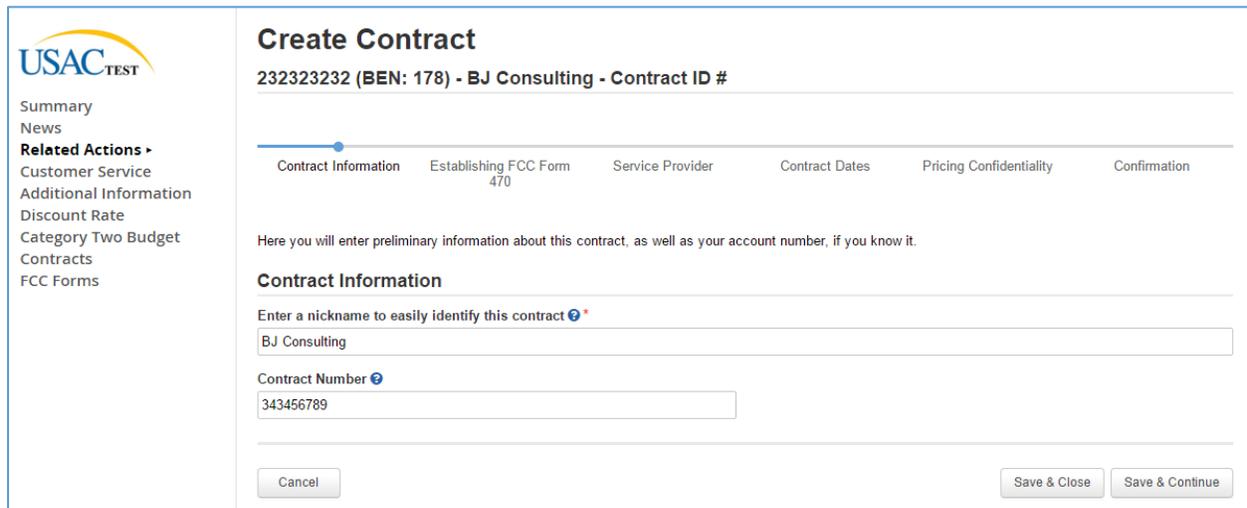
Contract Information

Enter a nickname to easily identify this contract  *

Contract Number 

Cancel Save & Close Save & Continue

2. Enter a nickname for the contract.
3. Enter the contract number.



USAC TEST

Summary
News
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Additional Information
Discount Rate
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Contracts
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Create Contract

232323232 (BEN: 178) - BJ Consulting - Contract ID #

Contract Information Establishing FCC Form 470 Service Provider Contract Dates Pricing Confidentiality Confirmation

Here you will enter preliminary information about this contract, as well as your account number, if you know it.

Contract Information

Enter a nickname to easily identify this contract  *

BJ Consulting

Contract Number 

343456789

Cancel Save & Close Save & Continue

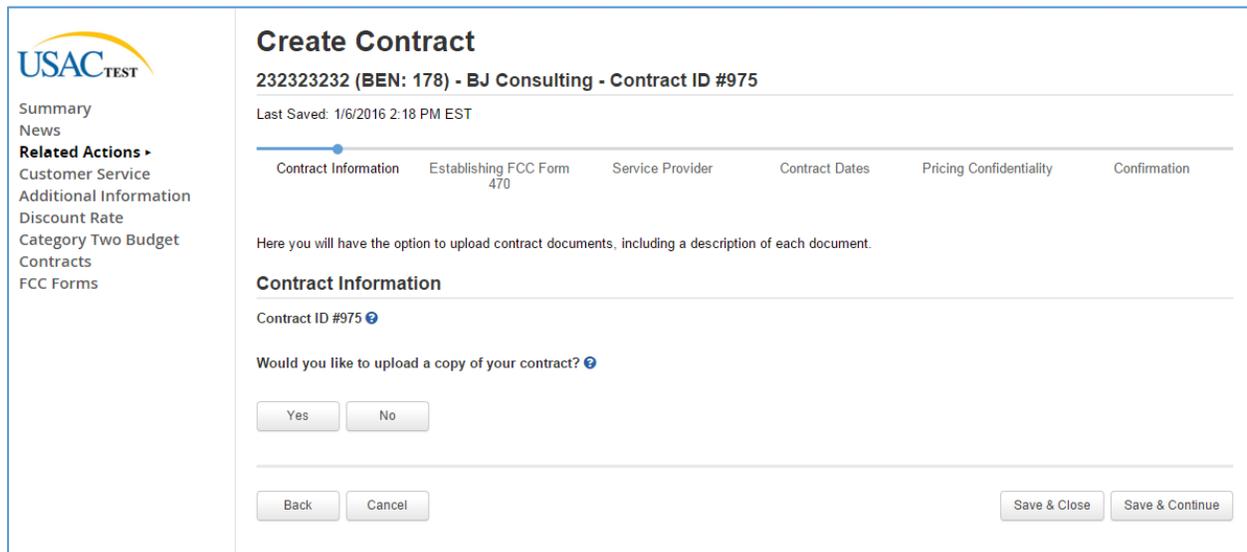
4. Select from the following options:
 - Click the **Cancel** button to void the process of adding a new contract.
 - Click **Save & Close** button to exit and return later.

NOTE: If you select **Save & Close** option to return to your draft contract, **select Manage Contracts** again, then **locate** your contract in your **My Contract Draft** list. **Click** the checkbox for the draft, and then **click Edit**.

- Click the **Save & Continue** button to proceed to the next page. The Create Contract page displays. See Step 5.

5. Select from the following options to create a contract:

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USAC TEST

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Create Contract

232323232 (BEN: 178) - BJ Consulting - Contract ID #975

Last Saved: 1/6/2016 2:18 PM EST

Contract Information Establishing FCC Form 470 Service Provider Contract Dates Pricing Confidentiality Confirmation

Here you will have the option to upload contract documents, including a description of each document.

Contract Information

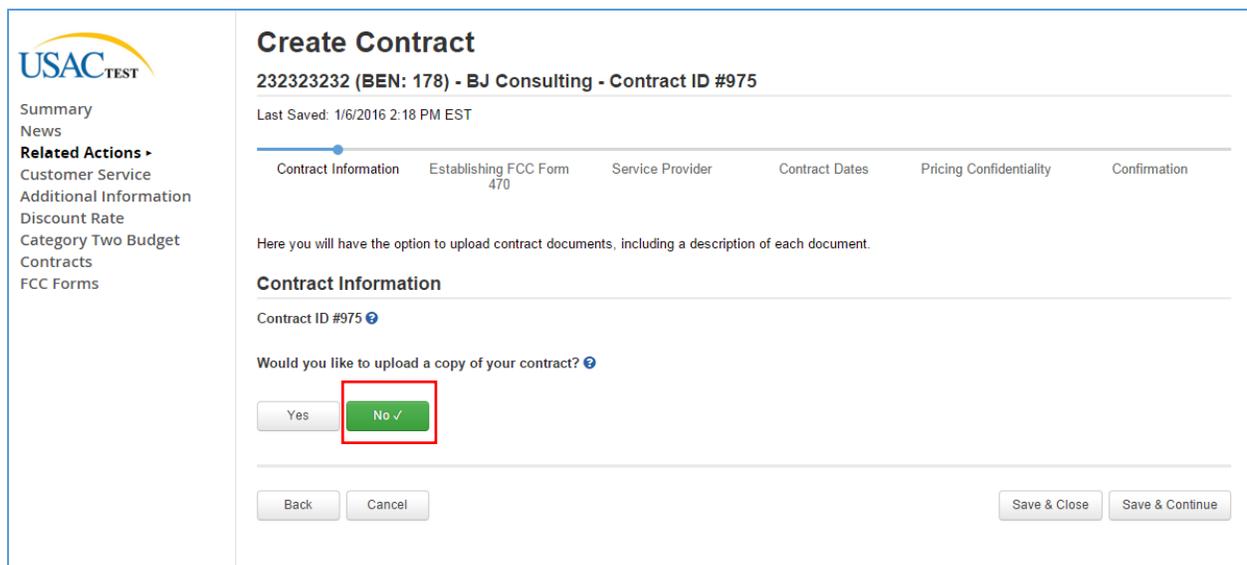
Contract ID #975

Would you like to upload a copy of your contract?

Yes No

Back Cancel Save & Close Save & Continue

- Click the **No** button to indicate that you do not want to upload a copy of your contract.



USAC TEST

Summary
News
Related Actions -
Customer Service
Additional Information
Discount Rate
Category Two Budget
Contracts
FCC Forms

Create Contract

232323232 (BEN: 178) - BJ Consulting - Contract ID #975

Last Saved: 1/6/2016 2:18 PM EST

Contract Information Establishing FCC Form 470 Service Provider Contract Dates Pricing Confidentiality Confirmation

Here you will have the option to upload contract documents, including a description of each document.

Contract Information

Contract ID #975

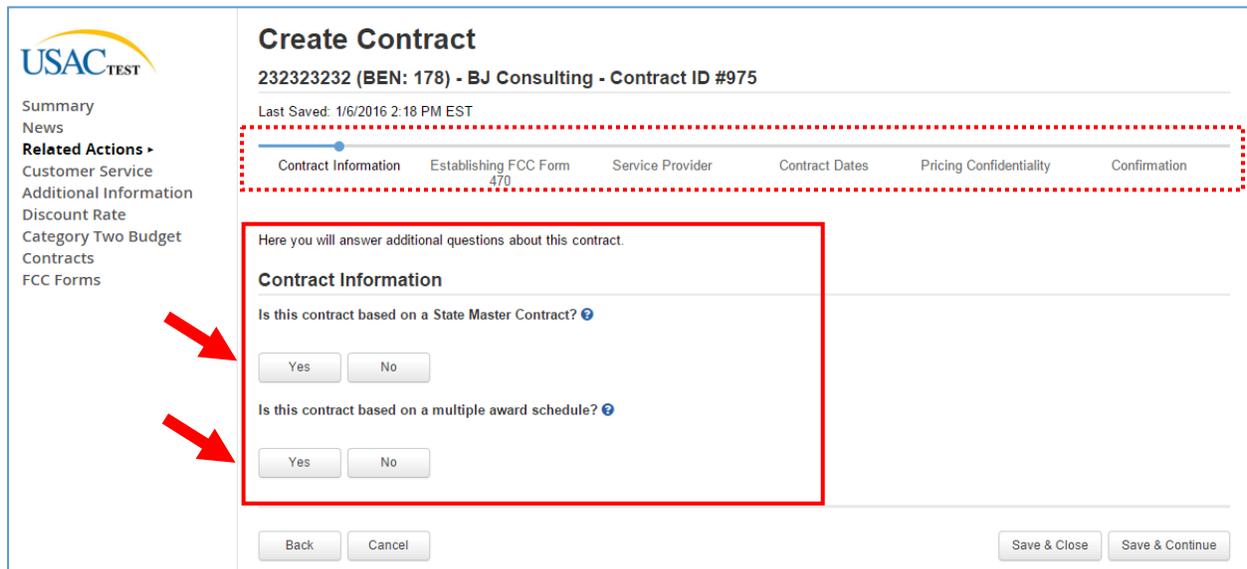
Would you like to upload a copy of your contract?

Yes **No ✓**

Back Cancel Save & Close Save & Continue

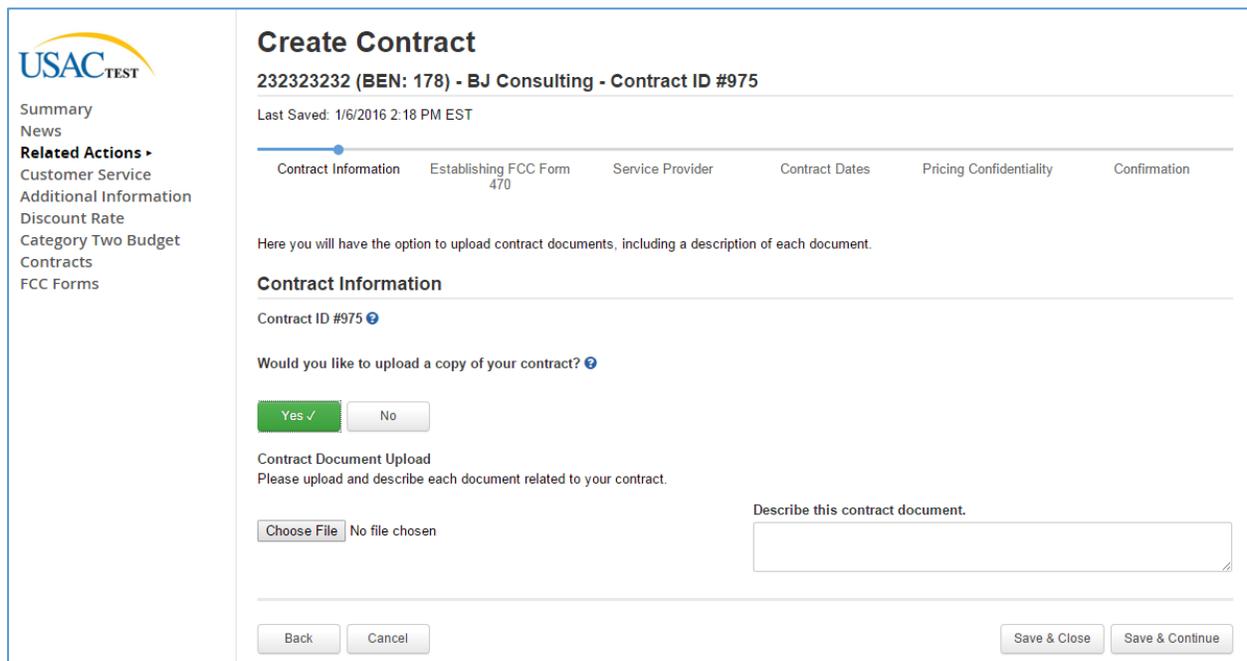
- Select from the following options:
 - Click the **Back** button to return to previous page
 - Click the **Cancel** button to end the Create Contract process
 - Click the **Save & Close** button to exit and continue the process at a later date
 - Click the **Save & Continue** button to continue to the next page. The Contract Information displays.

Filing the FCC Form 471-ApplicantS REL 1.2



NOTE: Continue the process through **Confirmation**.

- Click the **Yes** button to upload a copy of your contract.

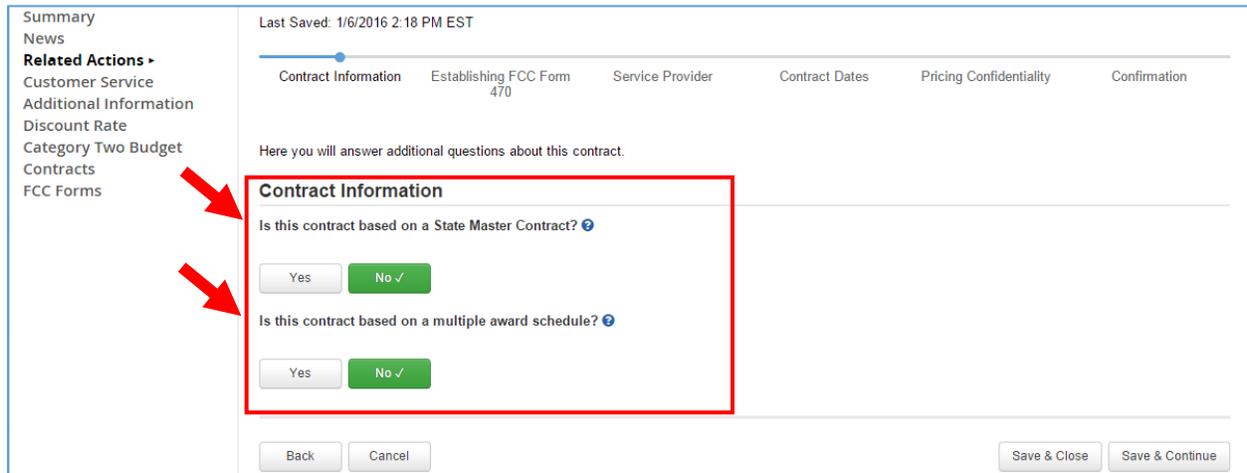


- Click **Choose File** to browse for the document.
 - Enter the description for the document
 - Repeat for any additional documents for this contract.
- Select from options below:
 - Click the **Back** button to return to previous page
 - Click the **Cancel** button to end the Create Contract process
 - Click the **Save & Close** button to continue and return at a later date

Filing the FCC Form 471-ApplicantS REL 1.2

- Click the **Save & Continue** button when you have completed the document upload. Selecting this option displays the State Master Contract and Award Schedule questions.

6. Select the **State Master Contract** and **Multiple Award** options:



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Last Saved: 1/6/2016 2:18 PM EST

Contract Information Establishing FCC Form 470 Service Provider Contract Dates Pricing Confidentiality Confirmation

Here you will answer additional questions about this contract.

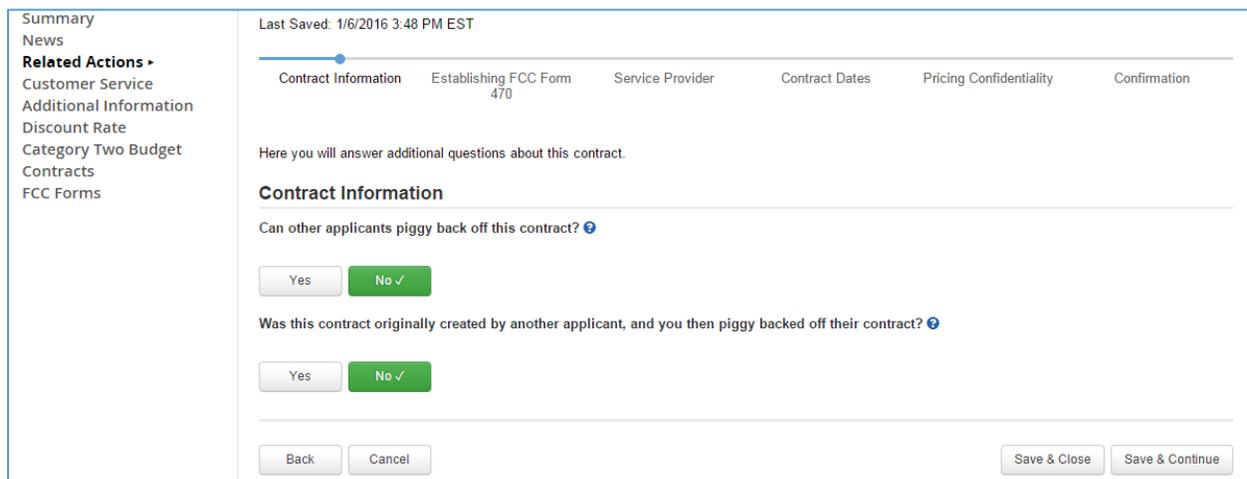
Contract Information

Is this contract based on a State Master Contract? ⓘ

Is this contract based on a multiple award schedule? ⓘ

- Click the **Yes** or **No** button to indicate if this is a state master contract
- Click the **Yes** or **No** button to indicate if this contract is based on a multiple award schedule
- Click the **Save & Close** or **Save & Continue** button. The Save &Continue option displays the applicant’s piggy back options.

7. Select the **Applicants Piggy Back** options:



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Contract Information Establishing FCC Form 470 Service Provider Contract Dates Pricing Confidentiality Confirmation

Here you will answer additional questions about this contract.

Contract Information

Can other applicants piggy back off this contract? ⓘ

Was this contract originally created by another applicant, and you then piggy backed off their contract? ⓘ

- Click the **Yes** or **No** button to indicate if other applicants can piggy back off this contract.

NOTE: Selecting the **No** option will display the question, “Was this contract originally created by another applicant?”

- Click the **Yes** or **No** button to indicate if the contract was originally created by another applicant.

Filing the FCC Form 471-ApplicantS REL 1.2

- Click the **Save & Continue** button. The Save & Continue option displays the Establishing FCC Form 470 page.

8. Select the **Establishing FCC Form 470** options:

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Last Saved: 1/6/2016 4:06 PM EST

Contract Information
Establishing FCC Form 470
Service Provider
Contract Dates
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Confirmation

Here you can use the search tool below to associate an FCC Form 470 with this contract.

Establishing FCC Form 470

Was an FCC Form 470 posted for the product and/or services you are requesting?

How many bids were received? ?

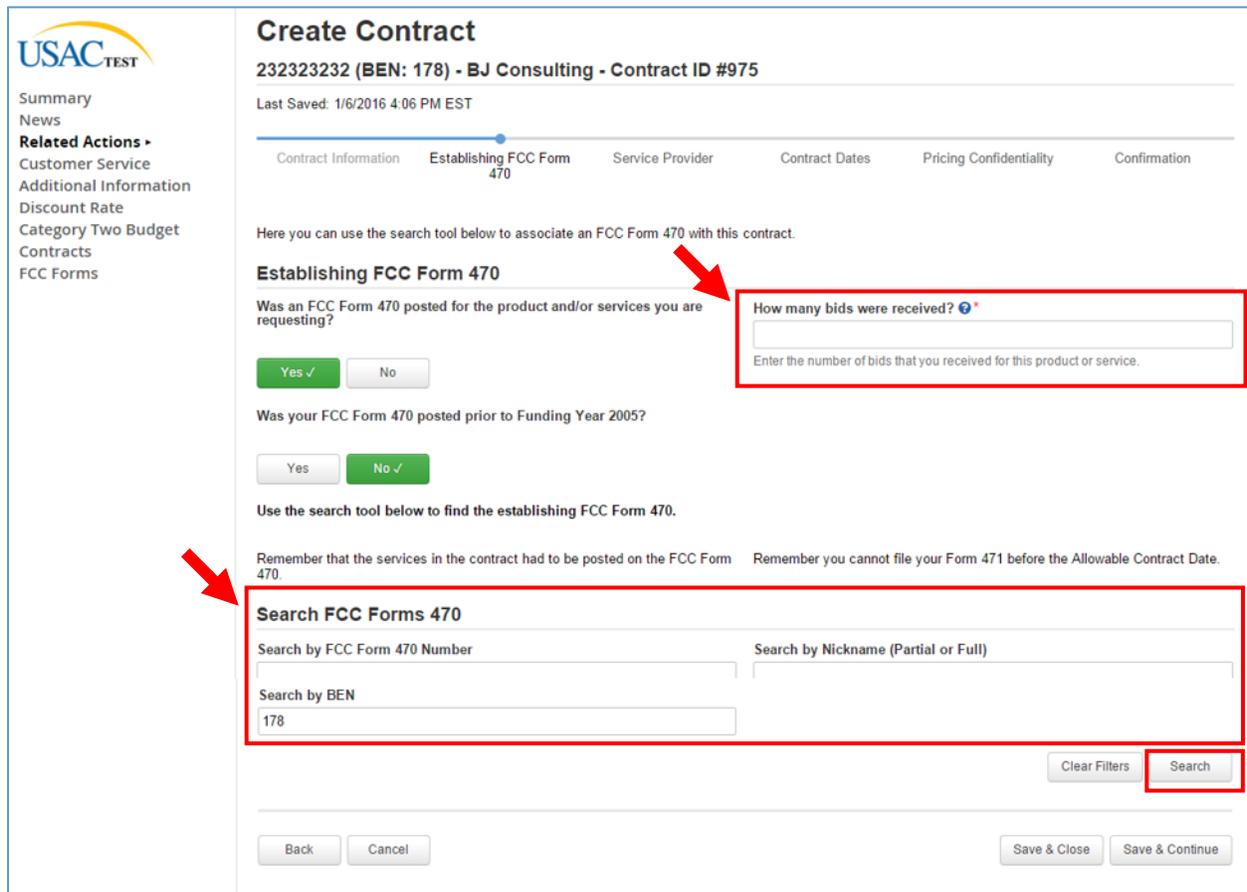
Enter the number of bids that you received for this product or service.

- Click the **Yes** or **No** button to indicate if there was an FCC Form 470 posted for the product and/or services you are requesting.

NOTE: If this contract is for a commercially available business class Internet access service exempt from the FCC Form 470 posting requirement you do not need to reference an FCC Form 470.

- If you indicated Yes, apply the following options:

Filing the FCC Form 471-ApplicantS REL 1.2



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Create Contract

232323232 (BEN: 178) - BJ Consulting - Contract ID #975

Last Saved: 1/6/2016 4:06 PM EST

Contract Information **Establishing FCC Form 470** Service Provider Contract Dates Pricing Confidentiality Confirmation

Here you can use the search tool below to associate an FCC Form 470 with this contract.

Establishing FCC Form 470

Was an FCC Form 470 posted for the product and/or services you are requesting?

Was your FCC Form 470 posted prior to Funding Year 2005?

Use the search tool below to find the establishing FCC Form 470.

Remember that the services in the contract had to be posted on the FCC Form 470. Remember you cannot file your Form 471 before the Allowable Contract Date.

Search FCC Forms 470

Search by FCC Form 470 Number Search by Nickname (Partial or Full)

Search by BEN

178

- Enter the number of bids that were received for this contract.
- Enter the number of the FCC Form 470 or the nickname (full or partial) and then click the **Search** button to locate the FCC form.

Filing the FCC Form 471-ApplicantS REL 1.2



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Create Contract

232323232 (BEN: 178) - BJ Consulting - Contract ID #975

Last Saved: 1/6/2016 4:56 PM EST

Contract Information
Establishing FCC Form 470
Service Provider
Contract Dates
Pricing Confidentiality
Confirmation

Here you can use the search tool below to associate an FCC Form 470 with this contract.

Establishing FCC Form 470

Was an FCC Form 470 posted for the product and/or services you are requesting? How many bids were received?

Was your FCC Form 470 posted prior to Funding Year 2005?

Use the search tool below to find the establishing FCC Form 470.

Remember that the services in the contract had to be posted on the FCC Form 470. Remember you cannot file your Form 471 before the Allowable Contract Date.

Search FCC Forms 470

Search by FCC Form 470 Number

Search by Nickname (Partial or Full)

Search by BEN

<input type="checkbox"/>	FCC Form 470 Number	Nickname	Funding Year	BEN	BEN Name	Allowable Contract Date	Service Type
<input type="checkbox"/>	160000401	09082015 Test Jane Thomas partial	2016	178	232323232	10/6/2015	Internet Access and/or Telecommunications
<input type="checkbox"/>	160000299	asfasfd	2016	178	232323232	8/19/2015	Internet Access and/or Telecommunications
<input type="checkbox"/>	160000422	Demo form 470	2016	178	232323232	11/16/2015	Internet Access and/or Telecommunications
<input type="checkbox"/>	160000350	Form 09292015 B	2016	178	232323232	10/27/2015	Internet Access and/or Telecommunications
<input checked="" type="checkbox"/>	160000286	Form 470 submitted by Partial Rights user	2016	178	232323232	9/3/2015	Internet Access and/or Telecommunications

- Click the check-box next to the requested FCC Form 470 Number.
9. Click the **Save & Close** or **Save & Continue** button.
 10. Enter the Service Provider information.

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232323232 (BEN: 178) - BJ Consulting - Contract ID #975

Last Saved: 1/6/2016 5:07 PM EST

Contract Information
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Confirmation

Here you will associate the service provider listed on the contract.

Service Provider

Account Number (e.g., billed telephone number)

If your service provider has given you one or more Account Numbers, please enter them.

Please select the service provider for this contract using the search below.

Search Service Providers

Search by SPIN

Search by Name (Full or Partial)

- Enter the SPIN or name (full or partial) and then *click* the **Search** button.

Service Provider

Account Number (e.g., billed telephone number)

If your service provider has given you one or more Account Numbers, please enter them.

Please select the service provider for this contract using the search below.

Search Service Providers

Search by SPIN

Search by Name (Full or Partial)

<input type="checkbox"/>	SPIN	Name	Doing Business As	State
<input type="checkbox"/>	11111	USAC Service Provider Firm 1		VA
<input type="checkbox"/>	22222	SP Sync Test 2		
<input checked="" type="checkbox"/>	33333	USAC Service Provider Firm 3		VA
<input type="checkbox"/>	444444444	Test SP MDM Org		
<input type="checkbox"/>	898989	Test 124		

1-5 of 11

- Select the service provider from the list.
- Click the **Save & Close** or **Save & Continue** button.

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Confirmation

Here you will answer additional questions about the dates on your contract.

Contract Dates

Is this a multi-year contract?

What is the date you awarded your contract? *

The Contract Expiration Date will be entered in each FRN where you cite this contract.

Save & Close Save & Continue

11. Select and enter the **Contract Dates** details:

- Click the **Yes** or **No** button to indicate if this is a multi-year contract.
- Enter the date that you awarded the contract.

NOTE: Do not include any voluntary contract extensions that you have not yet exercised.



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232323232 (BEN: 178) - BJ Consulting - Contract ID #975

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Contract Information
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Contract Dates
Pricing Confidentiality
Confirmation

Here you will answer additional questions about the dates on your contract.

Contract Dates

Is this a multi-year contract?

What is the date you awarded your contract? *

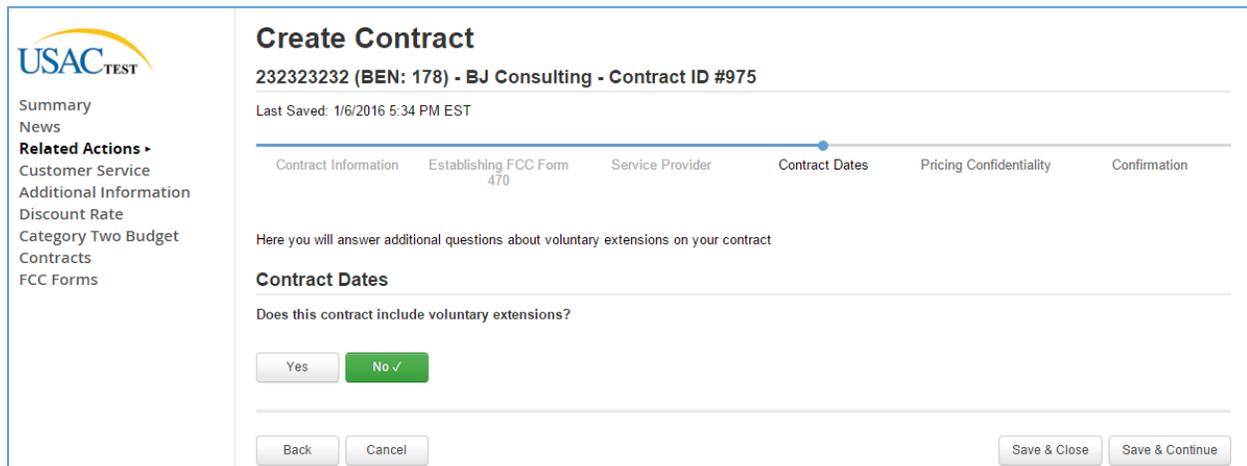
The Contract Expiration Date will be entered in each FRN where you cite this contract.

Save & Close Save & Continue



- Click **Save & Close** or **Save & Continue** button.

Filing the FCC Form 471-ApplicantS REL 1.2



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Create Contract

232323232 (BEN: 178) - BJ Consulting - Contract ID #975

Last Saved: 1/6/2016 5:34 PM EST

Contract Information Establishing FCC Form 470 Service Provider **Contract Dates** Pricing Confidentiality Confirmation

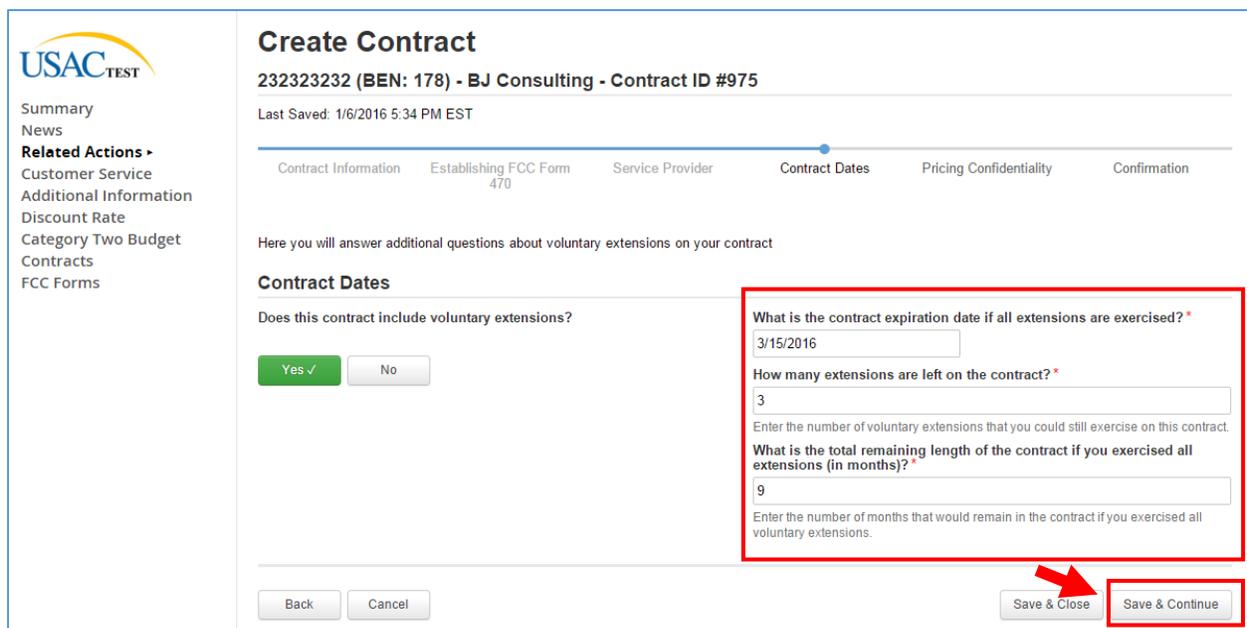
Here you will answer additional questions about voluntary extensions on your contract

Contract Dates

Does this contract include voluntary extensions?

12. Enter the **Contract Extensions** details:

- Click the **Yes** or **No** button to indicate if the contract includes voluntary extensions.



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232323232 (BEN: 178) - BJ Consulting - Contract ID #975

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Contract Information Establishing FCC Form 470 Service Provider **Contract Dates** Pricing Confidentiality Confirmation

Here you will answer additional questions about voluntary extensions on your contract

Contract Dates

Does this contract include voluntary extensions?

What is the contract expiration date if all extensions are exercised? *

3/15/2016

How many extensions are left on the contract? *

3

Enter the number of voluntary extensions that you could still exercise on this contract.

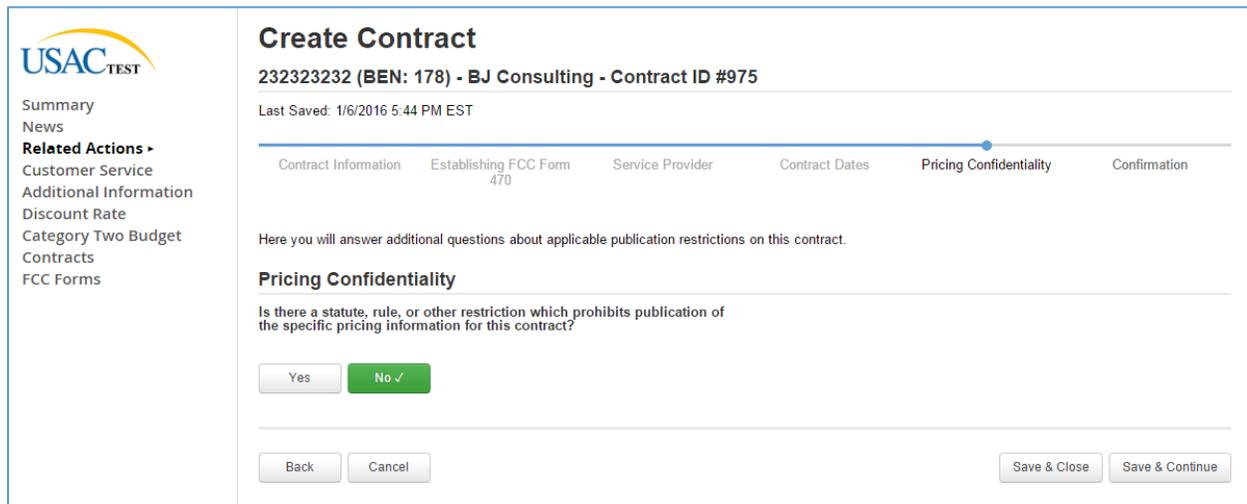
What is the total remaining length of the contract if you exercised all extensions (in months)? *

9

Enter the number of months that would remain in the contract if you exercised all voluntary extensions.

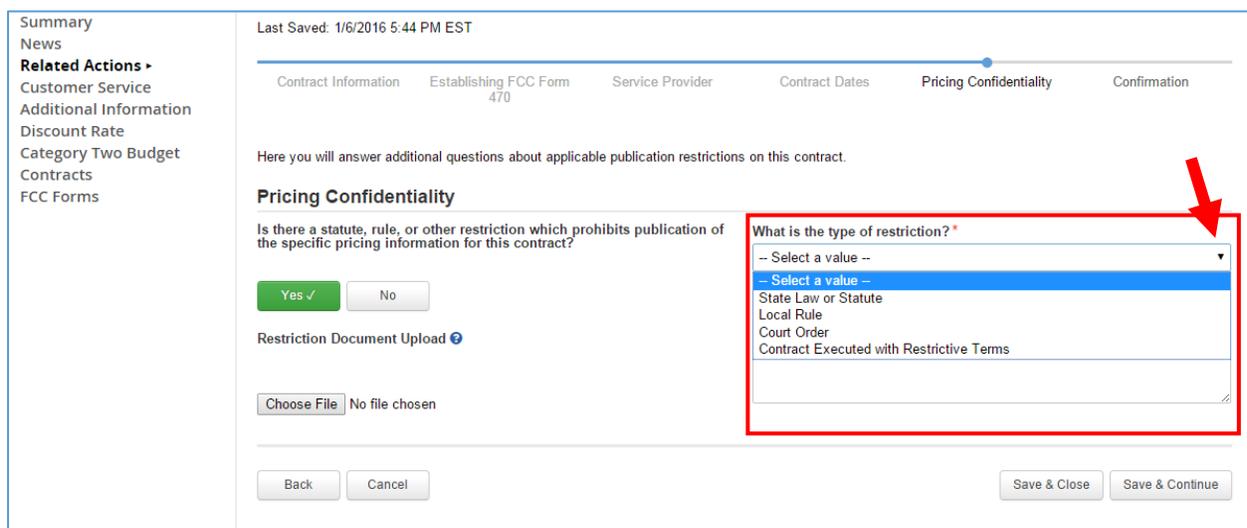
- If you indicated Yes:
 - Enter the contract expiration date if all extensions are exercised
 - Enter the number of extensions left on the contract
 - Enter the total remaining length of the contract if you exercises all extensions (in months)
 - Click the **Save & Close** or **Save & Continue** button.

Filing the FCC Form 471-ApplicantS REL 1.2



13. Enter the Pricing Confidentiality details:

- Click the **Yes** or **No** button to indicate if a statute, rule or other restriction prohibits publication of the specific pricing for this contract.



- If you indicated Yes:
 - Click the drop-down arrow to display the type of restriction and then *choose* the requested valve

Filing the FCC Form 471-ApplicantS REL 1.2

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Last Saved: 1/6/2016 5:44 PM EST

Contract Information Establishing FCC Form 470 Service Provider Contract Dates **Pricing Confidentiality** Confirmation

Here you will answer additional questions about applicable publication restrictions on this contract.

Pricing Confidentiality

Is there a statute, rule, or other restriction which prohibits publication of the specific pricing information for this contract?

Restriction Document Upload

Virginia State Law 721.docx (11.12 KB) x

No file chosen

- Provide the citation to the rule, statute, contract paragraph or other relevant information that contains the restriction
- Upload a copy of the document that includes the restriction.

NOTE: You *must* upload a copy of the document that contains the cited restriction.

Create Contract

Winter High School (BEN: 225) - 0916 Contract 01 - Contract ID #267

Last Saved: 9/16/2015 1:38 PM EDT

Basic Information Establishing FCC Form 470 Service Provider Contract Dates **Pricing Confidentiality** Confirmation

Here you will answer additional questions about applicable publication restrictions on this contract.

Pricing Confidentiality

Is there a statute, rule, or other restriction which prohibits publication of the specific pricing information for this contract?

Restriction Document Upload
You must upload a copy of the document that contains the cited restriction.

No file chosen

What is the type of restriction? *

Describe the specific restriction(s).

Restriction Citation *

You must provide a citation to the specific rule, statute, contract paragraph etc that contains the restriction.

- Click the **Save & Close** or **Save & Continue** button. The Save & Continue option will display the Create Contract: Confirmation page.

Filing the FCC Form 471-Applcants REL 1.2



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Create Contract: Confirmation

232323232 (BEN: 178) - BJ Consulting - Contract ID #975

Last Saved: 1/6/2016 6:20 PM EST

Contract Information
Establishing FCC Form 470
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Confirmation

Please review the information and submit the information below to complete this contract.

Contract Information

Nickname BJ Consulting	Contract ID 975
Can Other Applicants Piggy Back Off This Contract? No	Contract Number 343456789
Piggy Backed Off Another Contract? No	Based on a State Master Contract? No
	Based on a Multiple Award Schedule? No

Establishing FCC Form 470

Establishing FCC Form 470 #160000286	Number of Bids Received 2
--------------------------------------	---------------------------

Service Provider

Service Provider USAC Service Provider Firm 3 (SPIN: 33333)	Account Number 7009990100
---	---------------------------

Contract Dates

Award Date 11/5/2015	Multi-Year Contract? No
Includes Voluntary Extensions? Yes	

Extension Details:

- There are 3 remaining voluntary extensions.
- There are 9 months remaining in this contract if all extensions are exercised.
- This contract expires on 3/15/2016 if all extensions are exercised.

Pricing Confidentiality

Restriction Type(s) State Law or Statute	
Restriction Citation Virginia State Law 721-0007	

Supporting Documents

Document	Description
Virginia State Law 721	

Back
Cancel
Save & Close
Complete

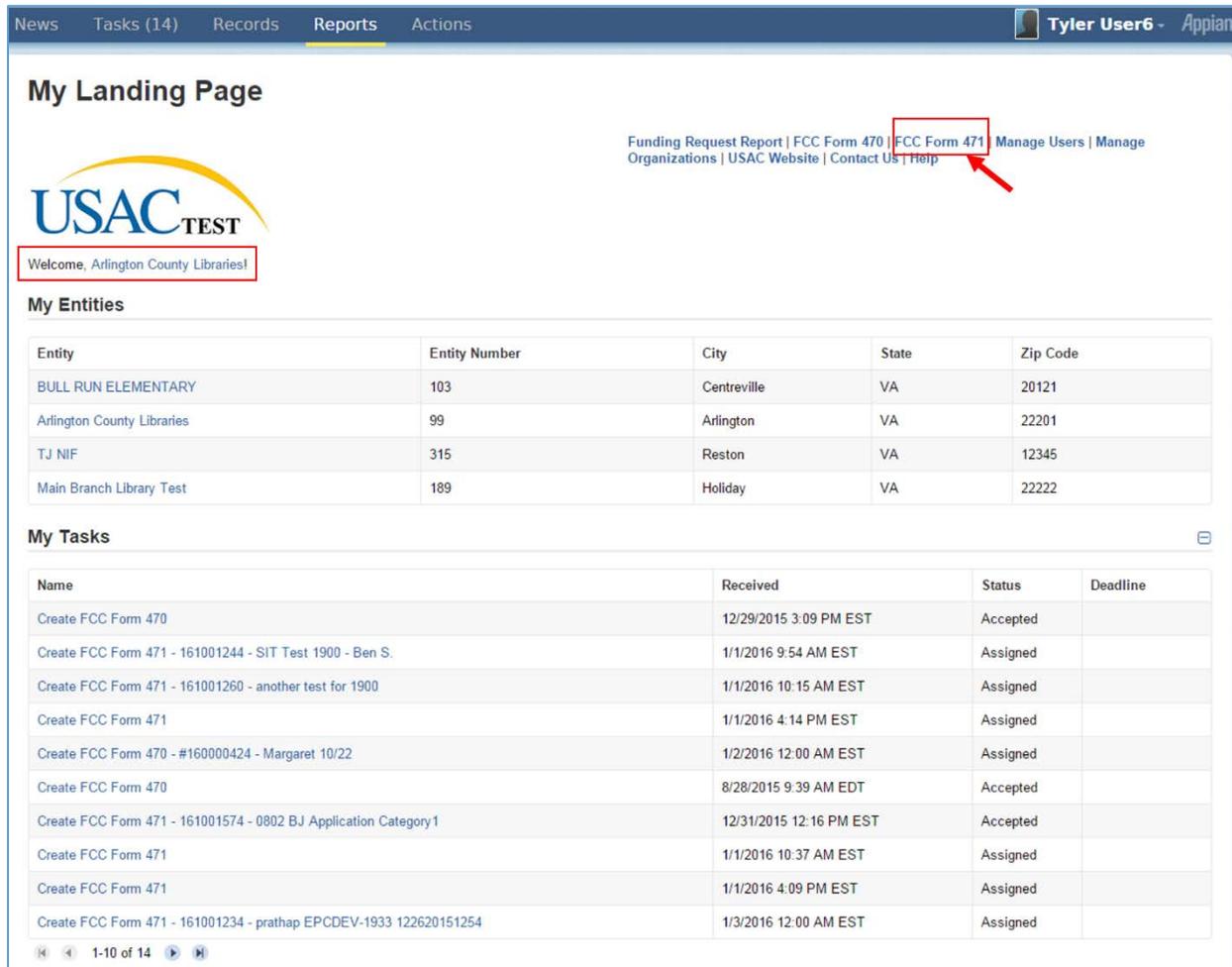
14. Review the contract details:

- Click the **Complete** button, if the content is correct. Selecting the Complete button will return you to the organization dashboard, as shown in Step 1.
- Click the **Back** button to return to the previous screen, if you need to make changes.

Filing the FCC Form 471-ApplicantS REL 1.2

Create your FCC Form 471

1. Log in to the system if necessary.
2. On the Landing page, *select* the **FCC Form 471** link.



News Tasks (14) Records **Reports** Actions Tyler User6 - Appian

My Landing Page

Funding Request Report | FCC Form 470 | **FCC Form 471** | Manage Users | Manage Organizations | USAC Website | Contact Us | Help

USAC TEST

Welcome, Arlington County Libraries!

My Entities

Entity	Entity Number	City	State	Zip Code
BULL RUN ELEMENTARY	103	Centreville	VA	20121
Arlington County Libraries	99	Arlington	VA	22201
TJ NIF	315	Reston	VA	12345
Main Branch Library Test	189	Holiday	VA	22222

My Tasks

Name	Received	Status	Deadline
Create FCC Form 470	12/29/2015 3:09 PM EST	Accepted	
Create FCC Form 471 - 161001244 - SIT Test 1900 - Ben S.	1/1/2016 9:54 AM EST	Assigned	
Create FCC Form 471 - 161001260 - another test for 1900	1/1/2016 10:15 AM EST	Assigned	
Create FCC Form 471	1/1/2016 4:14 PM EST	Assigned	
Create FCC Form 470 - #160000424 - Margaret 10/22	1/2/2016 12:00 AM EST	Assigned	
Create FCC Form 470	8/28/2015 9:39 AM EDT	Accepted	
Create FCC Form 471 - 161001574 - 0802 BJ Application Category1	12/31/2015 12:16 PM EST	Accepted	
Create FCC Form 471	1/1/2016 10:37 AM EST	Assigned	
Create FCC Form 471	1/1/2016 4:09 PM EST	Assigned	
Create FCC Form 471 - 161001234 - prathap EPCDEV-1933 122620151254	1/3/2016 12:00 AM EST	Assigned	

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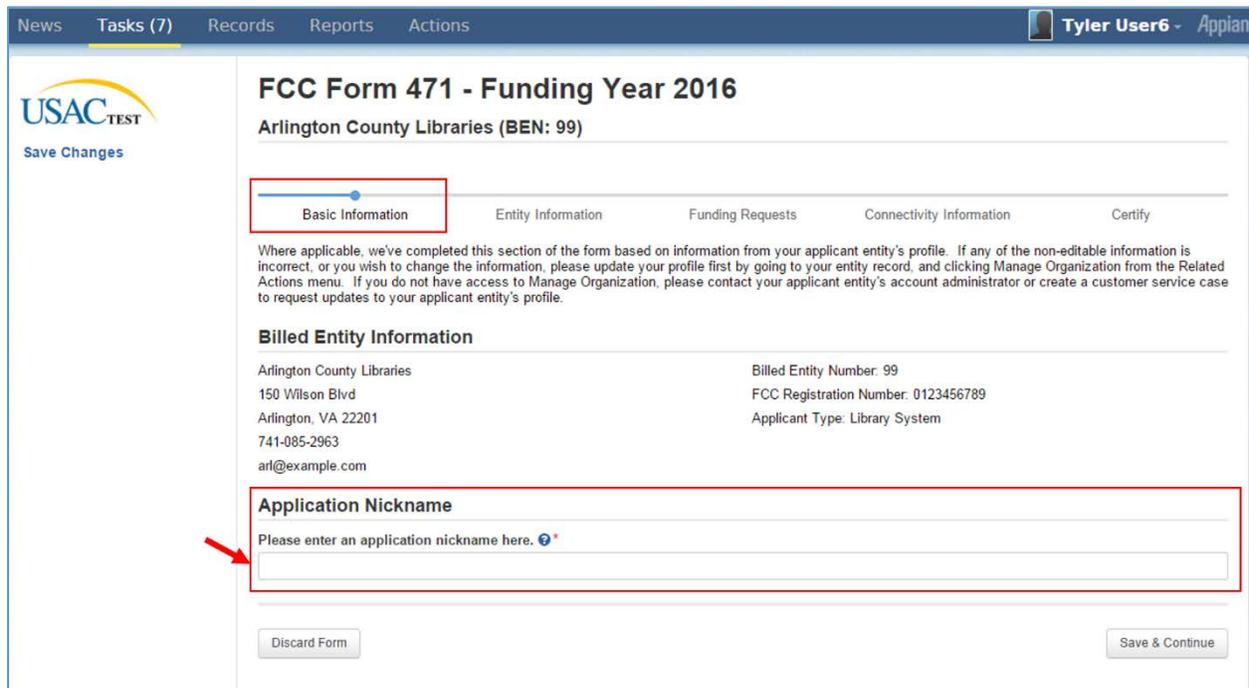
Basic Information

When you begin the FCC Form 471, the basic information about your Billed Entity, including your Billed Entity Number (BEN), BEN name, and address, will be automatically populated from your profile. If any of the information is displayed incorrect, contact your account administrator to update the organization's profile. Once the information has been updated, it will automatically update in the form as well.

NOTE: Errors messages will display when the information entered does not agree with the specific field. The system will not allow you to continue until the error has been corrected. If you are unable to resolve, contact your account administrator for assistance.

For assistance with updating the organization's profile, see the [Managing Organizations EPC User Guide](#). [Step-by-step video tutorials](#) about how to prepare to file the FCC Form 471 by updating profile information are available in the [Online Learning Library](#).

Filing the FCC Form 471-ApplicantS REL 1.2



News Tasks (7) Records Reports Actions Tyler User6 - Appian

FCC Form 471 - Funding Year 2016
Arlington County Libraries (BEN: 99)

USAC TEST Save Changes

Basic Information Entity Information Funding Requests Connectivity Information Certify

Where applicable, we've completed this section of the form based on information from your applicant entity's profile. If any of the non-editable information is incorrect, or you wish to change the information, please update your profile first by going to your entity record, and clicking Manage Organization from the Related Actions menu. If you do not have access to Manage Organization, please contact your applicant entity's account administrator or create a customer service case to request updates to your applicant entity's profile.

Billed Entity Information

Arlington County Libraries
150 Wilson Blvd
Arlington, VA 22201
741-085-2963
arl@example.com

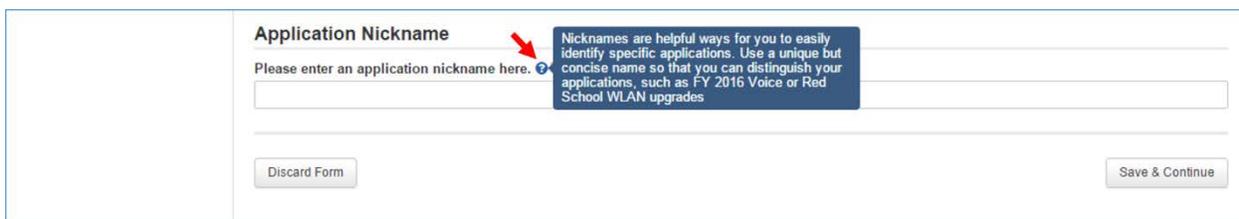
Billed Entity Number: 99
FCC Registration Number: 0123456789
Applicant Type: Library System

Application Nickname
Please enter an application nickname here. ? *

Discard Form Save & Continue

1. Enter an application nickname of your own choosing to facilitate communication with us about this particular FCC Form 471. The nickname can be very simple; for example, if you are filing two FCC Forms 471, you might label them "Category One" and "Category Two." Choose identifiers that suit your own record keeping needs.
2. Optional: Click on the Question Mark ? icon to display additional information about the **Application Name** format.

NOTE: The Question Mark ? icon will display throughout the application process. Simply, click on it to display addition information about a specific field.



Application Nickname

Please enter an application nickname here. ? *

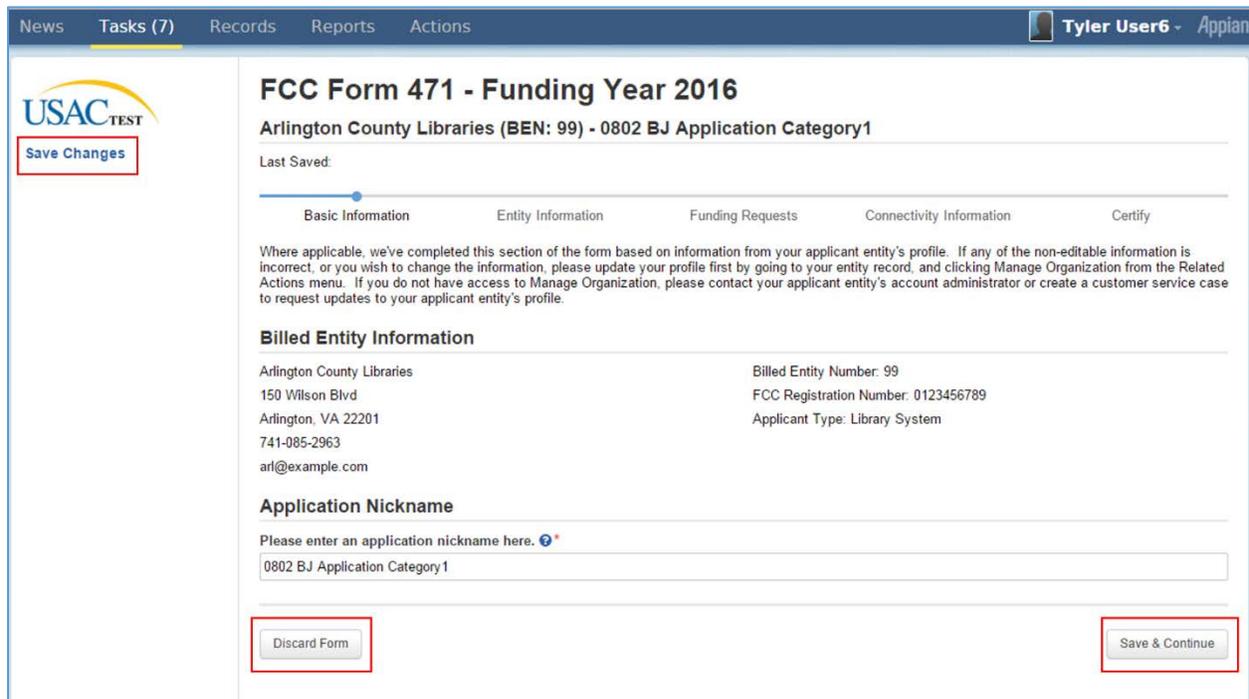
Nicknames are helpful ways for you to easily identify specific applications. Use a unique but concise name so that you can distinguish your applications, such as FY 2016 Voice or Red School WLAN upgrades

Discard Form Save & Continue

Save and Continue or Discard the Form

At the bottom of each screen, there are options to **Discard Form** or **Continue & Save**. These options will allow you to discard your work or save and continue working on the form. An additional option to **Save Changes** is available from the menu.

Filing the FCC Form 471-ApplicantS REL 1.2



News Tasks (7) Records Reports Actions Tyler User6 - Appian

FCC Form 471 - Funding Year 2016

Arlington County Libraries (BEN: 99) - 0802 BJ Application Category1

Last Saved:

Basic Information Entity Information Funding Requests Connectivity Information Certify

Where applicable, we've completed this section of the form based on information from your applicant entity's profile. If any of the non-editable information is incorrect, or you wish to change the information, please update your profile first by going to your entity record, and clicking Manage Organization from the Related Actions menu. If you do not have access to Manage Organization, please contact your applicant entity's account administrator or create a customer service case to request updates to your applicant entity's profile.

Billed Entity Information

Arlington County Libraries 150 Wilson Blvd Arlington, VA 22201 741-085-2963 arl@example.com	Billed Entity Number: 99 FCC Registration Number: 0123456789 Applicant Type: Library System
---	---

Application Nickname

Please enter an application nickname here. ⓘ *

0802 BJ Application Category 1

Discard Form Save & Continue

- If you select **Save & Continue** you will proceed to the next page to continue entering information for the FCC Form 471.
- If you select **Discard Form**, the entire form will be discarded. Once you confirm that you want to discard the form, it will no longer be available in our system.

This form will now be canceled. Once you take this step, you will not be able to get it back. Would you like to proceed?

No Yes

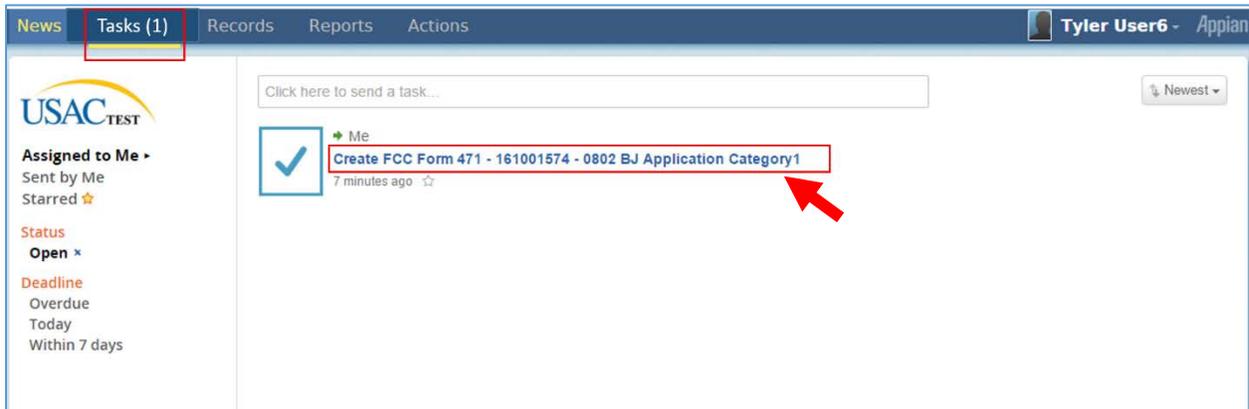
- If you select the **Save Changes** link from the menu, the application will display a "Form saved successfully" message. You will remain on the current page until you select another option.

Exiting the Form and Returning Later

If, after completing part of the form, you want to save your work and return to it later:

- Click the **Save Changes** link or **Save & Continue** button and then log out of EPC.
- Click the **Task** tab to locate the in-process form when you return to EPC.

Filing the FCC Form 471-ApplicantS REL 1.2



News **Tasks (1)** Records Reports Actions Tyler User6 - Appian

USAC TEST

Assigned to Me - Sent by Me Starred ☆

Status Open ×

Deadline Overdue Today Within 7 days

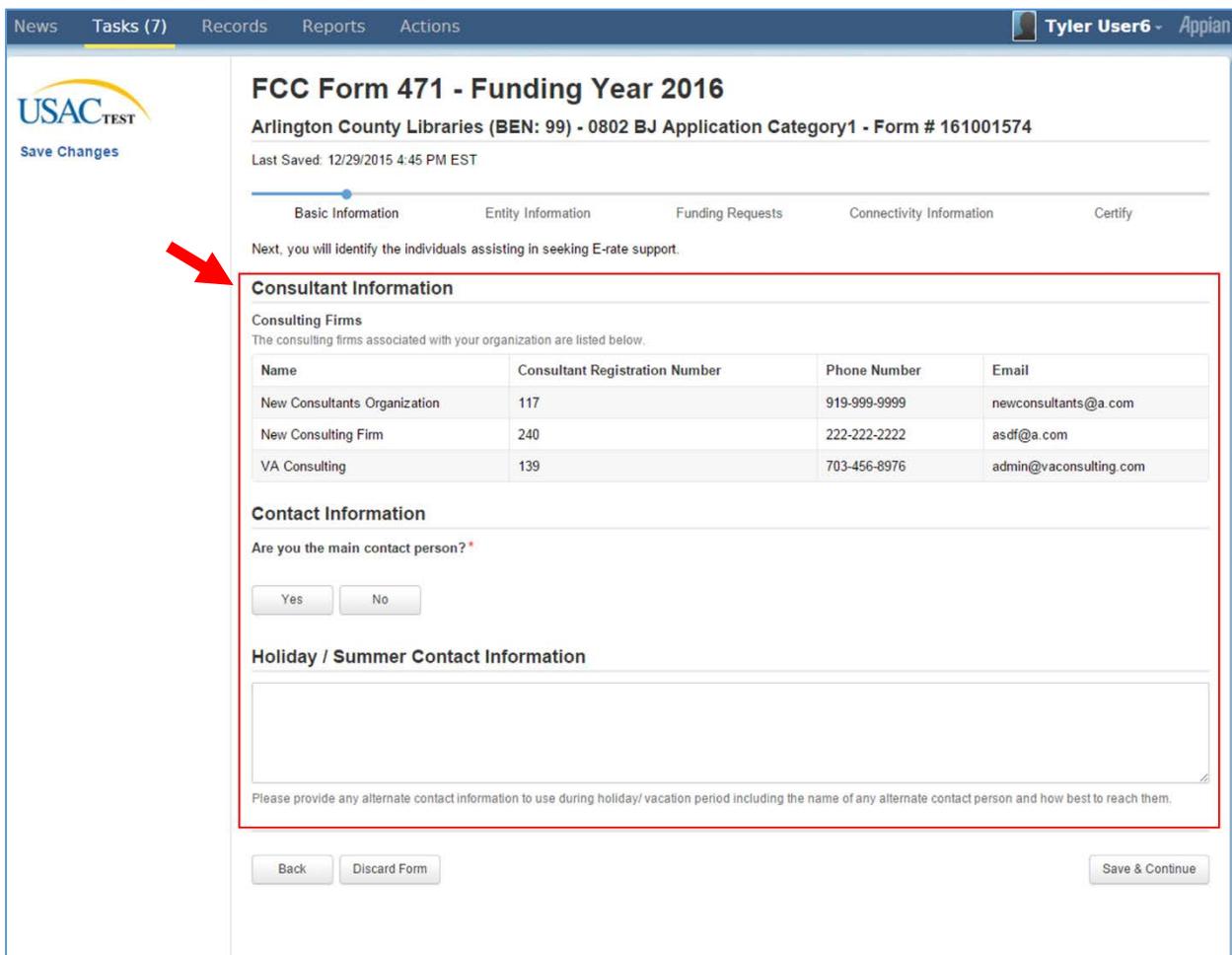
Click here to send a task...

Me

Create FCC Form 471 - 161001574 - 0802 BJ Application Category1

7 minutes ago ☆

When you click on the task, your form will open to display the last screen prior to you saving and exiting.



News **Tasks (7)** Records Reports Actions Tyler User6 - Appian

USAC TEST

Save Changes

FCC Form 471 - Funding Year 2016

Arlington County Libraries (BEN: 99) - 0802 BJ Application Category1 - Form # 161001574

Last Saved: 12/29/2015 4:45 PM EST

Basic Information Entity Information Funding Requests Connectivity Information Certify

Next, you will identify the individuals assisting in seeking E-rate support.

Consultant Information

Consulting Firms

The consulting firms associated with your organization are listed below.

Name	Consultant Registration Number	Phone Number	Email
New Consultants Organization	117	919-999-9999	newconsultants@a.com
New Consulting Firm	240	222-222-2222	asdf@a.com
VA Consulting	139	703-456-8976	admin@vaconsulting.com

Contact Information

Are you the main contact person? *

Yes No

Holiday / Summer Contact Information

Please provide any alternate contact information to use during holiday/ vacation period including the name of any alternate contact person and how best to reach them.

Back Discard Form Save & Continue

Consultant Information

If you indicated in your profile that you are using a consultant, the consultant information will automatically display.

Filing the FCC Form 471-ApplicantS REL 1.2

Next, you will identify the individuals assisting in seeking E-rate support.

Consultant Information

Consulting Firms
The consulting firms associated with your organization are listed below.

Name	Consultant Registration Number	Phone Number	Email
New Consultants Organization	117	919-999-9999	newconsultants@a.com
New Consulting Firm	240	222-222-2222	asdf@a.com
VA Consulting	139	703-456-8976	admin@vaconsulting.com

NOTE: If you are using a consultant to assist you, the consultant must appear on this form. If the consultant is not listed, contact your account administrator to update your profile so that the consultant can be included on this form.

Contact Information

You must respond to the contact information question.

3. Select **Yes** or **No** to indicate if you are the main contact person for this FCC Form 471.

Contact Information

Are you the main contact person?

Tyler User6
 tylertest6@mailinator.com
 010-293-8419

- If the **Yes** button is selected the screen will populate with existing profile information.
- If the **No** button is selected the screen displays an option to enter the main contact person's name or email. You must enter the main contact person before continuing.

Contact Information

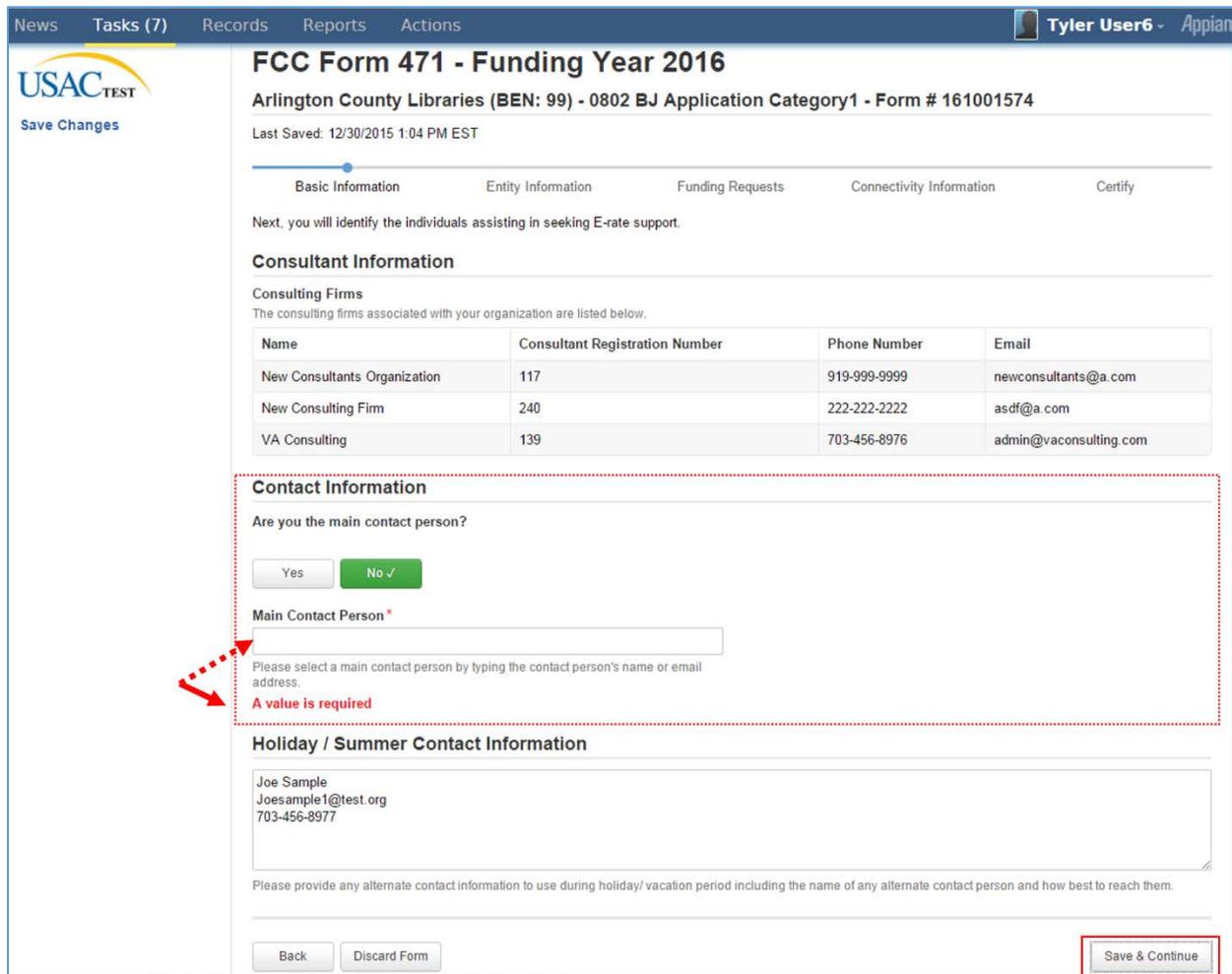
Are you the main contact person?

Main Contact Person *

Please select a main contact person by typing the contact person's name or email address.

NOTE: If you select the **Save & Continue** button an error message will display when information is not entered into a required (*) field or incorrectly entered. The system will not allow you to continue until the information is corrected.

Filing the FCC Form 471-ApplicantS REL 1.2



News Tasks (7) Records Reports Actions Tyler User6 - Appian

FCC Form 471 - Funding Year 2016
Arlington County Libraries (BEN: 99) - 0802 BJ Application Category1 - Form # 161001574
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Basic Information Entity Information Funding Requests Connectivity Information Certify

Next, you will identify the individuals assisting in seeking E-rate support.

Consultant Information

Consulting Firms
 The consulting firms associated with your organization are listed below.

Name	Consultant Registration Number	Phone Number	Email
New Consultants Organization	117	919-999-9999	newconsultants@a.com
New Consulting Firm	240	222-222-2222	asdf@a.com
VA Consulting	139	703-456-8976	admin@vaconsulting.com

Contact Information

Are you the main contact person?

Yes ✓

Main Contact Person *

Please select a main contact person by typing the contact person's name or email address.
A value is required

Holiday / Summer Contact Information

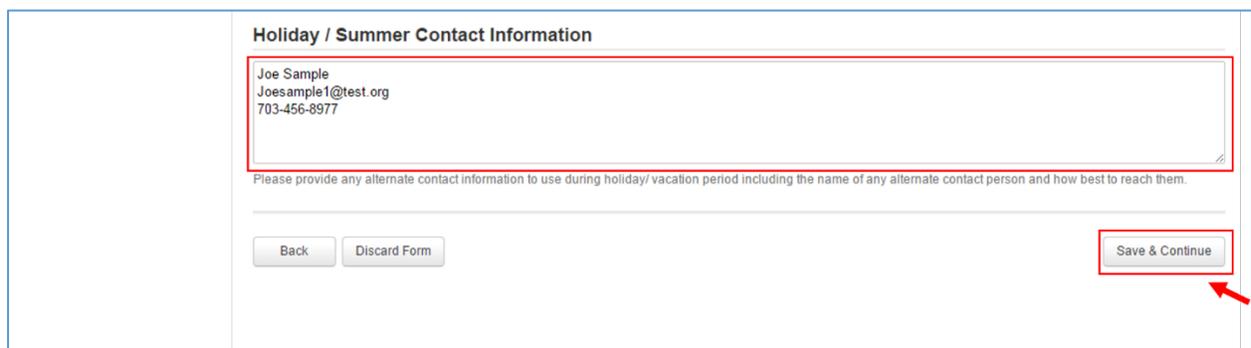
Joe Sample
 Joesample1@test.org
 703-456-8977

Please provide any alternate contact information to use during holiday/ vacation period including the name of any alternate contact person and how best to reach them.

Back Discard Form **Save & Continue**

Holiday/Summer Contact Information

Provide an alternate telephone number, address, or an alternate contact name that we may use during the holiday/vacation/summer periods, if applicable.



Holiday / Summer Contact Information

Joe Sample
 Joesample1@test.org
 703-456-8977

Please provide any alternate contact information to use during holiday/ vacation period including the name of any alternate contact person and how best to reach them.

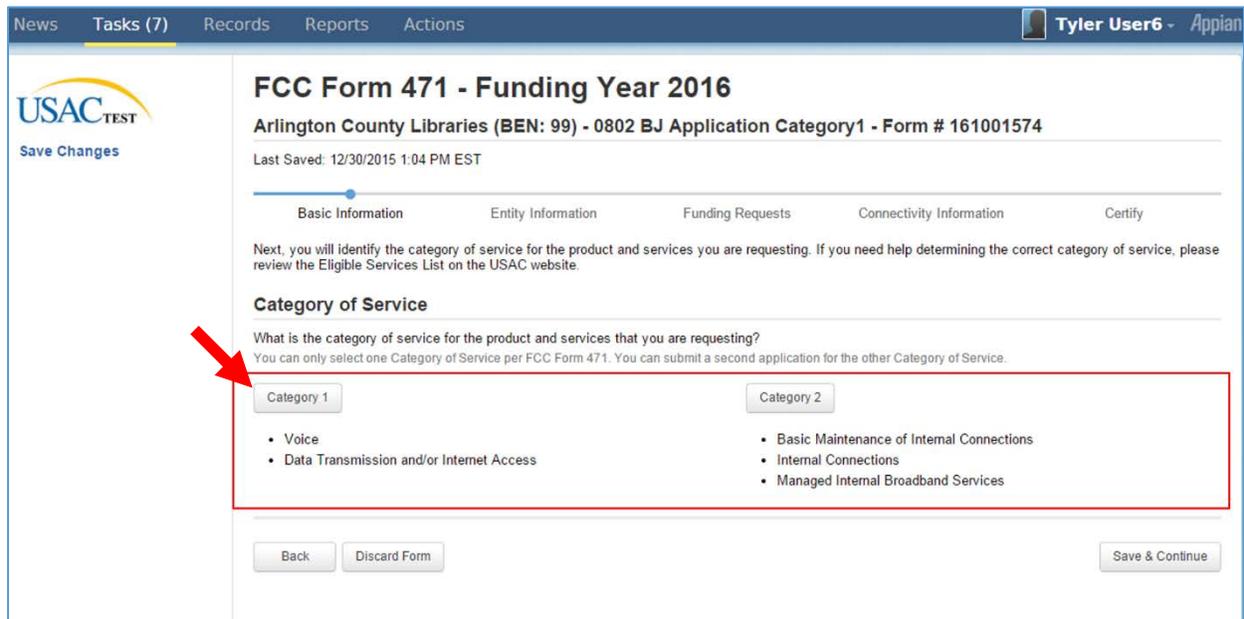
Back Discard Form **Save & Continue**

4. Click the **Save & Continue** button. The Category of Services screen displays.

Category of Service

Select the category of service for this application. If you need help determining the correct category of service, you can review the [Eligible Services List](#) for the requested year.

Filing the FCC Form 471-ApplicantS REL 1.2



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USAC TEST Save Changes

FCC Form 471 - Funding Year 2016

Arlington County Libraries (BEN: 99) - 0802 BJ Application Category1 - Form # 161001574

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Basic Information Entity Information Funding Requests Connectivity Information Certify

Next, you will identify the category of service for the product and services you are requesting. If you need help determining the correct category of service, please review the Eligible Services List on the USAC website.

Category of Service

What is the category of service for the product and services that you are requesting?
You can only select one Category of Service per FCC Form 471. You can submit a second application for the other Category of Service.

Category 1

- Voice
- Data Transmission and/or Internet Access

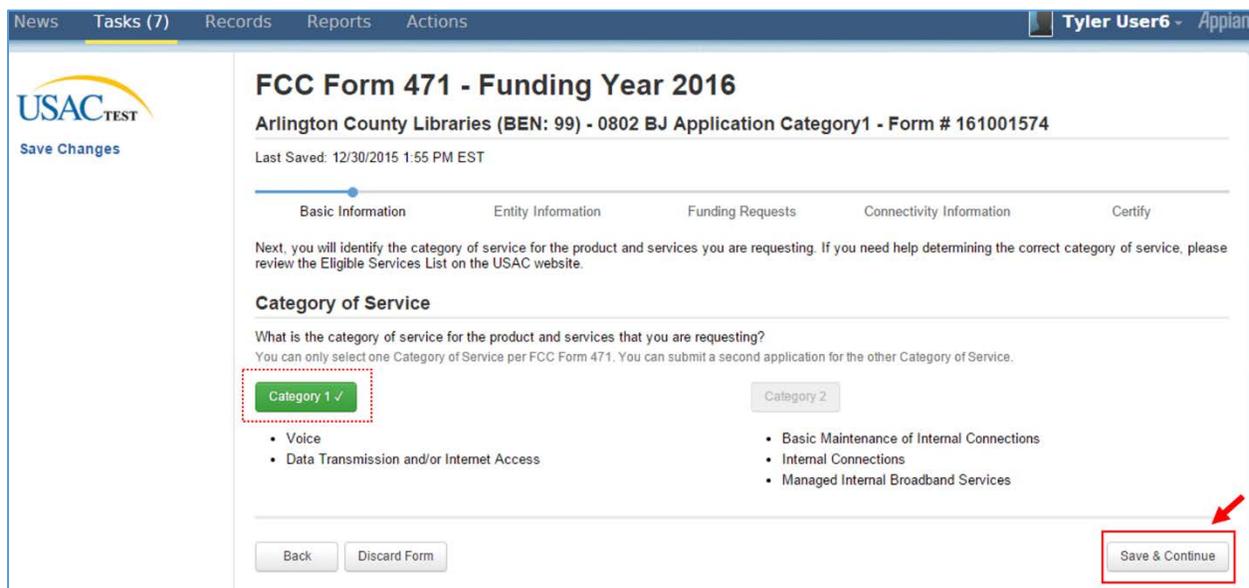
Category 2

- Basic Maintenance of Internal Connections
- Internal Connections
- Managed Internal Broadband Services

Back Discard Form Save & Continue

5. Click the **Category1** or **Category 2** button.

NOTE: After you click the **Category** button, it will turn green to indicate your selection.



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USAC TEST Save Changes

FCC Form 471 - Funding Year 2016

Arlington County Libraries (BEN: 99) - 0802 BJ Application Category1 - Form # 161001574

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Basic Information Entity Information Funding Requests Connectivity Information Certify

Next, you will identify the category of service for the product and services you are requesting. If you need help determining the correct category of service, please review the Eligible Services List on the USAC website.

Category of Service

What is the category of service for the product and services that you are requesting?
You can only select one Category of Service per FCC Form 471. You can submit a second application for the other Category of Service.

Category 1 ✓

- Voice
- Data Transmission and/or Internet Access

Category 2

- Basic Maintenance of Internal Connections
- Internal Connections
- Managed Internal Broadband Services

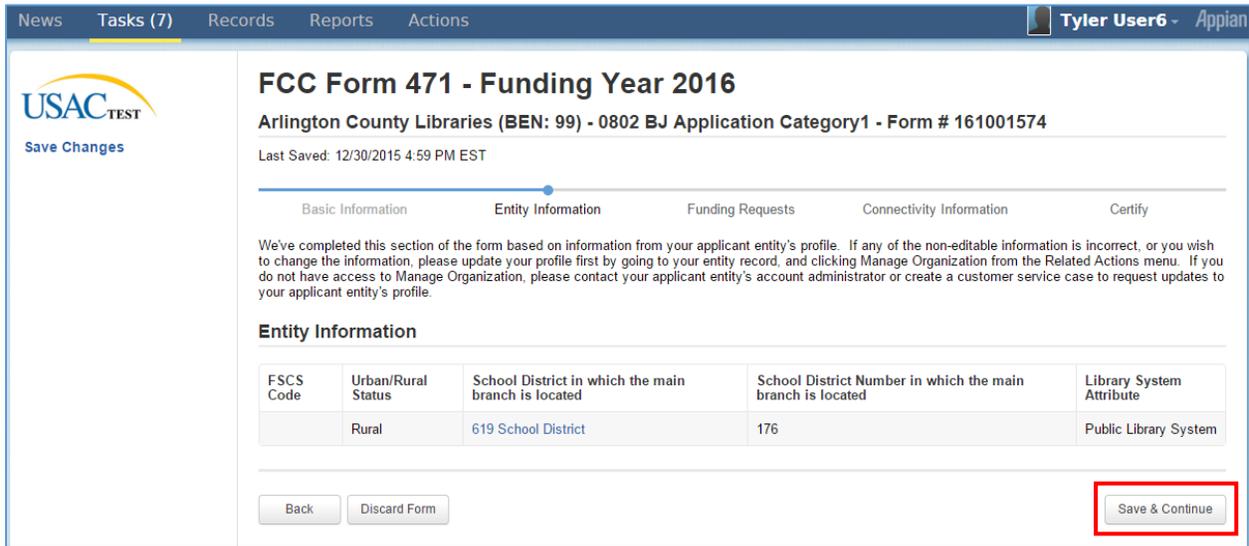
Back Discard Form Save & Continue

6. Select **Save & Continue**. You can also choose the **Back** button to return to the previous screen, or **Discard Form** button.

Entity Information

This section of the form populates and displays information based on information in your applicant entity's profile

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Basic Information Entity Information Funding Requests Connectivity Information Certify

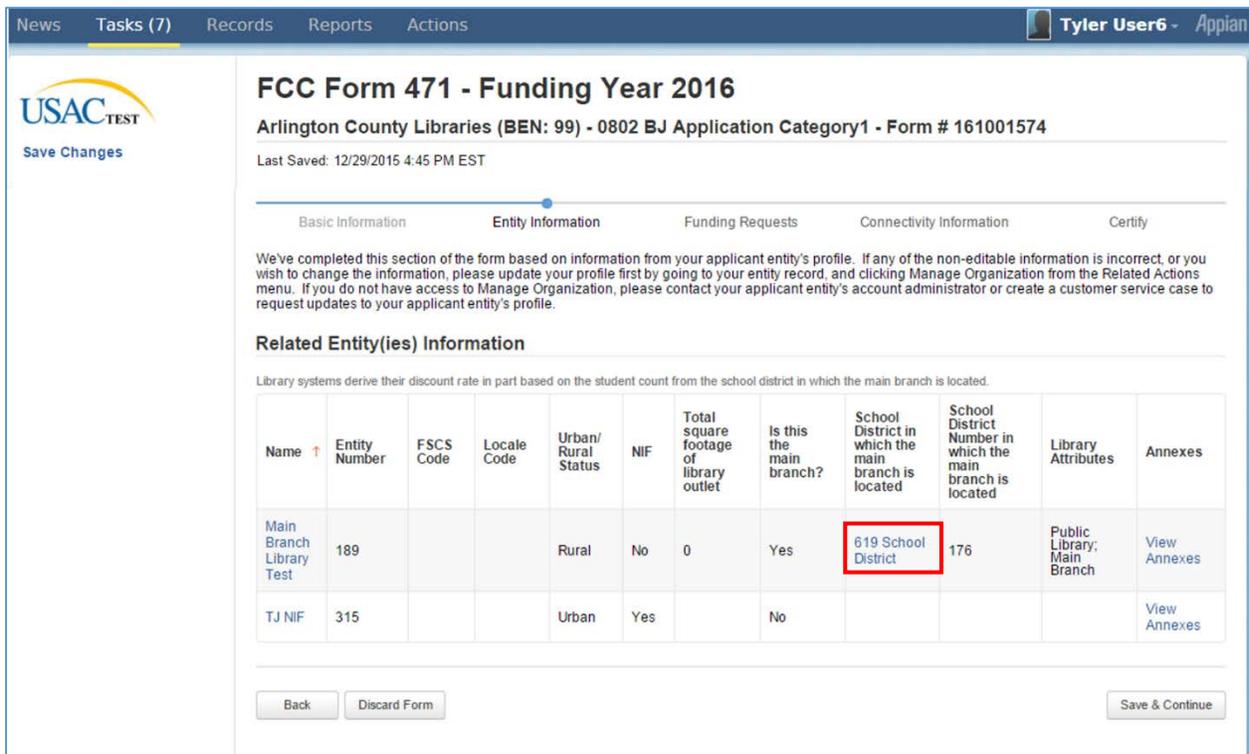
We've completed this section of the form based on information from your applicant entity's profile. If any of the non-editable information is incorrect, or you wish to change the information, please update your profile first by going to your entity record, and clicking Manage Organization from the Related Actions menu. If you do not have access to Manage Organization, please contact your applicant entity's account administrator or create a customer service case to request updates to your applicant entity's profile.

Entity Information

FSCS Code	Urban/Rural Status	School District in which the main branch is located	School District Number in which the main branch is located	Library System Attribute
	Rural	619 School District	176	Public Library System

Back Discard Form **Save & Continue**

7. Select the **Save & Continue** button. The **Related Entity(ies) Information** displays.



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FCC Form 471 - Funding Year 2016
Arlington County Libraries (BEN: 99) - 0802 BJ Application Category1 - Form # 161001574
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Basic Information Entity Information Funding Requests Connectivity Information Certify

We've completed this section of the form based on information from your applicant entity's profile. If any of the non-editable information is incorrect, or you wish to change the information, please update your profile first by going to your entity record, and clicking Manage Organization from the Related Actions menu. If you do not have access to Manage Organization, please contact your applicant entity's account administrator or create a customer service case to request updates to your applicant entity's profile.

Related Entity(ies) Information

Library systems derive their discount rate in part based on the student count from the school district in which the main branch is located.

Name	Entity Number	FSCS Code	Locale Code	Urban/Rural Status	NIF	Total square footage of library outlet	Is this the main branch?	School District in which the main branch is located	School District Number in which the main branch is located	Library Attributes	Annexes
Main Branch Library Test	189			Rural	No	0	Yes	619 School District	176	Public Library; Main Branch	View Annexes
TJ NIF	315			Urban	Yes		No				View Annexes

Back Discard Form Save & Continue

8. View Related Entity Information.

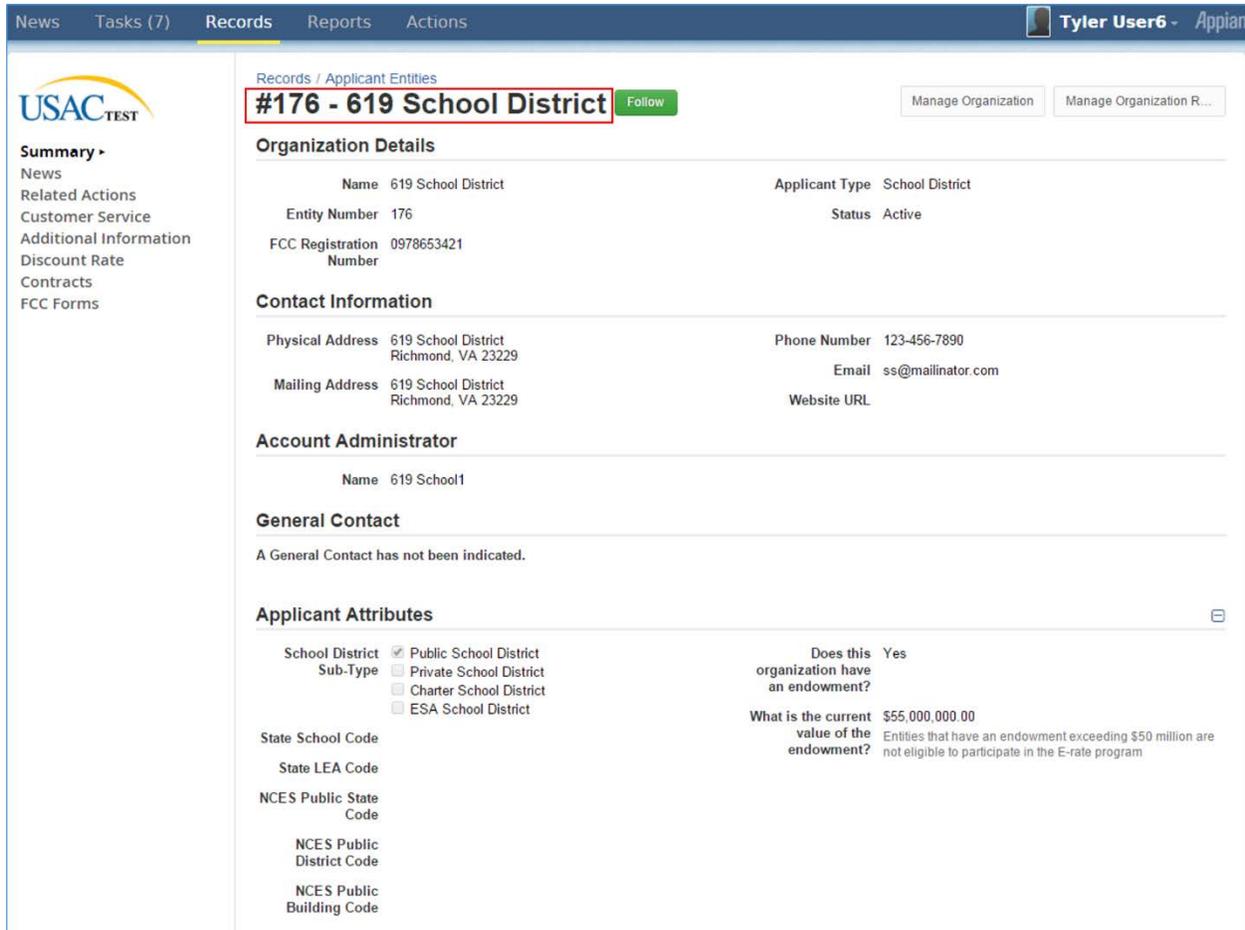
NOTE: If any of the non-editable information is incorrect, or you wish to change the information, see Step 9.

9. Optional: *Update* your profile first by going to your entity record, and clicking **Manage Organization** from the **Related Actions** menu. If you do not have access to **Manage Organization**, contact your applicant entity's account administrator or create a customer service

Filing the FCC Form 471-ApplicantS REL 1.2

case to request updates to your applicant entity's profile. See [Review your Entity Profile](#) for details.

10. Optional: *Click* the hyperlinked text to view detailed information.



The screenshot shows the USAC TEST application interface. The top navigation bar includes 'News', 'Tasks (7)', 'Records', 'Reports', and 'Actions'. The user is logged in as 'Tyler User6'. The main content area displays the details for the applicant entity '#176 - 619 School District', which is highlighted with a red box and a 'Follow' button. The details are organized into several sections:

- Organization Details:**
 - Name: 619 School District
 - Applicant Type: School District
 - Entity Number: 176
 - Status: Active
 - FCC Registration Number: 0978653421
- Contact Information:**
 - Physical Address: 619 School District, Richmond, VA 23229
 - Phone Number: 123-456-7890
 - Mailing Address: 619 School District, Richmond, VA 23229
 - Email: ss@mailinator.com
 - Website URL: (empty)
- Account Administrator:**
 - Name: 619 School1
- General Contact:**
 - A General Contact has not been indicated.
- Applicant Attributes:**
 - School District Sub-Type:
 - Public School District
 - Private School District
 - Charter School District
 - ESA School District
 - Does this organization have an endowment? Yes
 - What is the current value of the endowment? \$55,000,000.00
 - Entities that have an endowment exceeding \$50 million are not eligible to participate in the E-rate program
 - State School Code
 - State LEA Code
 - NCES Public State Code
 - NCES Public District Code
 - NCES Public Building Code

11. Optional: To return to the **Entity Information** screen, simply *click* on the **Tasks** tab and locate form with nickname from the list.

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Basic Information
Entity Information
Funding Requests
Connectivity Information
Certify

We've completed this section of the form based on information from your applicant entity's profile. If any of the non-editable information is incorrect, or you wish to change the information, please update your profile first by going to your entity record, and clicking Manage Organization from the Related Actions menu. If you do not have access to Manage Organization, please contact your applicant entity's account administrator or create a customer service case to request updates to your applicant entity's profile.

Related Entity(ies) Information

Library systems derive their discount rate in part based on the student count from the school district in which the main branch is located.

Name ↑	Entity Number	FSCS Code	Locale Code	Urban/Rural Status	NIF	Total square footage of library outlet	Is this the main branch?	School District in which the main branch is located	School District Number in which the main branch is located	Library Attributes	Annexes
Main Branch Library Test	189			Rural	No	0	Yes	619 School District	176	Public Library; Main Branch	View Annexes
TJ NIF	315			Urban	Yes		No				View Annexes

Back
Discard Form
Save & Continue

12. Select the **Save & Continue** button to continue to the **Request Discount Calculation** screen or choose the **Back** button to return to the previous screen, or discard your form.

Request Discount Calculation

News **Tasks (7)** Records Reports Actions Tyler User6 - Appian



FCC Form 471 - Funding Year 2016

Arlington County Libraries (BEN: 99) - 0802 BJ Application Category1 - Form # 161001574

Last Saved: 12/30/2015 4:59 PM EST

Basic Information
Entity Information
Funding Requests
Connectivity Information
Certify

We've completed this section of the form based on information from your applicant entity's profile. If any of the non-editable information is incorrect, or you wish to change the information, please update your profile first by going to your entity record, and clicking Manage Organization from the Related Actions menu. If you do not have access to Manage Organization, please contact your applicant entity's account administrator or create a customer service case to request updates to your applicant entity's profile.

Requested Discount Calculation

More than 50 percent of your library outlets/branches must be rural for the library system to be considered rural.

This discount rate has not been approved for the current year

Associated School District Full-time Enrollment	Associated School District NSLP Count	Associated School District NSLP Percentage	Library System Urban/Rural Status	Category One Discount Rate	Category Two Discount Rate	Voice Discount Rate
584	55	9%	Rural	50%	50%	10%

Back
Discard Form
Show Additional Information
Save & Continue

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13. Click the **Show Additional Information** to view other details.

Entity Name	BEN	Urban/Rural Status	Main Branch?
Main Branch Library Test	189	Rural	Yes

Funding Requests

The **Funding Requests** page opens. Here you will describe your funding request(s).

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Tyler User6 - Appli



FCC Form 471 - Funding Year 2016

Arlington County Libraries (BEN: 99) - 0802 BJ Application Category1 - Form # 161001574

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Basic Information
Entity Information
Funding Requests
Connectivity Information
Certify

Next, you will enter key information that describes your funding request(s). Please begin by clicking the Add FRN button below.

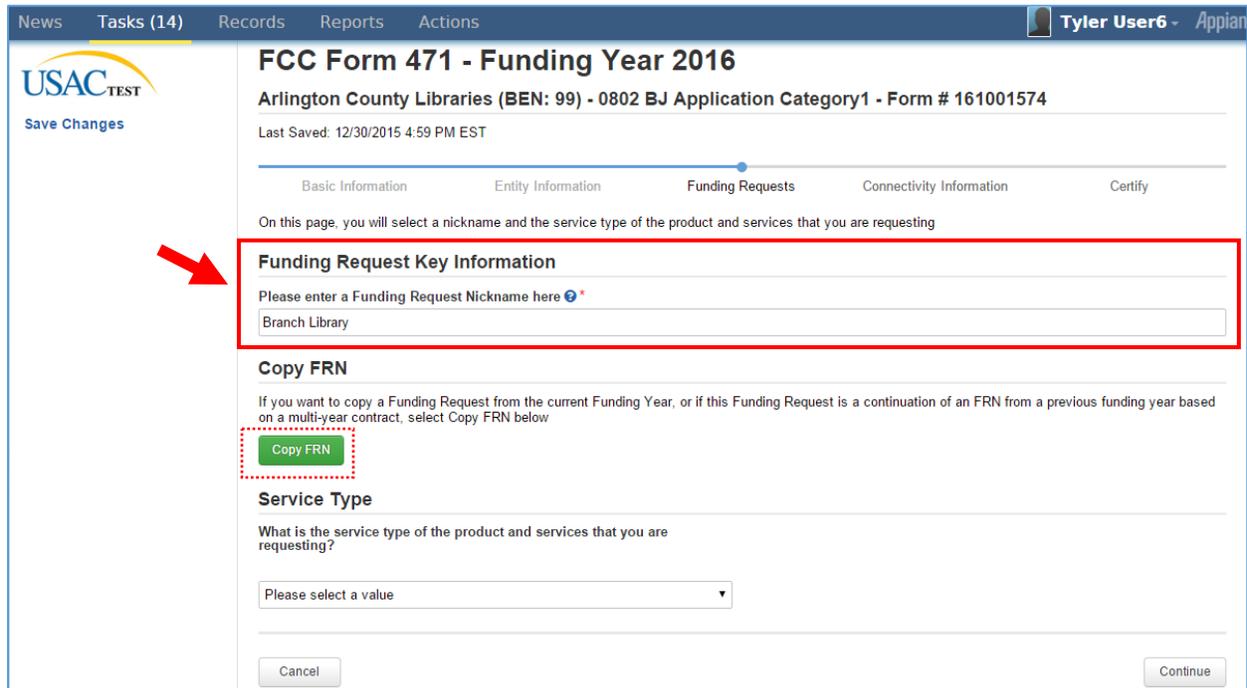
Funding Requests

<input type="checkbox"/>	FRN	Nickname	Number of FRN Line Items	FRN Calculation
No items available				

14. Click the **Add Funding Request** button to begin.

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Copy FRN



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 Arlington County Libraries (BEN: 99) - 0802 BJ Application Category1 - Form # 161001574
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Basic Information Entity Information **Funding Requests** Connectivity Information Certify

On this page, you will select a nickname and the service type of the product and services that you are requesting

Funding Request Key Information

Please enter a Funding Request Nickname here  *

Branch Library

Copy FRN

If you want to copy a Funding Request from the current Funding Year, or if this Funding Request is a continuation of an FRN from a previous funding year based on a multi-year contract, select Copy FRN below

Copy FRN

Service Type

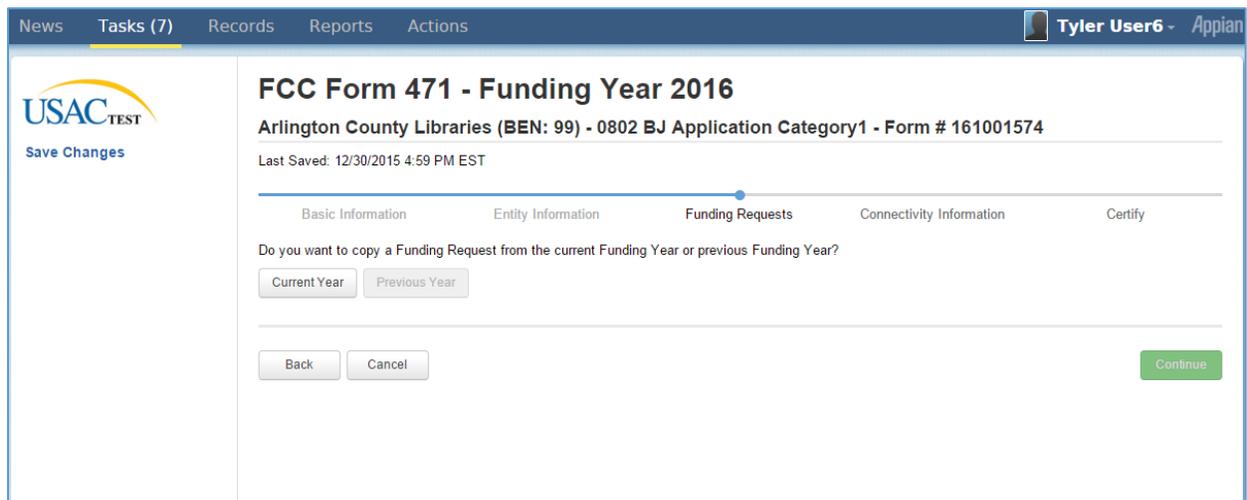
What is the service type of the product and services that you are requesting?

Please select a value

Cancel Continue

15. Enter a **Funding Request Nickname**.

16. Optional: *Select* the **Copy FRN** button to copy FRN information from the current or previous Funding Year.



News Tasks (7) Records Reports Actions Tyler User6 - Appian

FCC Form 471 - Funding Year 2016
 Arlington County Libraries (BEN: 99) - 0802 BJ Application Category1 - Form # 161001574
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Basic Information Entity Information **Funding Requests** Connectivity Information Certify

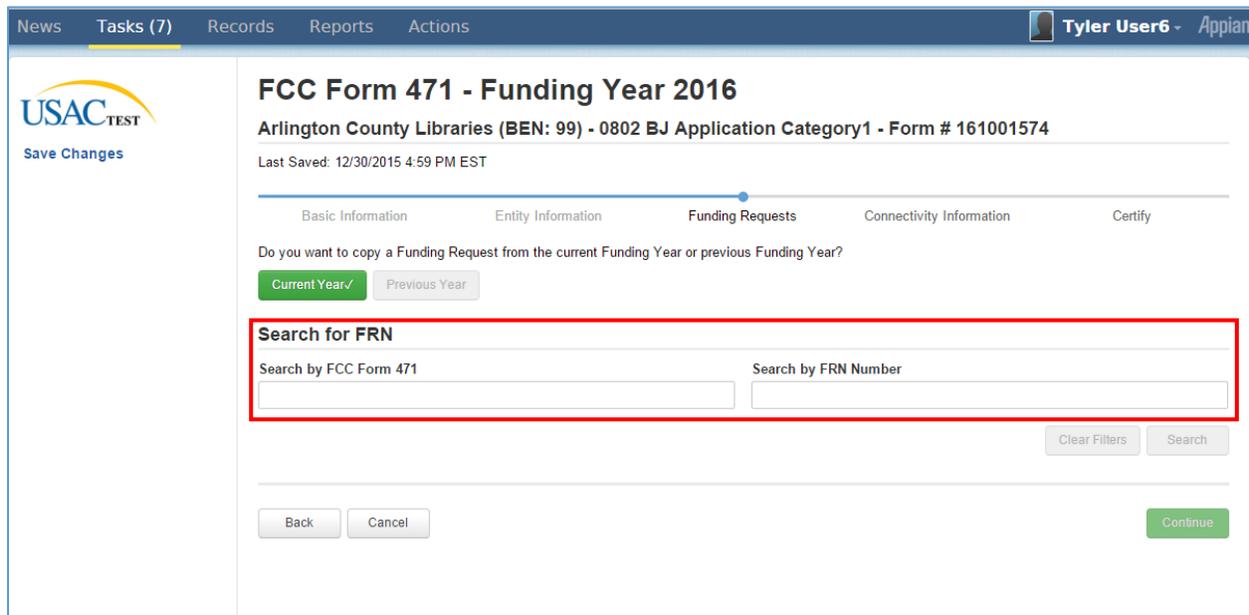
Do you want to copy a Funding Request from the current Funding Year or previous Funding Year?

Current Year Previous Year

Back Cancel Continue

17. Click the **Current Year** button.

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News Tasks (7) Records Reports Actions Tyler User6 - Appian

FCC Form 471 - Funding Year 2016
 Arlington County Libraries (BEN: 99) - 0802 BJ Application Category1 - Form # 161001574
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Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Do you want to copy a Funding Request from the current Funding Year or previous Funding Year?

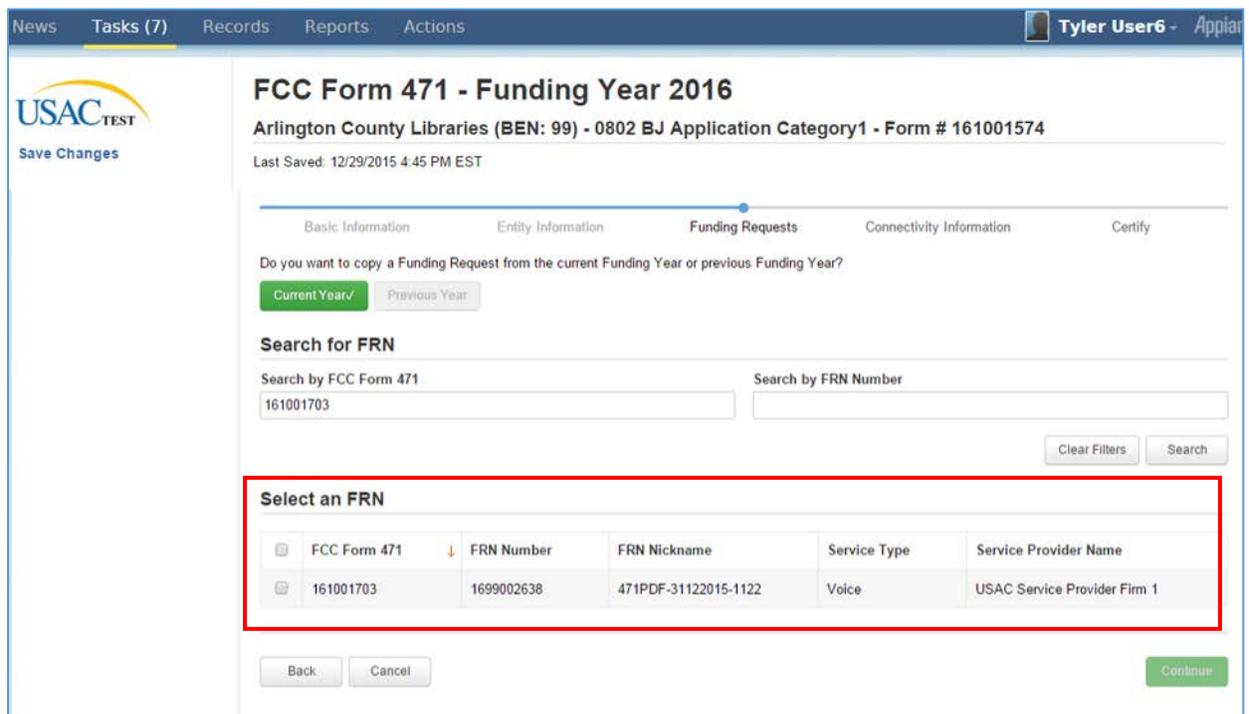
Search for FRN

Search by FCC Form 471 Search by FRN Number

18. Associate a contract to your FRN:

- Enter part or all of the contract nickname, enter the Contract ID, or contract number.
- Click the **Search** button.

NOTE: If you have not created the contract(s), see [Manage Contracts](#) for more information.



News Tasks (7) Records Reports Actions Tyler User6 - Appian

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 Arlington County Libraries (BEN: 99) - 0802 BJ Application Category1 - Form # 161001574
 Last Saved: 12/29/2015 4:45 PM EST

Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Do you want to copy a Funding Request from the current Funding Year or previous Funding Year?

Search for FRN

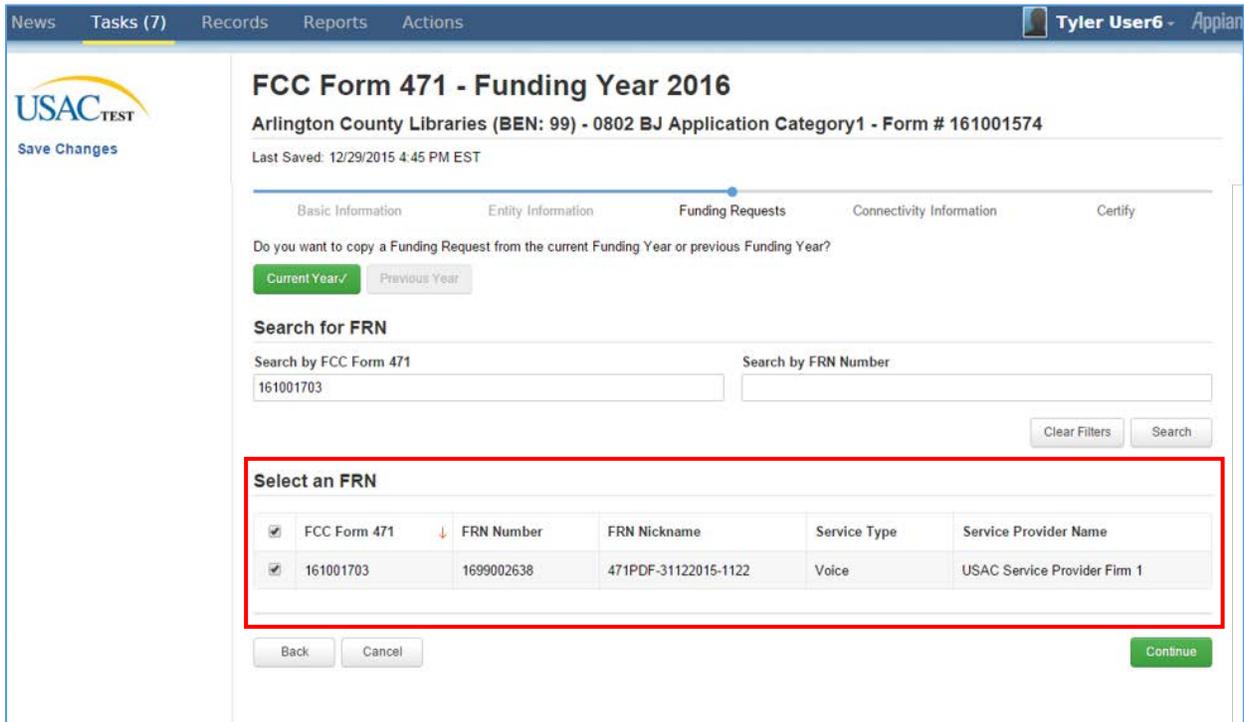
Search by FCC Form 471 Search by FRN Number

Select an FRN

<input type="checkbox"/>	FCC Form 471	FRN Number	FRN Nickname	Service Type	Service Provider Name
<input checked="" type="checkbox"/>	161001703	1699002638	471PDF-31122015-1122	Voice	USAC Service Provider Firm 1

19. Click the check-box for the requested FCC Form 471.

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FCC Form 471 - Funding Year 2016
Arlington County Libraries (BEN: 99) - 0802 BJ Application Category1 - Form # 161001574
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Basic Information Entity Information **Funding Requests** Connectivity Information Certify

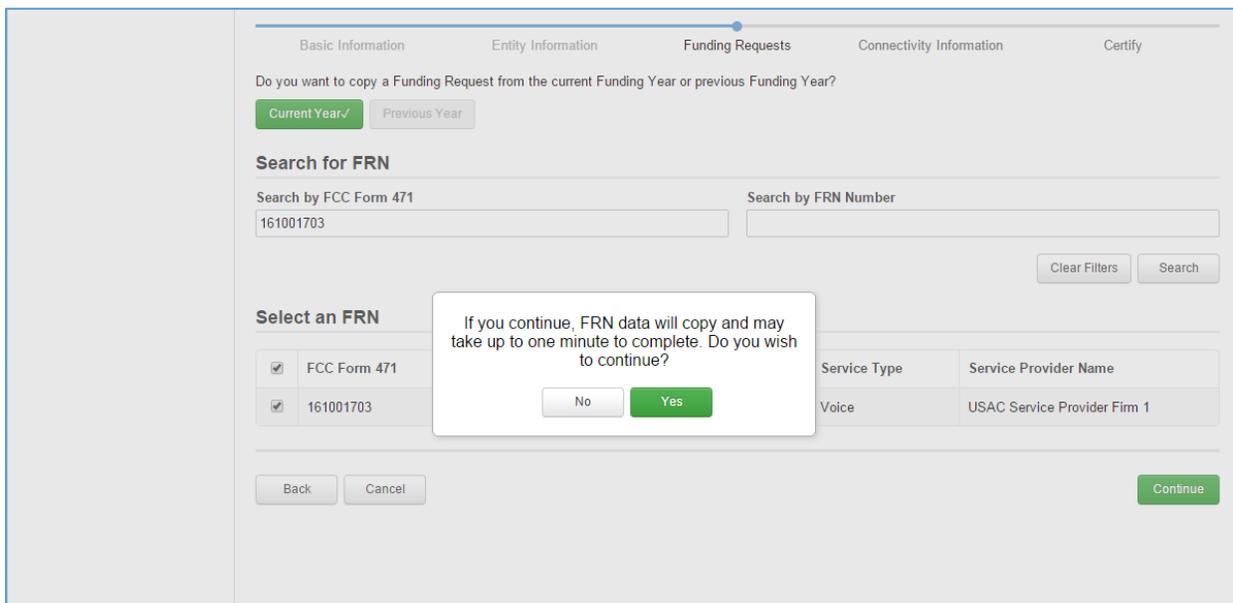
Do you want to copy a Funding Request from the current Funding Year or previous Funding Year?

Select an FRN

Search by FCC Form 471: 161001703 Search by FRN Number:

<input checked="" type="checkbox"/>	FCC Form 471	FRN Number	FRN Nickname	Service Type	Service Provider Name
<input checked="" type="checkbox"/>	161001703	1699002638	471PDF-31122015-1122	Voice	USAC Service Provider Firm 1

20. Click the **Continue** button.



Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Do you want to copy a Funding Request from the current Funding Year or previous Funding Year?

Select an FRN

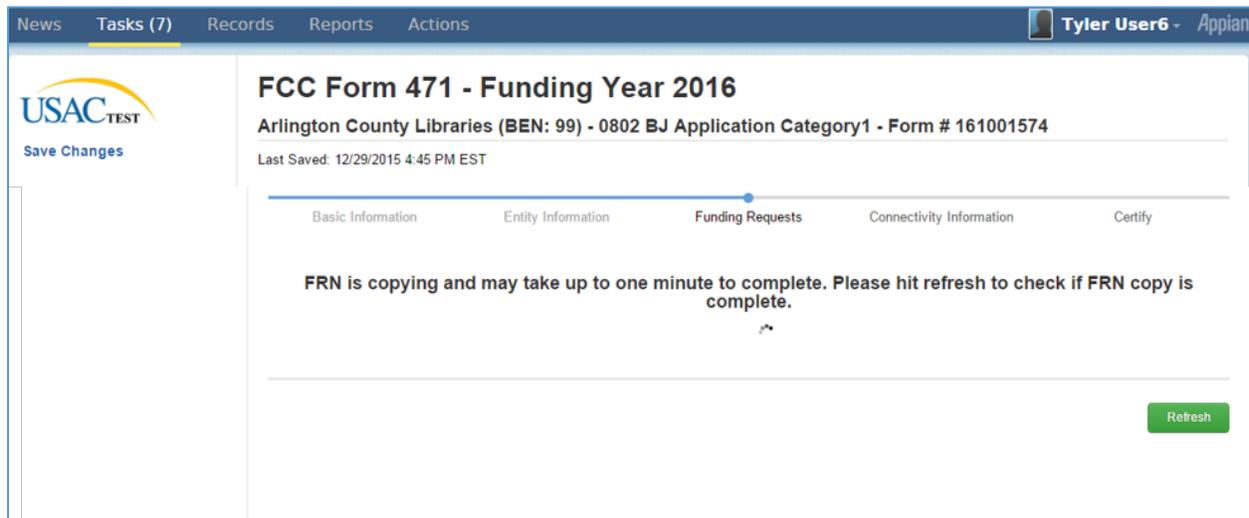
Search by FCC Form 471: 161001703 Search by FRN Number:

If you continue, FRN data will copy and may take up to one minute to complete. Do you wish to continue?

<input checked="" type="checkbox"/>	FCC Form 471	FRN Number	FRN Nickname	Service Type	Service Provider Name
<input checked="" type="checkbox"/>	161001703	1699002638	471PDF-31122015-1122	Voice	USAC Service Provider Firm 1

21. Click the **Yes** button to continue.

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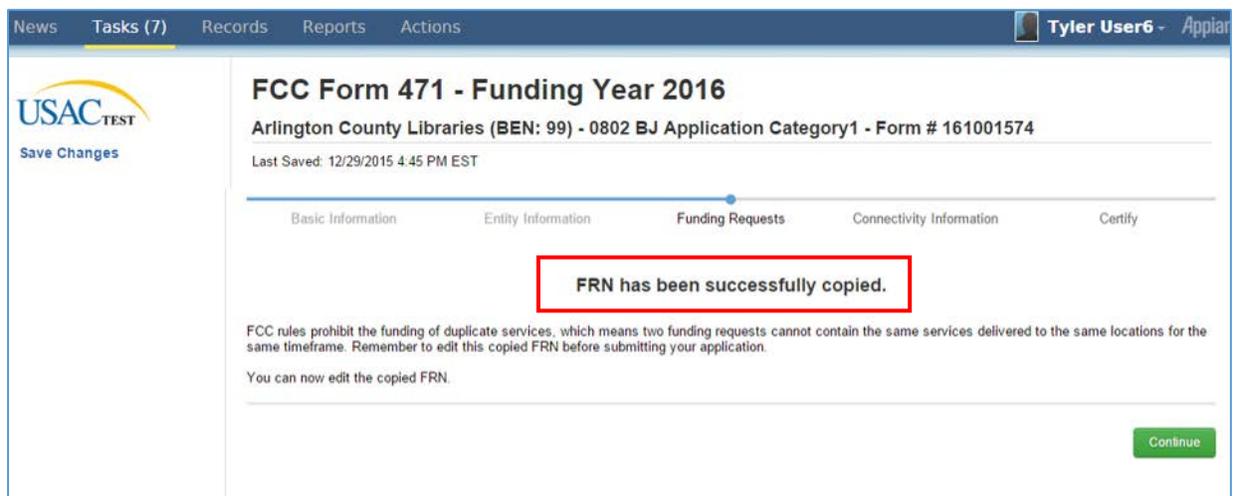
FCC Form 471 - Funding Year 2016
Arlington County Libraries (BEN: 99) - 0802 BJ Application Category1 - Form # 161001574
Last Saved: 12/29/2015 4:45 PM EST

Basic Information Entity Information **Funding Requests** Connectivity Information Certify

FRN is copying and may take up to one minute to complete. Please hit refresh to check if FRN copy is complete.

Refresh

22. Wait for the system to respond or *click* the **Refresh** button.



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Arlington County Libraries (BEN: 99) - 0802 BJ Application Category1 - Form # 161001574
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Basic Information Entity Information **Funding Requests** Connectivity Information Certify

FRN has been successfully copied.

FCC rules prohibit the funding of duplicate services, which means two funding requests cannot contain the same services delivered to the same locations for the same timeframe. Remember to edit this copied FRN before submitting your application.

You can now edit the copied FRN.

Continue

23. View successful copied message.

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Add FRN- Continue

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Last Saved: 12/30/2015 4:59 PM EST

Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Next, you will enter key information that describes your funding request(s). Please begin by clicking the Add FRN button below.

Funding Requests

FRN	Nickname	Number of FRN Line Items	FRN Calculation
No items available			

Manage FRN Line Items **Add FRN** Edit FRN Remove FRN

Back Discard Form Continue

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Arlington County Libraries (BEN: 99) - 0802 BJ Application Category1 - Form # 161001574
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Basic Information Entity Information **Funding Requests** Connectivity Information Certify

On this page, you will select a nickname and the service type of the product and services that you are requesting

Funding Request Key Information

Please enter a Funding Request Nickname here

Copy FRN

If you want to copy a Funding Request from the current Funding Year, or if this Funding Request is a continuation of an FRN from a previous funding year based on a multi-year contract, select Copy FRN below

Copy FRN

Service Type

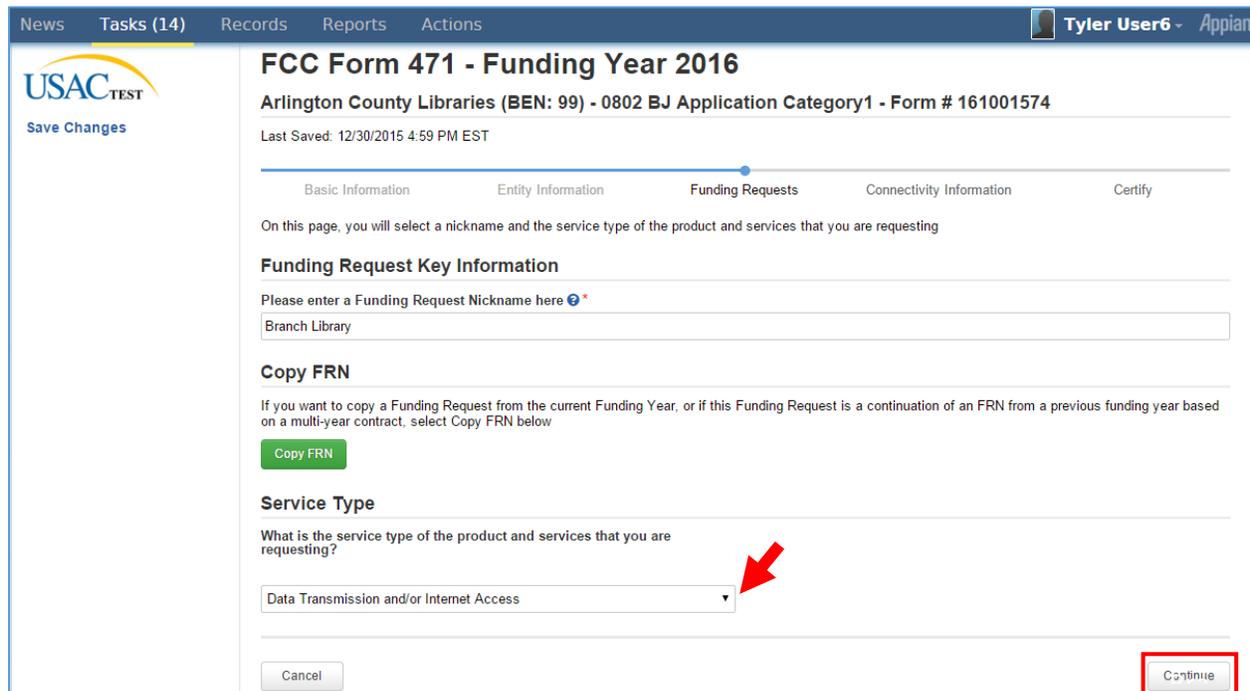
What is the service type of the product and services that you are requesting?

Please select a value
Please select a value
Voice
Data Transmission and/or Internet Access

Cancel Continue

24. Select the drop-down arrow to choose the **Service Type** from the listed options.

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 Last Saved: 12/30/2015 4:59 PM EST

Basic Information Entity Information **Funding Requests** Connectivity Information Certify

On this page, you will select a nickname and the service type of the product and services that you are requesting

Funding Request Key Information

Please enter a Funding Request Nickname here  *

Branch Library

Copy FRN

If you want to copy a Funding Request from the current Funding Year, or if this Funding Request is a continuation of an FRN from a previous funding year based on a multi-year contract, select Copy FRN below

Service Type

What is the service type of the product and services that you are requesting?

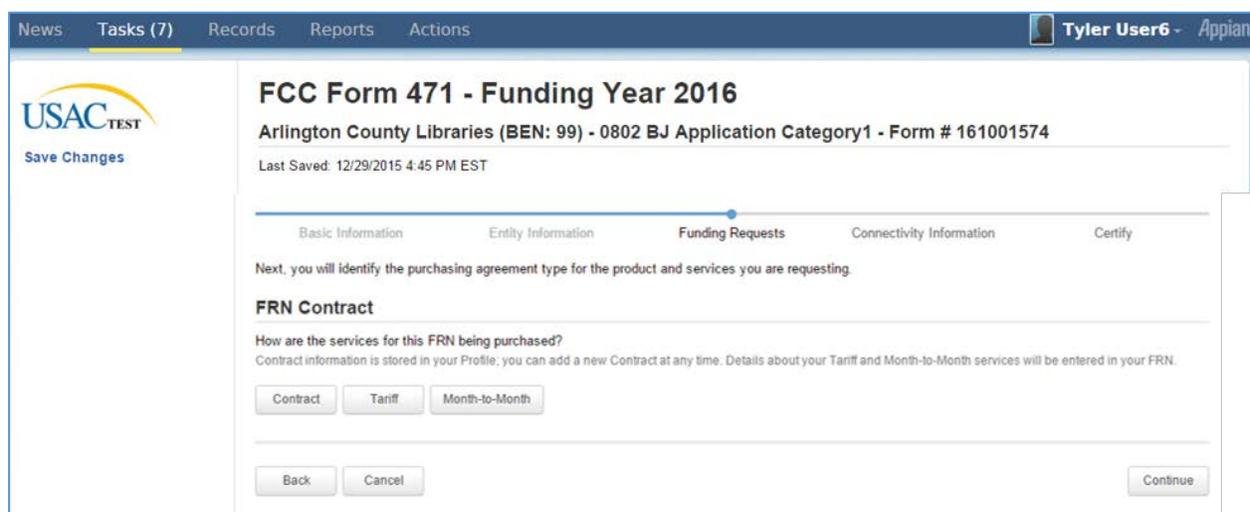
Data Transmission and/or Internet Access

NOTE: The Service Type will default to the category type selected in the Basic Information summary.

25. Select the **Service Type** from the list.

- For Category One services, *select* either Voice or Data Transmission and/or Internet Access.
- For Category Two, *select* Basic Maintenance of Internal Connections, Internal Connections, or Managed Internal Broadband Services.

26. Click the **Continue** button.



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Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Next, you will identify the purchasing agreement type for the product and services you are requesting.

FRN Contract

How are the services for this FRN being purchased?

Contract information is stored in your Profile; you can add a new Contract at any time. Details about your Tariff and Month-to-Month services will be entered in your FRN.

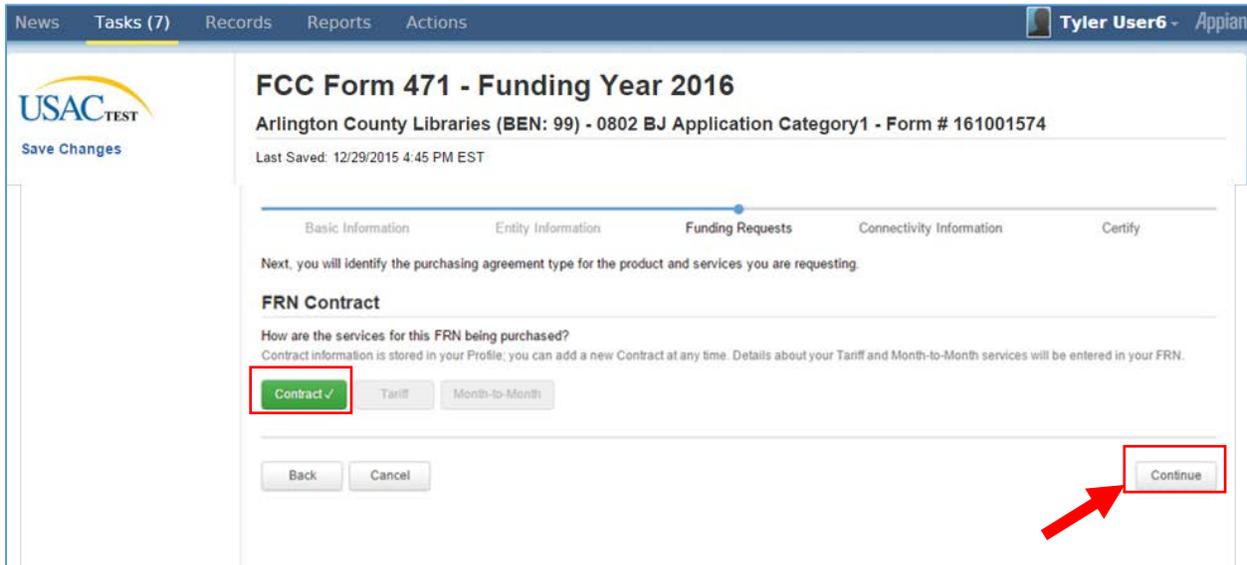
27. Select from the following **FRN Contract** options:

- Contract

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- Tariff
- Month-to-Month

Contract



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Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Next, you will identify the purchasing agreement type for the product and services you are requesting.

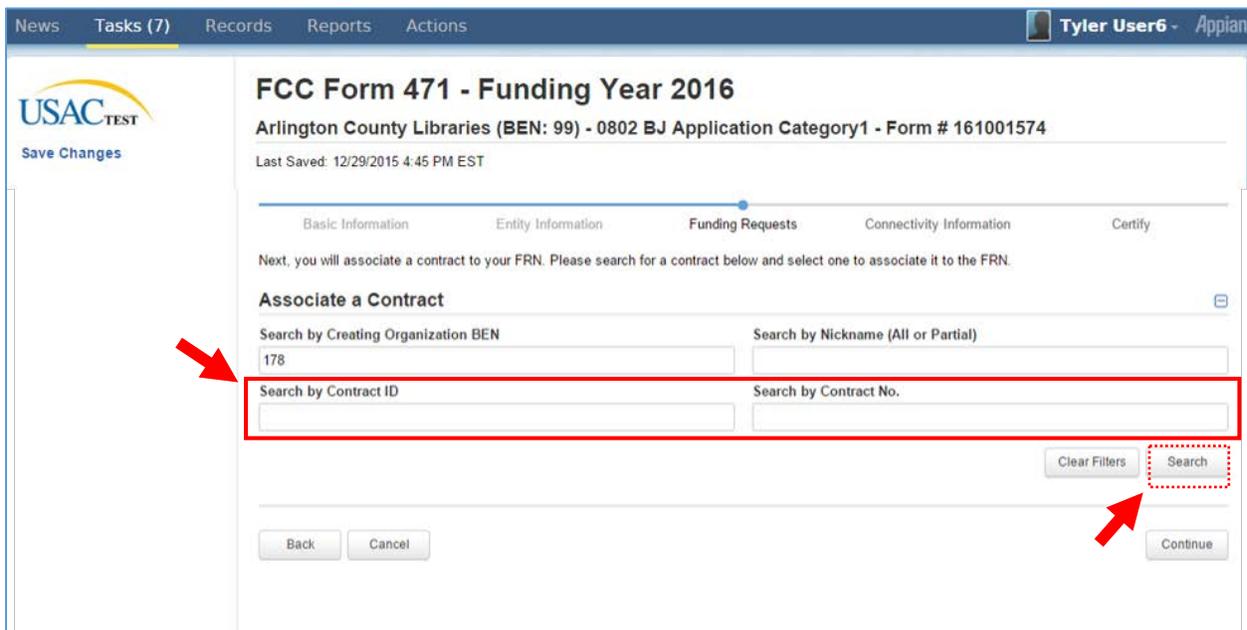
FRN Contract

How are the services for this FRN being purchased?
Contract information is stored in your Profile; you can add a new Contract at any time. Details about your Tariff and Month-to-Month services will be entered in your FRN.

Contract ✓ Tariff Month-to-Month

Back Cancel Continue

28. Select the **Contract** option and then press the **Continue** button.



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Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Next, you will associate a contract to your FRN. Please search for a contract below and select one to associate it to the FRN.

Associate a Contract

Search by Creating Organization BEN: 178 Search by Nickname (All or Partial):

Search by Contract ID Search by Contract No.

Clear Filters Search

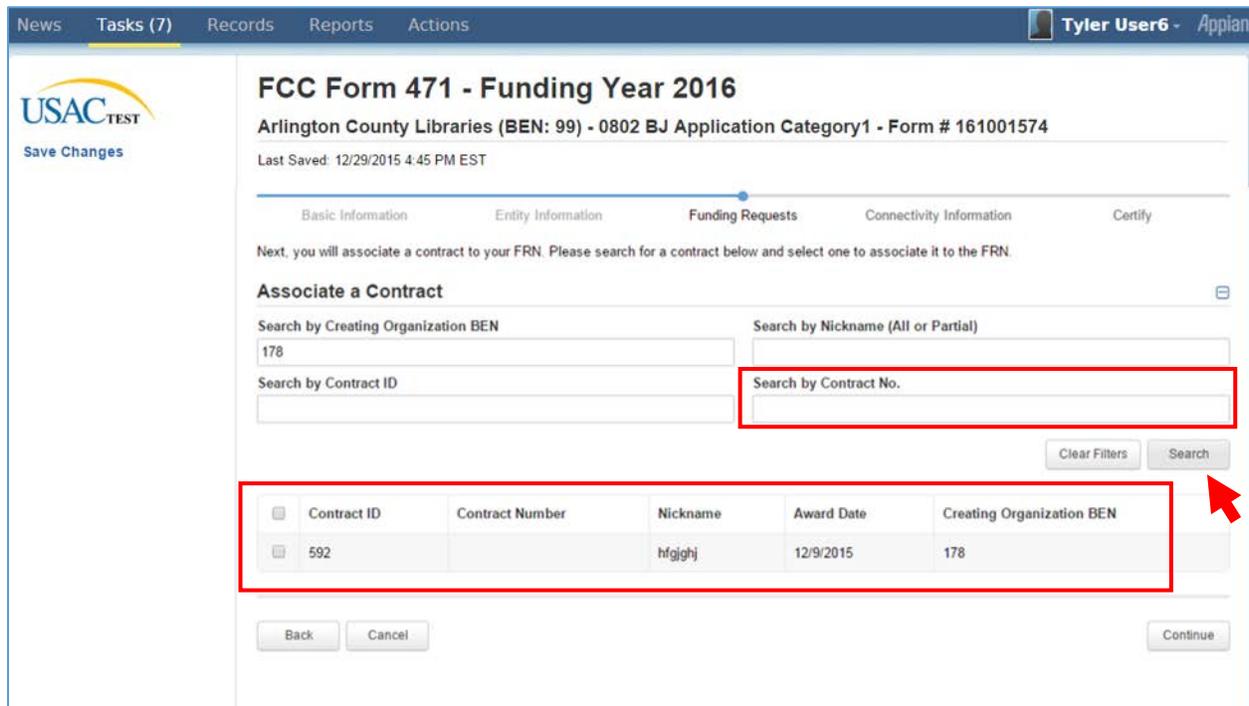
Back Cancel Continue

29. Select from the following contract search options:

- Search by Contract ID
- Search by Contract No.

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Search by Contract No.



FCC Form 471 - Funding Year 2016
Arlington County Libraries (BEN: 99) - 0802 BJ Application Category1 - Form # 161001574
 Last Saved: 12/29/2015 4:45 PM EST

Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Next, you will associate a contract to your FRN. Please search for a contract below and select one to associate it to the FRN.

Associate a Contract

Search by Creating Organization BEN: 178 Search by Nickname (All or Partial):

Search by Contract ID: **Search by Contract No.:**

Clear Filters Search

<input type="checkbox"/>	Contract ID	Contract Number	Nickname	Award Date	Creating Organization BEN
<input type="checkbox"/>	592		hfgjghj	12/9/2015	178

Back Cancel Continue

30. *Enter* the contract number or place mouse pointer into the **Search by Contract No.** field and then press your keyboard spacebar.
31. *Click* the **Search** button to proceed. If applicable, the associated contract information displays.
32. *Select* the check-box next to the requested contract, if applicable.

NOTE: Selecting a check-box for a listed contract will display the Contract Summary, Pricing Confidentiality and Contract Information (Additional) data.

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Basic Information Entity Information Funding Requests Connectivity Information Certify

Next, you will associate a contract to your FRN. Please search for a contract below and select one to associate it to the FRN.

Associate a Contract

Search by Creating Organization BEN

Search by Nickname (All or Partial)

Search by Contract ID

Search by Contract No.

<input checked="" type="checkbox"/>	Contract ID	Contract Number	Nickname	Award Date	Creating Organization BEN
<input checked="" type="checkbox"/>	592		hfgjghj	12/9/2015	178

Contract Summary - hfgjghj

<p>Contract Number</p> <p>Establishing FCC #160000401 Form 470</p> <p>Award Date 12/9/2015</p> <p>Expiration Date (All Extensions)</p>	<p>Account Number</p> <p>Service Provider USAC Service Provider Firm 1 (SPIN: 11111)</p> <p>Includes Voluntary No Extensions?</p> <p>Remaining Voluntary Extensions</p> <p>Total Remaining Contract Length</p>
--	--

Pricing Confidentiality

There is no rule, statute, or other restriction which prohibits publication of the specific pricing information for this contract.

Contract Information (Additional)

What is the service start date? *

Enter the date when services will start in this Funding Year (e.g., July 1, 2016).

What is the date your contract expires for the current term of the contract? *

33. Enter or select the requested information for the required field(s).

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Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Next, you will associate a contract to your FRN. Please search for a contract below and select one to associate it to the FRN.

Associate a Contract

Search by Creating Organization BEN: 178

Search by Nickname (All or Partial):

Search by Contract ID:

Search by Contract No.:

Clear Filters Search

<input checked="" type="checkbox"/>	Contract ID	Contract Number	Nickname	Award Date	Creating Organization BEN
<input checked="" type="checkbox"/>	592		hfgjghj	12/9/2015	178

Contract Summary - hfgjghj

Contract Number	Account Number
Establishing FCC #160000401 Form 470	Service Provider USAC Service Provider Firm 1 (SPIN: 11111)
Award Date 12/9/2015	Includes Voluntary No Extensions?
Expiration Date (All Extensions)	Remaining Voluntary Extensions
	Total Remaining Contract Length

Pricing Confidentiality

There is no rule, statute, or other restriction which prohibits publication of the specific pricing information for this contract.

Contract Information (Additional)

What is the service start date? * 7/1/2017

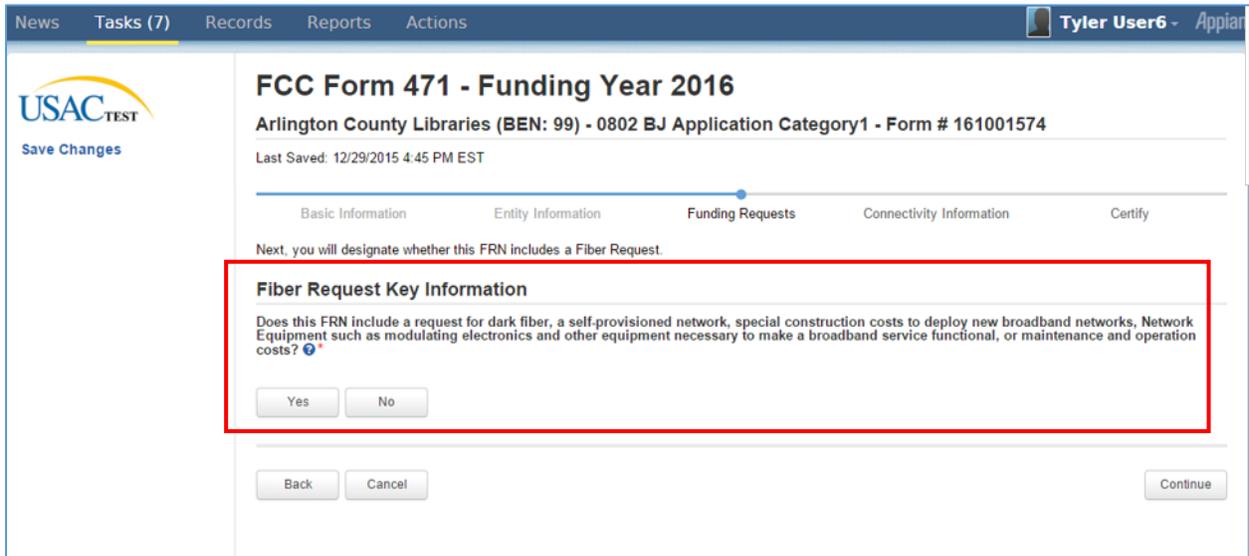
What is the date your contract expires for the current term of the contract? * 12/1/2017

Enter the date when services will start in this Funding Year (e.g., July 1, 2016).

Back Cancel **Continue**

34. Press the **Continue** button.

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Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Next, you will designate whether this FRN includes a Fiber Request.

Fiber Request Key Information

Does this FRN include a request for dark fiber, a self-provisioned network, special construction costs to deploy new broadband networks, Network Equipment such as modulating electronics and other equipment necessary to make a broadband service functional, or maintenance and operation costs? ⓘ

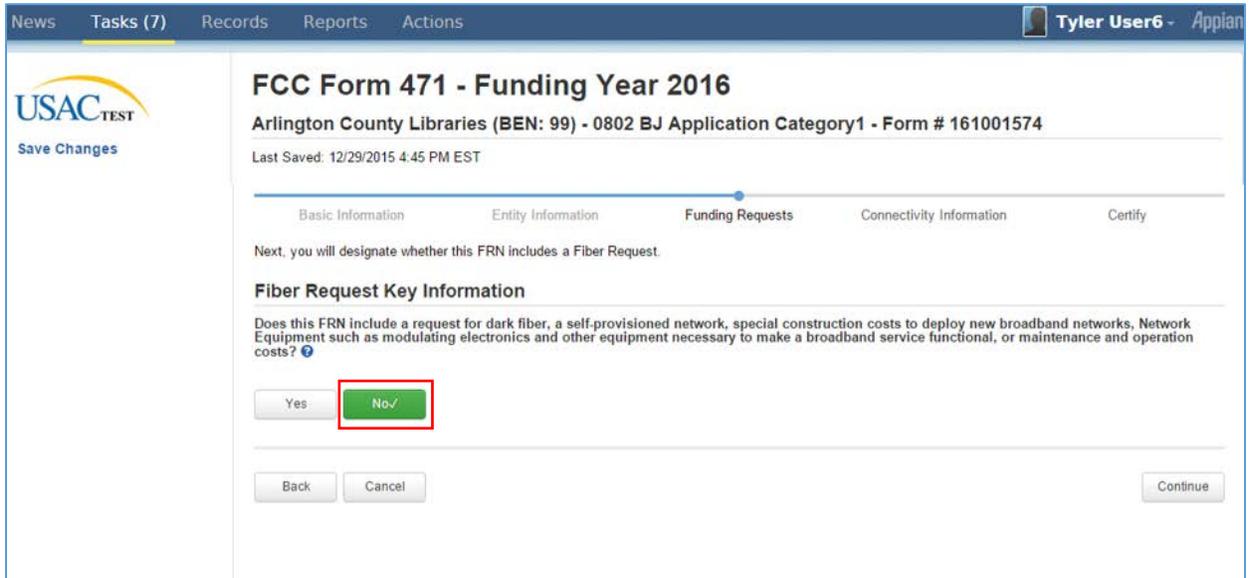
Yes No

Back Cancel Continue

35. Select from the following options in response to the Fiber Request Key Information:

- Yes
- No

If your response is **No**, a check mark will display on the **No** button.



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Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Next, you will designate whether this FRN includes a Fiber Request.

Fiber Request Key Information

Does this FRN include a request for dark fiber, a self-provisioned network, special construction costs to deploy new broadband networks, Network Equipment such as modulating electronics and other equipment necessary to make a broadband service functional, or maintenance and operation costs? ⓘ

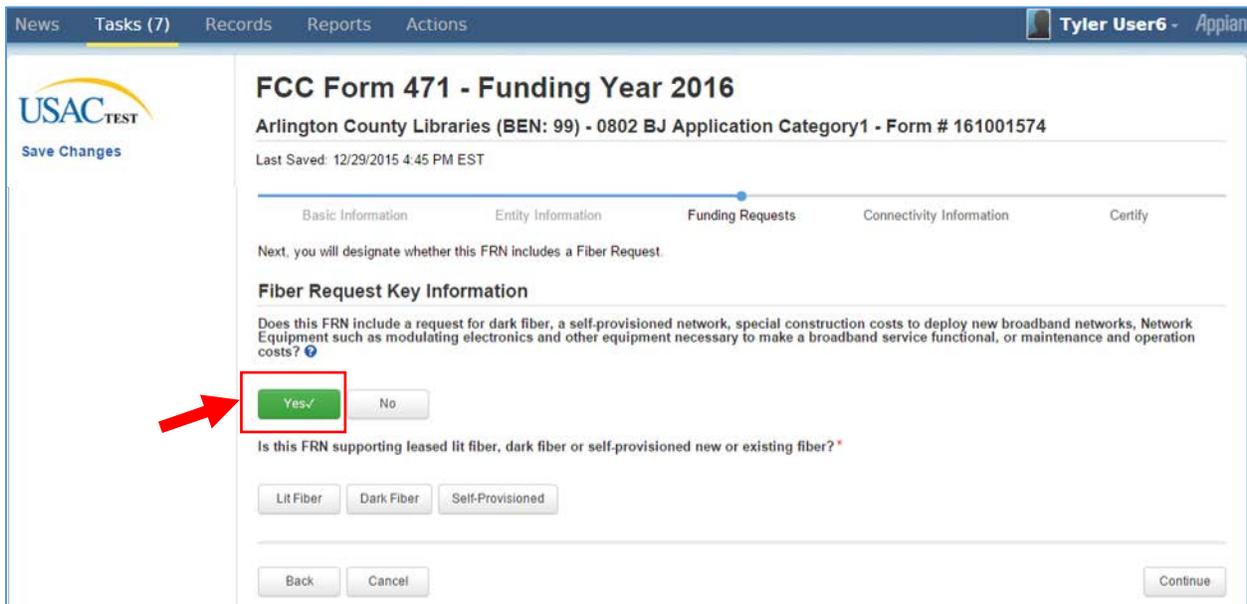
Yes **No ✓**

Back Cancel Continue

36. Optional: Press the **Continue** button.

If your response is **Yes**, a check mark will display on the **Yes** button.

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Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Next, you will designate whether this FRN includes a Fiber Request.

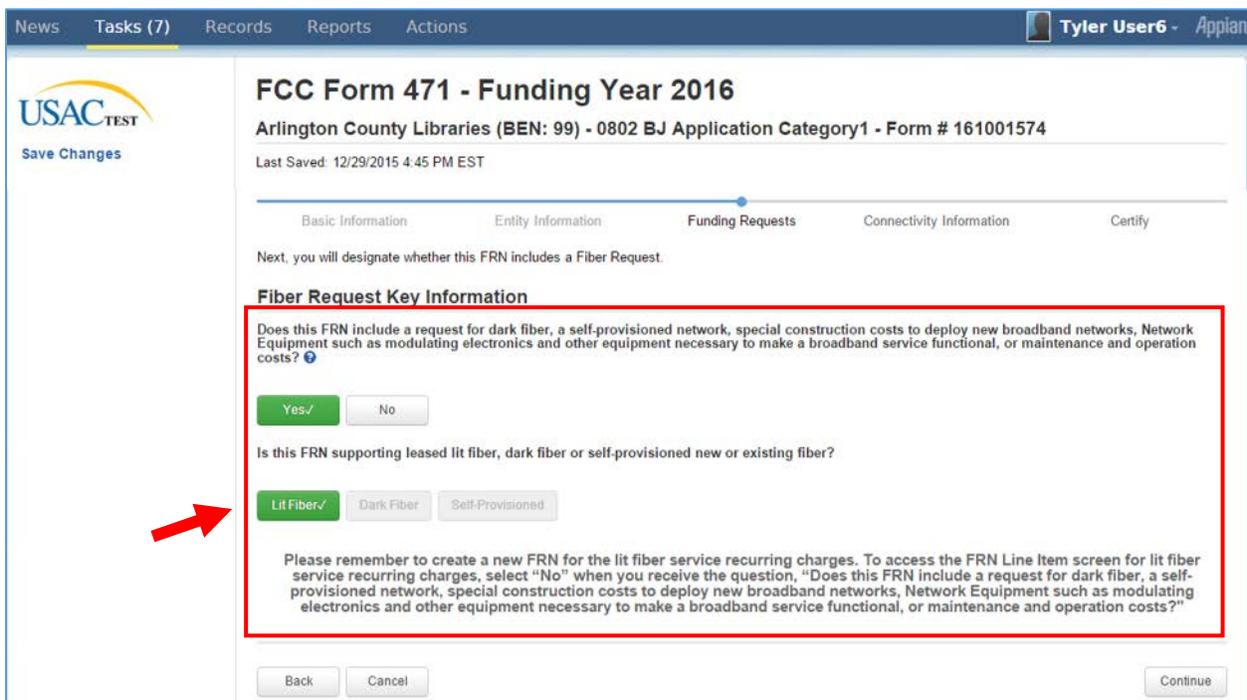
Fiber Request Key Information

Does this FRN include a request for dark fiber, a self-provisioned network, special construction costs to deploy new broadband networks, Network Equipment such as modulating electronics and other equipment necessary to make a broadband service functional, or maintenance and operation costs? [?](#)

Is this FRN supporting leased lit fiber, dark fiber or self-provisioned new or existing fiber? *

37. Select from the following options:

- Lit Fiber
- Dark Fiber
- Self-Provisioned



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Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Next, you will designate whether this FRN includes a Fiber Request.

Fiber Request Key Information

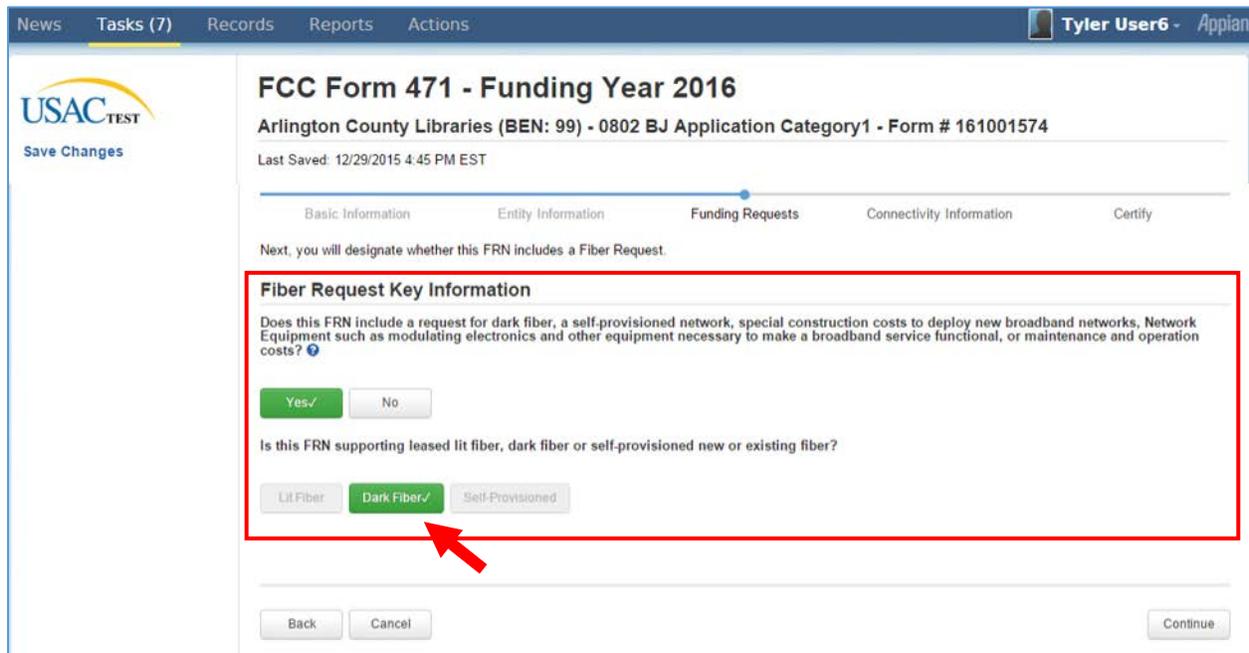
Does this FRN include a request for dark fiber, a self-provisioned network, special construction costs to deploy new broadband networks, Network Equipment such as modulating electronics and other equipment necessary to make a broadband service functional, or maintenance and operation costs? [?](#)

Is this FRN supporting leased lit fiber, dark fiber or self-provisioned new or existing fiber? *

Please remember to create a new FRN for the lit fiber service recurring charges. To access the FRN Line Item screen for lit fiber service recurring charges, select "No" when you receive the question, "Does this FRN include a request for dark fiber, a self-provisioned network, special construction costs to deploy new broadband networks, Network Equipment such as modulating electronics and other equipment necessary to make a broadband service functional, or maintenance and operation costs?"

38. Select the **Lit Fiber** button; OR

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Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Next, you will designate whether this FRN includes a Fiber Request.

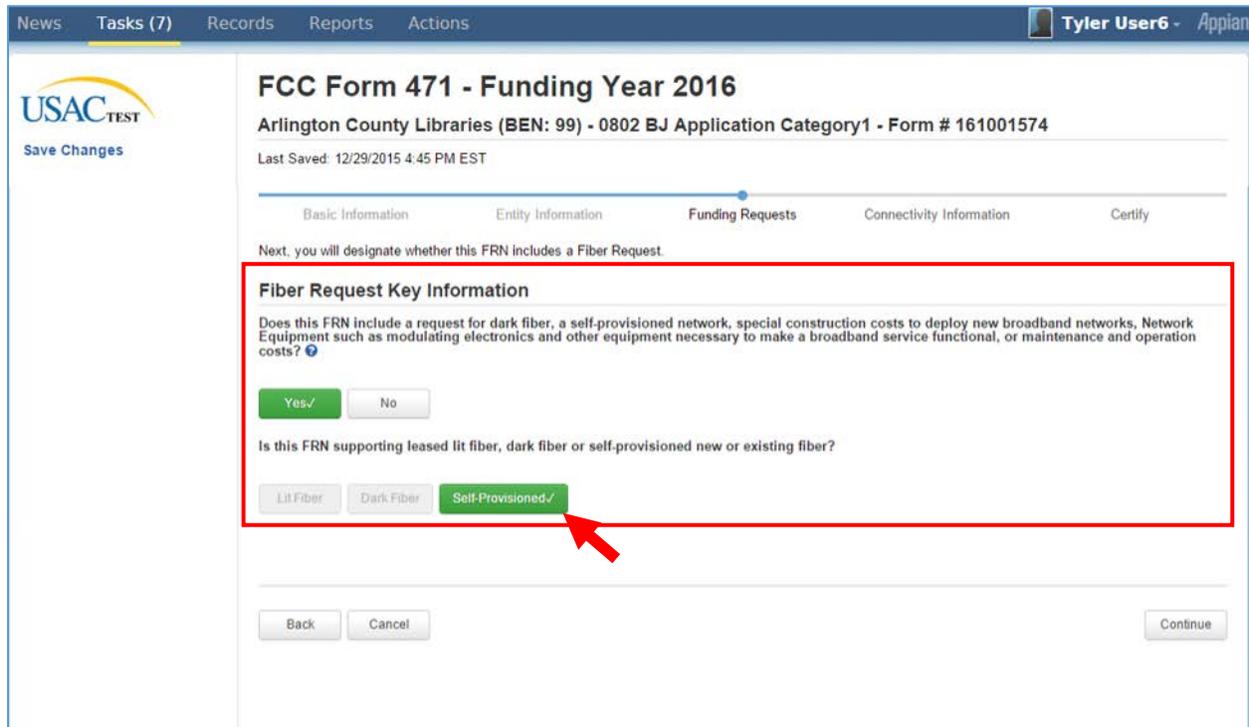
Fiber Request Key Information

Does this FRN include a request for dark fiber, a self-provisioned network, special construction costs to deploy new broadband networks, Network Equipment such as modulating electronics and other equipment necessary to make a broadband service functional, or maintenance and operation costs? [?](#)

Is this FRN supporting leased lit fiber, dark fiber or self-provisioned new or existing fiber?

Back Cancel Continue

39. Select the **Dark Fiber** button; OR



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Basic Information Entity Information Funding Requests Connectivity Information Certify

Next, you will designate whether this FRN includes a Fiber Request.

Fiber Request Key Information

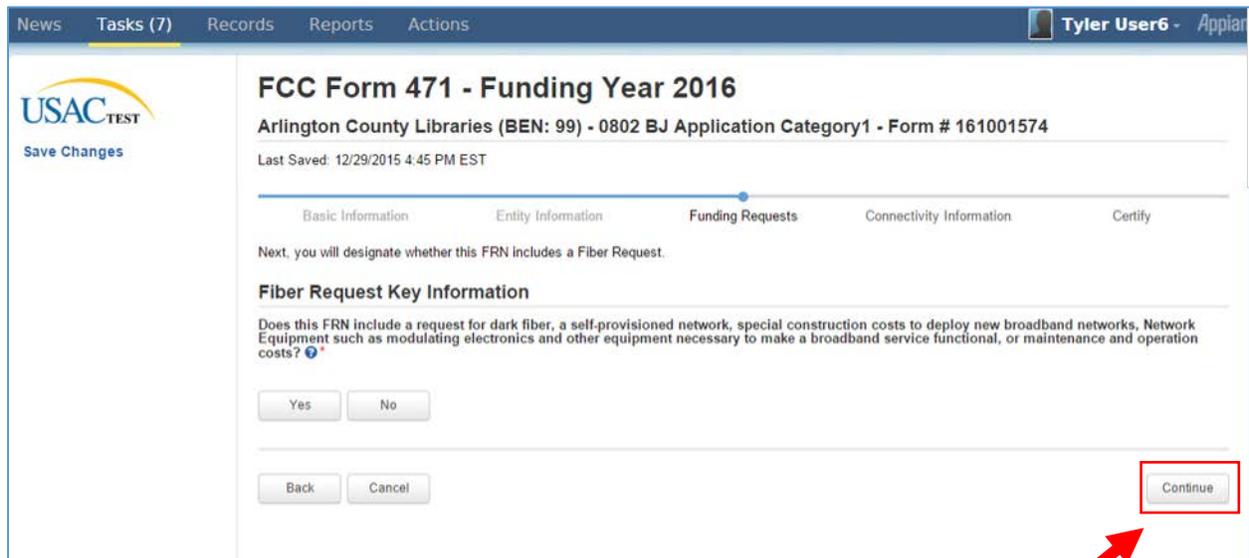
Does this FRN include a request for dark fiber, a self-provisioned network, special construction costs to deploy new broadband networks, Network Equipment such as modulating electronics and other equipment necessary to make a broadband service functional, or maintenance and operation costs? [?](#)

Is this FRN supporting leased lit fiber, dark fiber or self-provisioned new or existing fiber?

Back Cancel Continue

40. Select the **Self-Provisioned** button.

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Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Next, you will designate whether this FRN includes a Fiber Request.

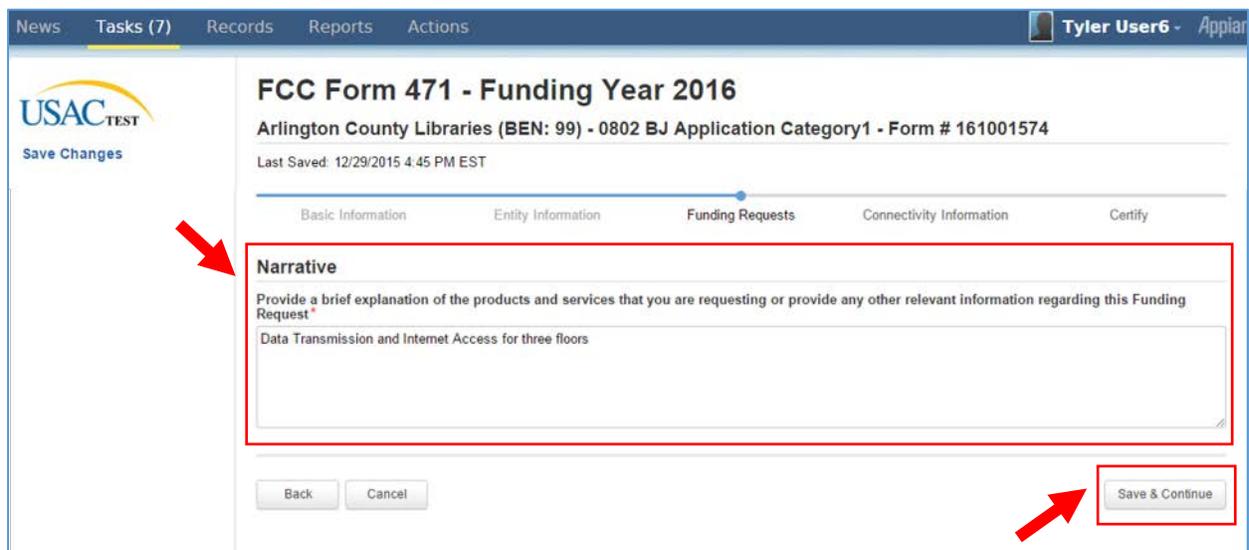
Fiber Request Key Information

Does this FRN include a request for dark fiber, a self-provisioned network, special construction costs to deploy new broadband networks, Network Equipment such as modulating electronics and other equipment necessary to make a broadband service functional, or maintenance and operation costs?

Yes No

Back Cancel Continue

41. Click the **Continue** button. The Narrative section displays.



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Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Narrative

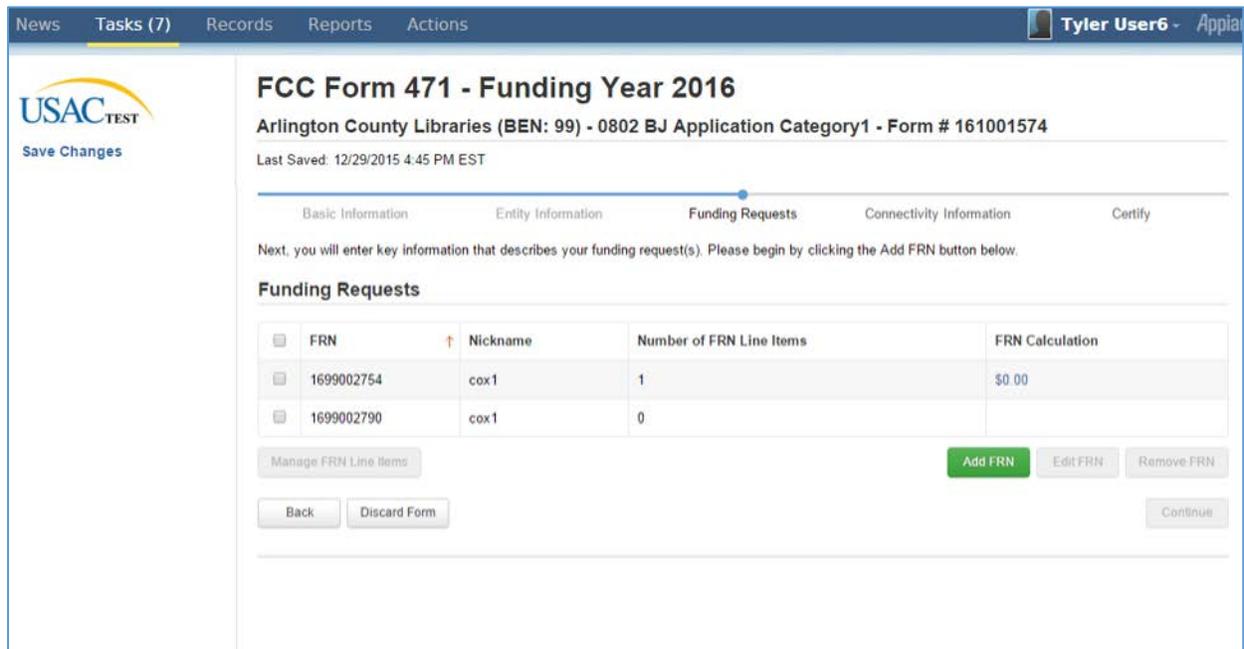
Provide a brief explanation of the products and services that you are requesting or provide any other relevant information regarding this Funding Request*

Data Transmission and Internet Access for three floors

Back Cancel Save & Continue

42. Enter a brief explanation into the **Narrative** field and then click the **Save & Continue** button. The Funding Requests page displays.

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Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Next, you will enter key information that describes your funding request(s). Please begin by clicking the Add FRN button below.

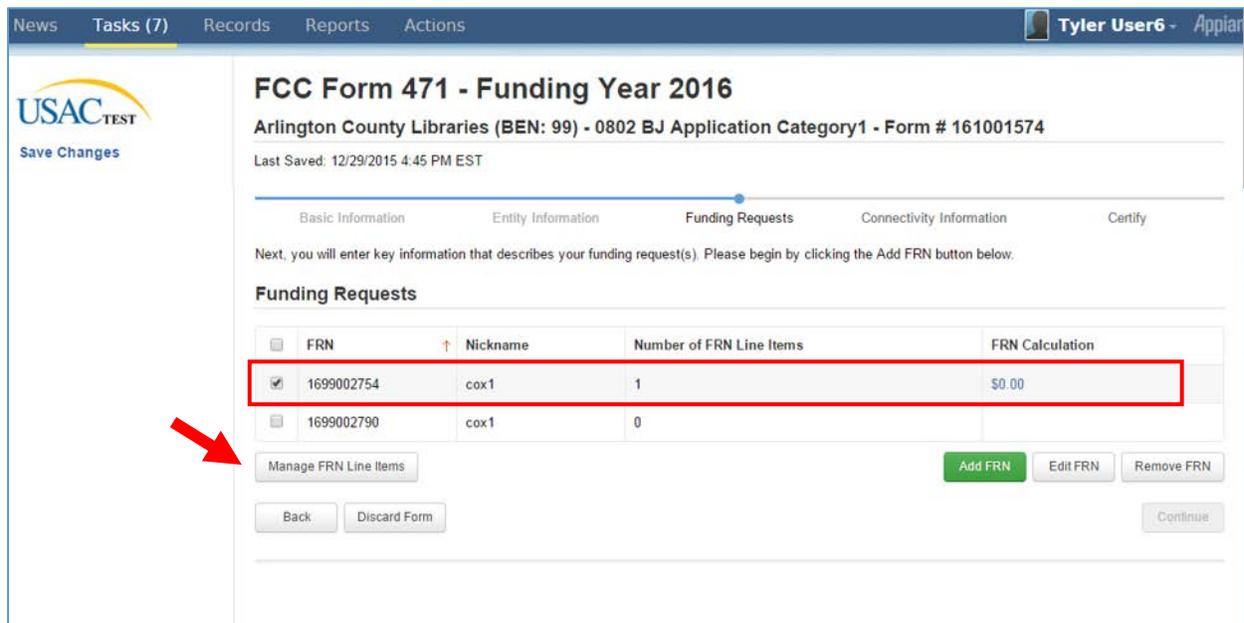
Funding Requests

FRN	Nickname	Number of FRN Line Items	FRN Calculation
<input type="checkbox"/> 1699002754	cox1	1	\$0.00
<input type="checkbox"/> 1699002790	cox1	0	

Manage FRN Line Items Add FRN Edit FRN Remove FRN

Back Discard Form Continue

This page describes key information about your funding.



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Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Next, you will enter key information that describes your funding request(s). Please begin by clicking the Add FRN button below.

Funding Requests

FRN	Nickname	Number of FRN Line Items	FRN Calculation
<input checked="" type="checkbox"/> 1699002754	cox1	1	\$0.00
<input type="checkbox"/> 1699002790	cox1	0	

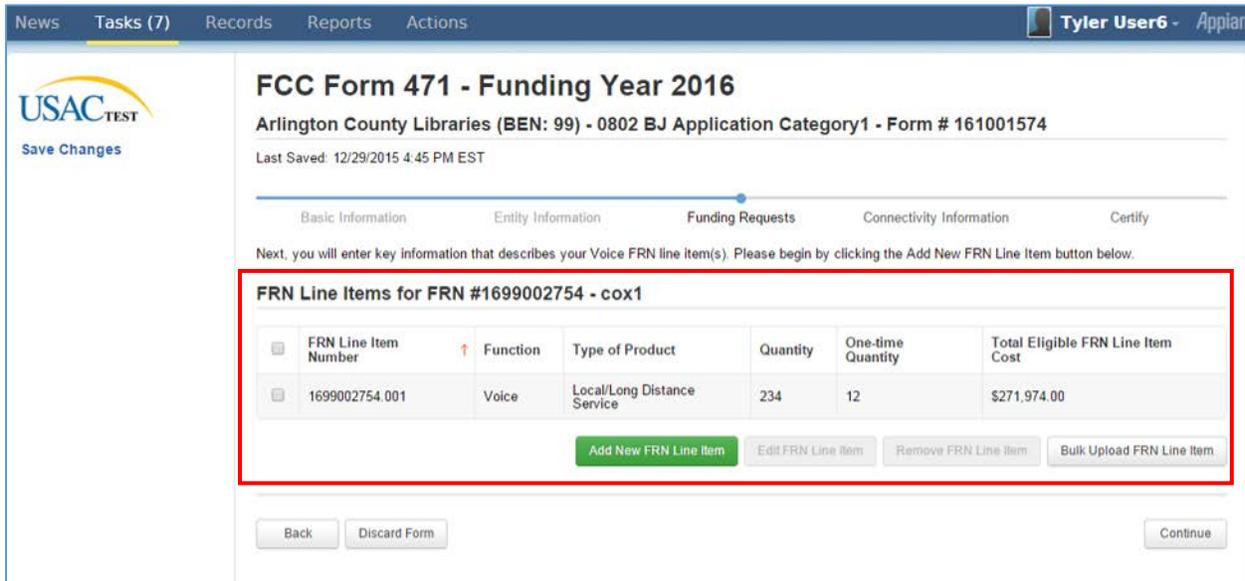
Manage FRN Line Items Add FRN Edit FRN Remove FRN

Back Discard Form Continue

43. Select the check-box next to an existing **FRN**.

44. Click the **Manage FRN Line Items** button. The requested FRN Line Items page displays.

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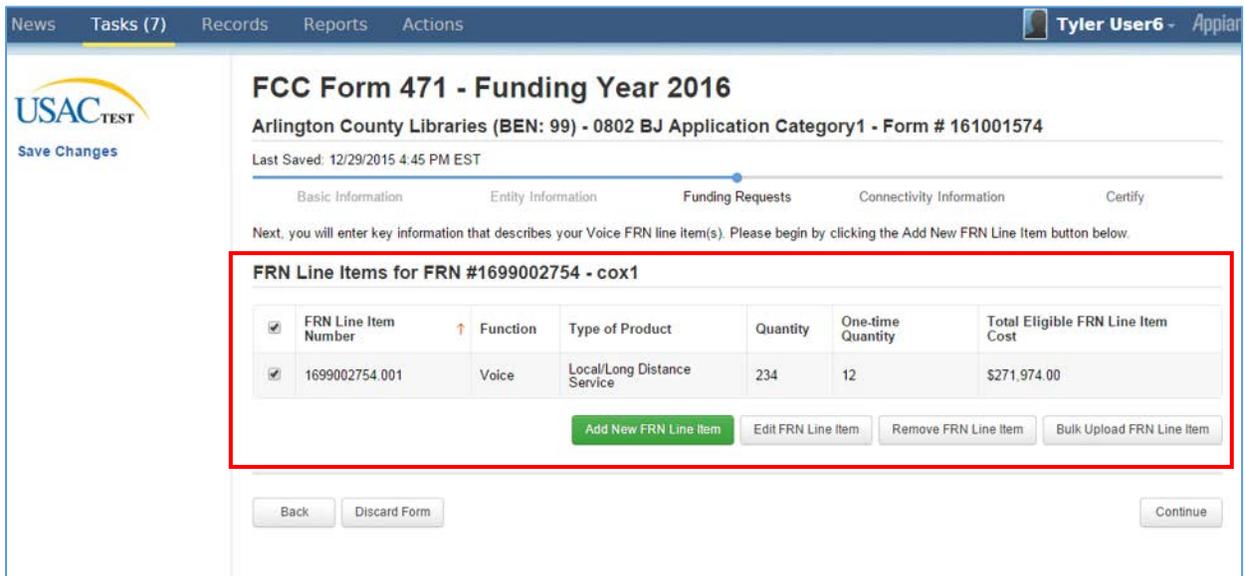
Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Next, you will enter key information that describes your Voice FRN line item(s). Please begin by clicking the Add New FRN Line Item button below.

FRN Line Items for FRN #1699002754 - cox1

<input type="checkbox"/>	FRN Line Item Number	Function	Type of Product	Quantity	One-time Quantity	Total Eligible FRN Line Item Cost
<input type="checkbox"/>	1699002754.001	Voice	Local/Long Distance Service	234	12	\$271,974.00

45. Select the check-box next to the requested **FRN Line Item**. The page displays all available options.



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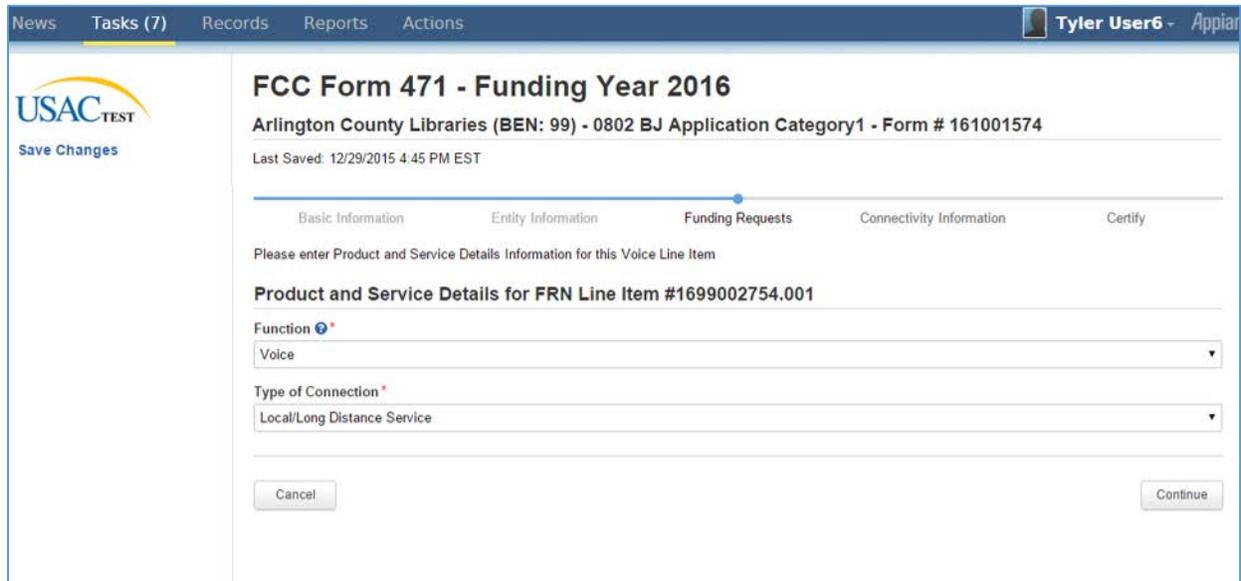
Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Next, you will enter key information that describes your Voice FRN line item(s). Please begin by clicking the Add New FRN Line Item button below.

FRN Line Items for FRN #1699002754 - cox1

<input checked="" type="checkbox"/>	FRN Line Item Number	Function	Type of Product	Quantity	One-time Quantity	Total Eligible FRN Line Item Cost
<input checked="" type="checkbox"/>	1699002754.001	Voice	Local/Long Distance Service	234	12	\$271,974.00

To edit the FRN Line Item



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Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Please enter Product and Service Details Information for this Voice Line Item

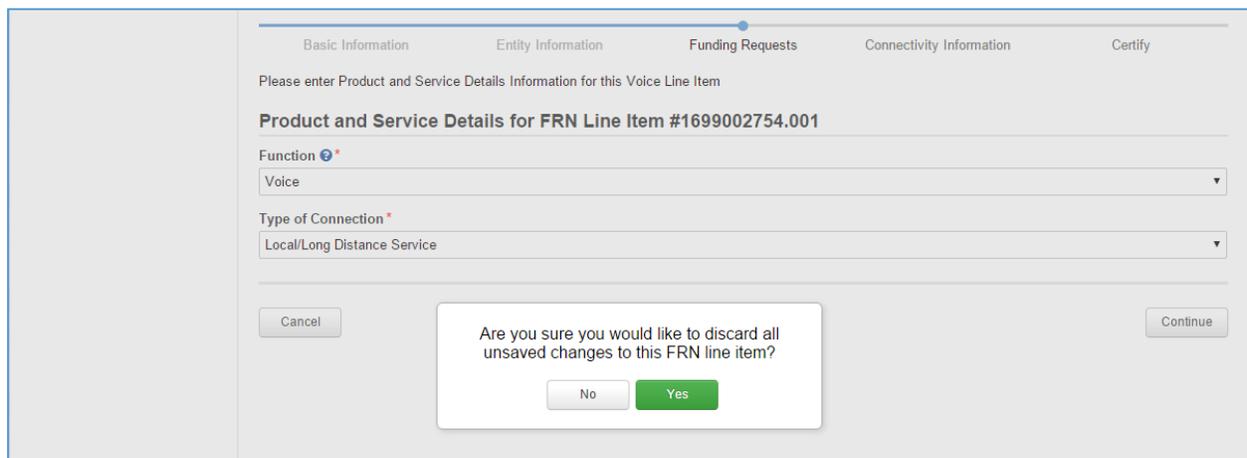
Product and Service Details for FRN Line Item #1699002754.001

Function *
Voice

Type of Connection *
Local/Long Distance Service

Cancel Continue

46. Click the **Edit FRN Line Item** button.



Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Please enter Product and Service Details Information for this Voice Line Item

Product and Service Details for FRN Line Item #1699002754.001

Function *
Voice

Type of Connection *
Local/Long Distance Service

Cancel

Are you sure you would like to discard all unsaved changes to this FRN line item?

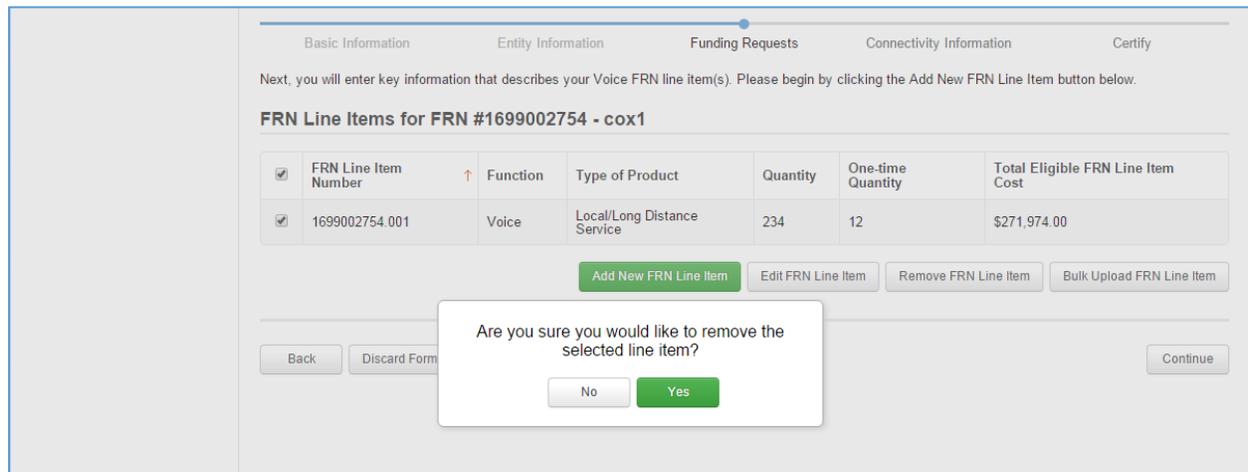
No Yes

Continue

47. Click the **Yes** or **No** option on the pop-up message.

To remove FRN Line Item

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Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Next, you will enter key information that describes your Voice FRN line item(s). Please begin by clicking the Add New FRN Line Item button below.

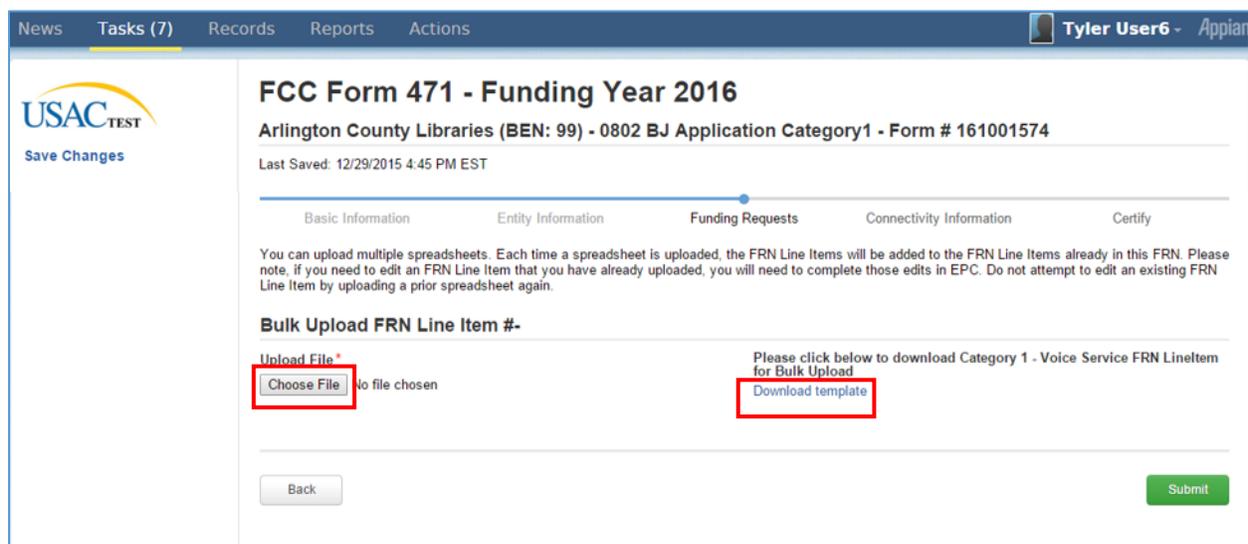
FRN Line Items for FRN #1699002754 - cox1

<input checked="" type="checkbox"/>	FRN Line Item Number	Function	Type of Product	Quantity	One-time Quantity	Total Eligible FRN Line Item Cost
<input checked="" type="checkbox"/>	1699002754.001	Voice	Local/Long Distance Service	234	12	\$271,974.00

Are you sure you would like to remove the selected line item?

48. Click the **Remove FRN Line Item** button.
49. Click the **Yes** or **No** option on the pop-up message

To Bulk Upload FRN Line Item



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Basic Information Entity Information **Funding Requests** Connectivity Information Certify

You can upload multiple spreadsheets. Each time a spreadsheet is uploaded, the FRN Line Items will be added to the FRN Line Items already in this FRN. Please note, if you need to edit an FRN Line Item that you have already uploaded, you will need to complete those edits in EPC. Do not attempt to edit an existing FRN Line Item by uploading a prior spreadsheet again.

Bulk Upload FRN Line Item #-

Upload File *

No file chosen

Please click below to download Category 1 - Voice Service FRN LineItem for Bulk Upload

50. Select **Choose File** or **Download template** option.
51. Click the **Download temple** link to display the document template.

NOTE: If You are using the preferred **Google Chrome** browser, click the download option that will display at the bottom left of the screen.

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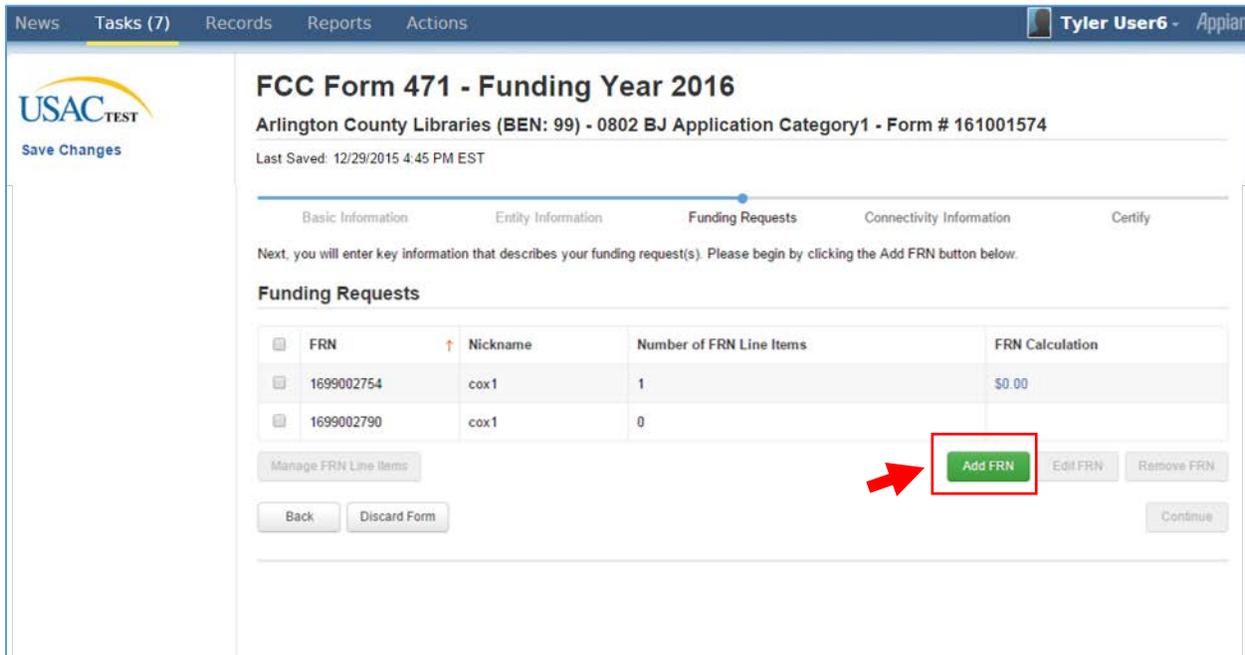
Category One - Voice - Version 16.1							
Identify the Monthly Costs							
Function	Type of Connection	Monthly Recurring Unit Costs	Monthly Recurring Unit Ineligible Costs	Estimated Monthly Recurring Unit Eligible Costs	Monthly Quantity	Estimated Total Monthly Eligible Recurring Costs	One-time Unit Costs

52. Scroll horizontally to view all columns of the spreadsheet template.

Identify the Monthly Costs				Identify the One-time Costs				
Monthly Recurring Unit Ineligible Costs	Estimated Monthly Recurring Unit Eligible Costs	Monthly Quantity	Estimated Total Monthly Eligible Recurring Costs	One-time Unit Costs	One-time Unit Ineligible Costs	Estimated One-time Unit Eligible Costs	One-time Quantity	Estimated Total Eligible One-time Costs

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Add FRN



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Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Next, you will enter key information that describes your funding request(s). Please begin by clicking the Add FRN button below.

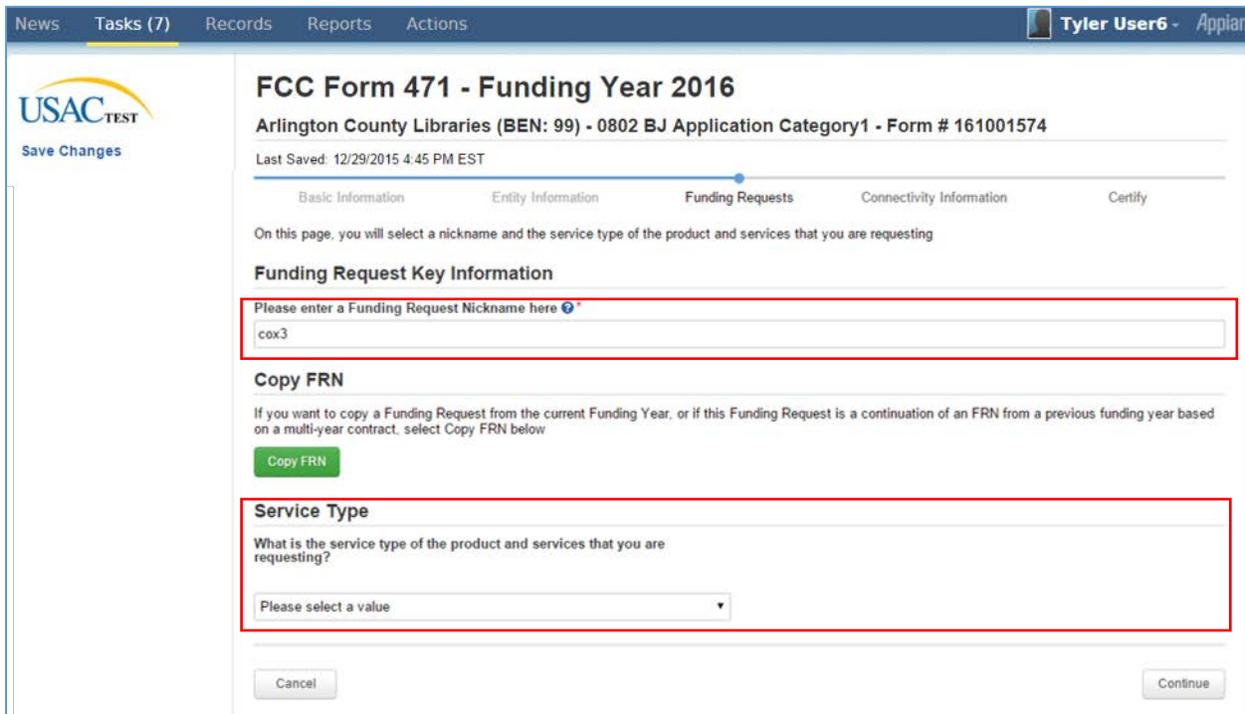
Funding Requests

FRN	Nickname	Number of FRN Line Items	FRN Calculation
1699002754	cox1	1	\$0.00
1699002790	cox1	0	

Manage FRN Line Items **Add FRN** Edit FRN Remove FRN

Back Discard Form Continue

53. Click the **Add FRN** button. The following page displays.



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Basic Information Entity Information **Funding Requests** Connectivity Information Certify

On this page, you will select a nickname and the service type of the product and services that you are requesting

Funding Request Key Information

Please enter a Funding Request Nickname here *

cox3

Copy FRN

If you want to copy a Funding Request from the current Funding Year, or if this Funding Request is a continuation of an FRN from a previous funding year based on a multi-year contract, select Copy FRN below

Copy FRN

Service Type

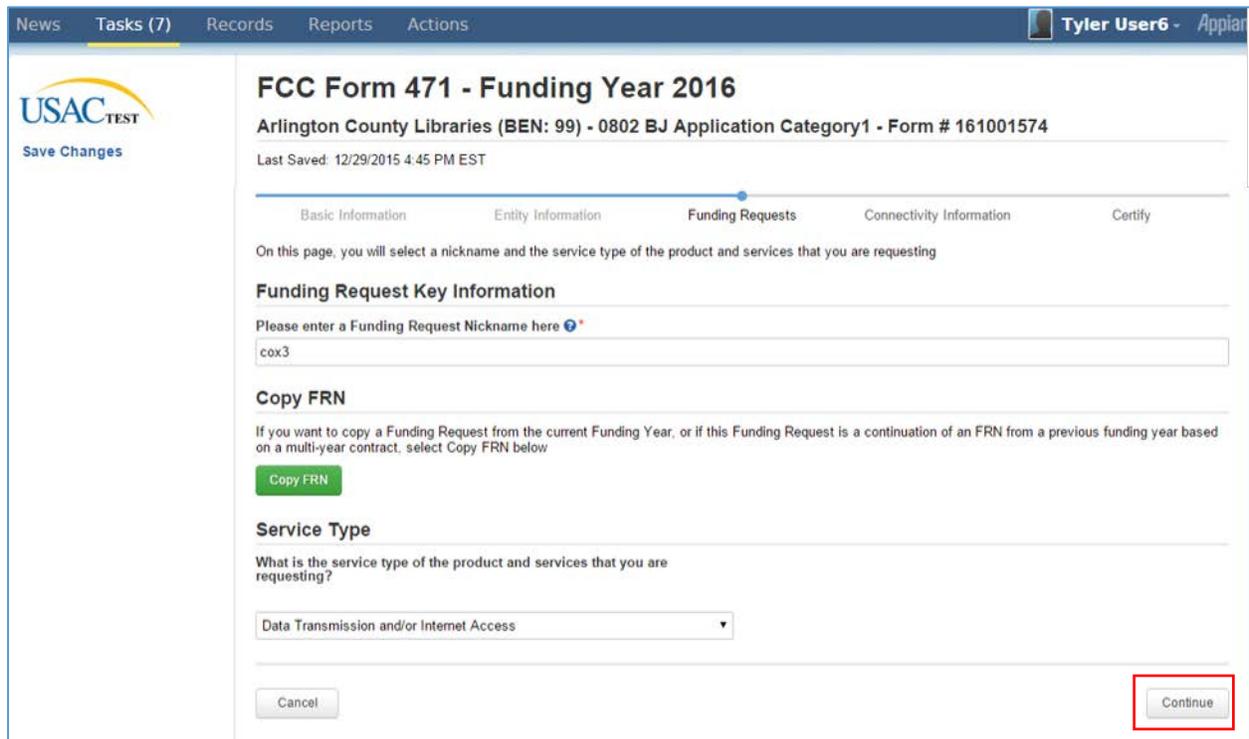
What is the service type of the product and services that you are requesting?

Please select a value

Cancel Continue

54. Enter or select the requested information.

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Basic Information Entity Information **Funding Requests** Connectivity Information Certify

On this page, you will select a nickname and the service type of the product and services that you are requesting

Funding Request Key Information

Please enter a Funding Request Nickname here  *

cox3

Copy FRN

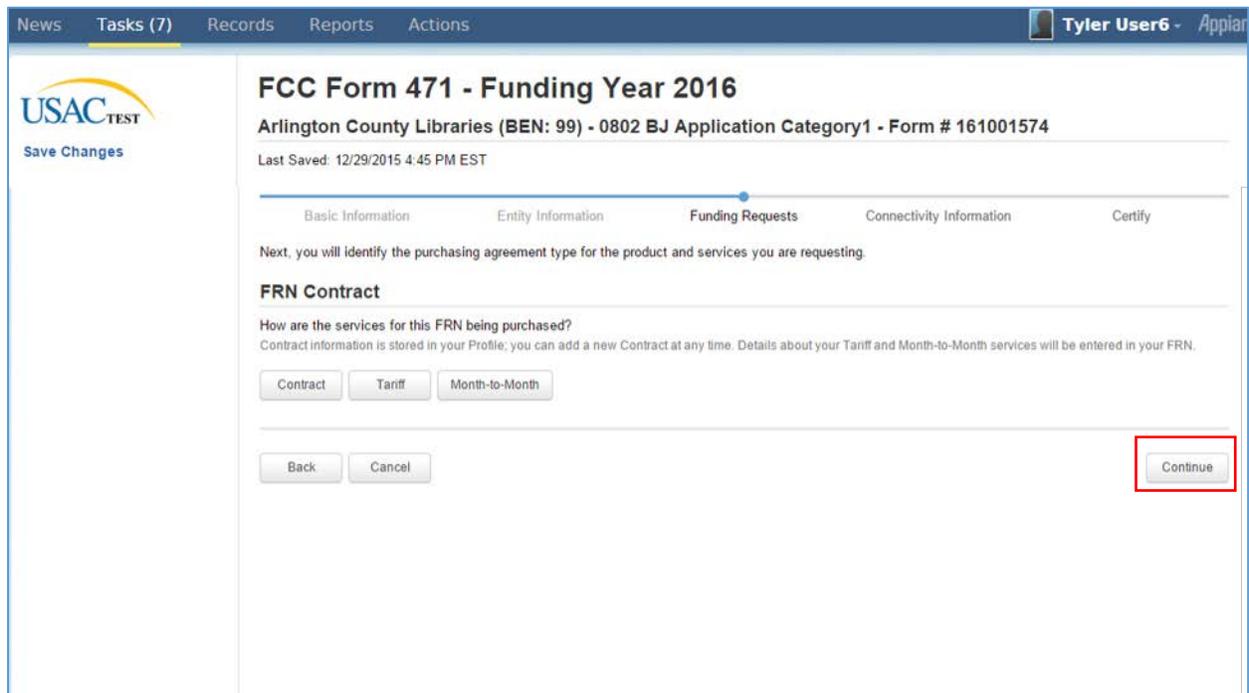
If you want to copy a Funding Request from the current Funding Year, or if this Funding Request is a continuation of an FRN from a previous funding year based on a multi-year contract, select Copy FRN below

Service Type

What is the service type of the product and services that you are requesting?

Data Transmission and/or Internet Access

55. Click the **Continue** button.



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Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Next, you will identify the purchasing agreement type for the product and services you are requesting.

FRN Contract

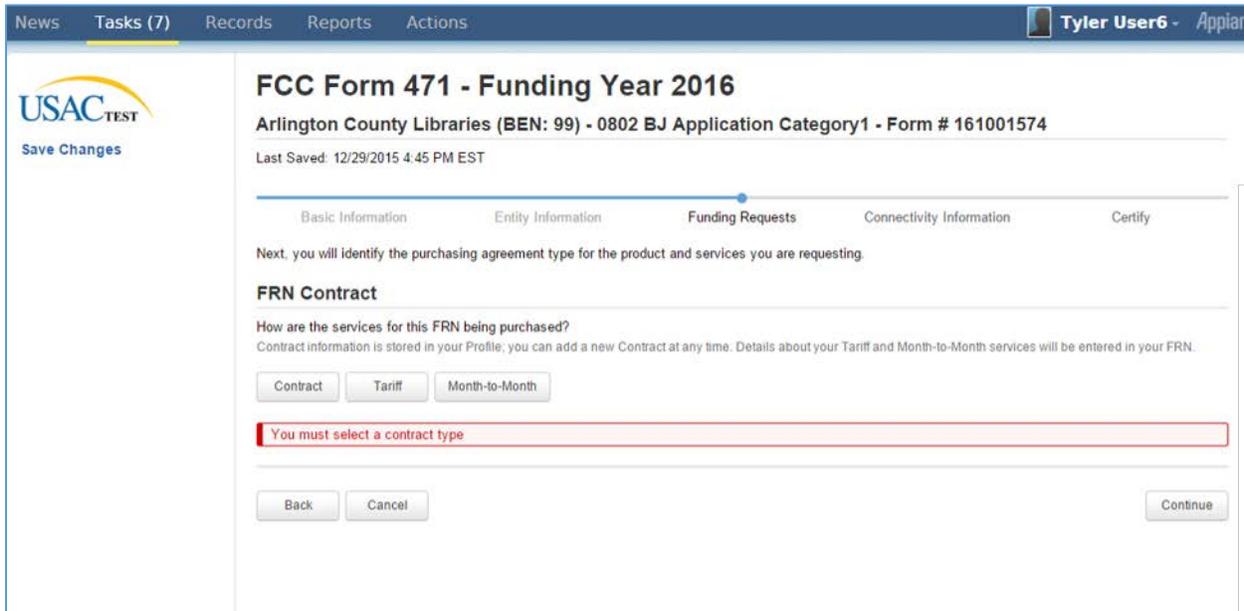
How are the services for this FRN being purchased?

Contract information is stored in your Profile; you can add a new Contract at any time. Details about your Tariff and Month-to-Month services will be entered in your FRN.

Contract Tariff Month-to-Month

56. Click the **Continue** button.

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Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Next, you will identify the purchasing agreement type for the product and services you are requesting.

FRN Contract

How are the services for this FRN being purchased?
 Contract information is stored in your Profile; you can add a new Contract at any time. Details about your Tariff and Month-to-Month services will be entered in your FRN.

Contract Tariff Month-to-Month

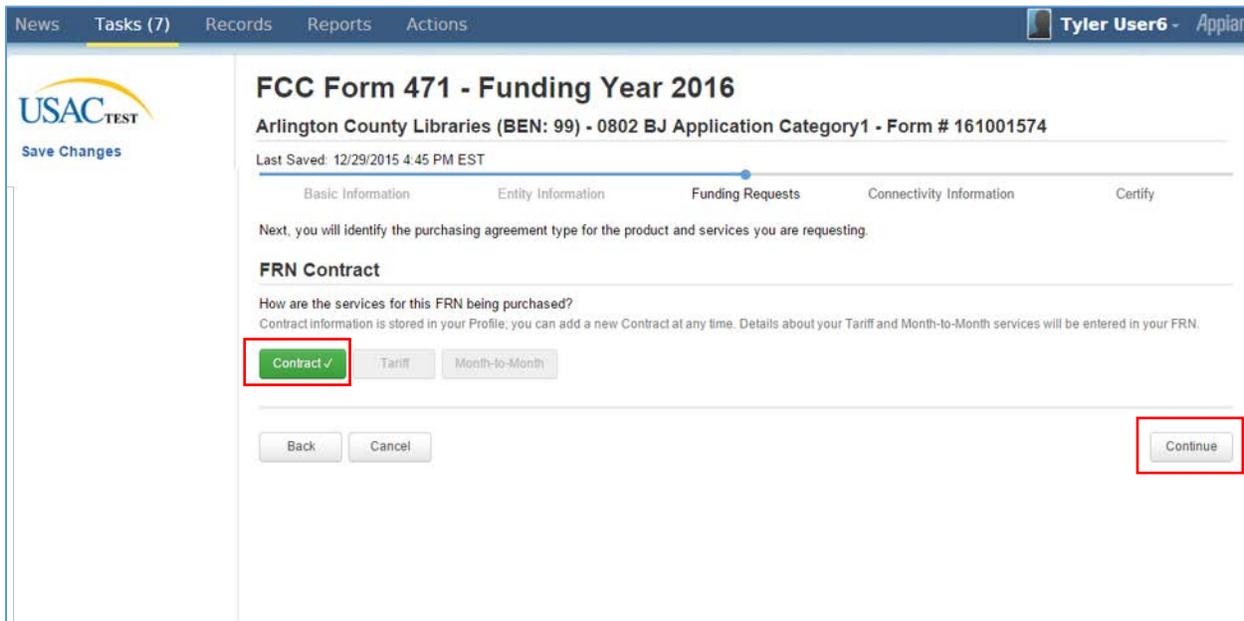
You must select a contract type

Back Cancel Continue

NOTE: You must select the option that describes how the services will be purchased.

57. Select from the following options:

- Contract
- Tariff
- Month-to-month



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Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Next, you will identify the purchasing agreement type for the product and services you are requesting.

FRN Contract

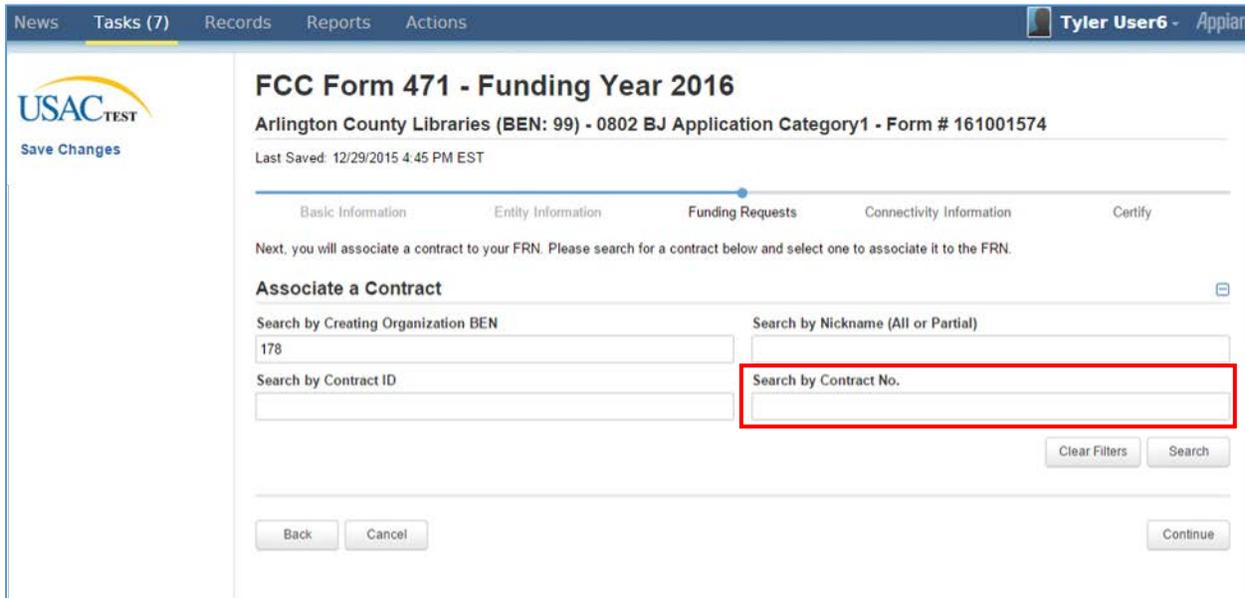
How are the services for this FRN being purchased?
 Contract information is stored in your Profile; you can add a new Contract at any time. Details about your Tariff and Month-to-Month services will be entered in your FRN.

Contract ✓ Tariff Month-to-Month

Back Cancel **Continue**

58. Click the **Contract** button and then *click* the **Continue** button.

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 Last Saved: 12/29/2015 4:45 PM EST

Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Next, you will associate a contract to your FRN. Please search for a contract below and select one to associate it to the FRN.

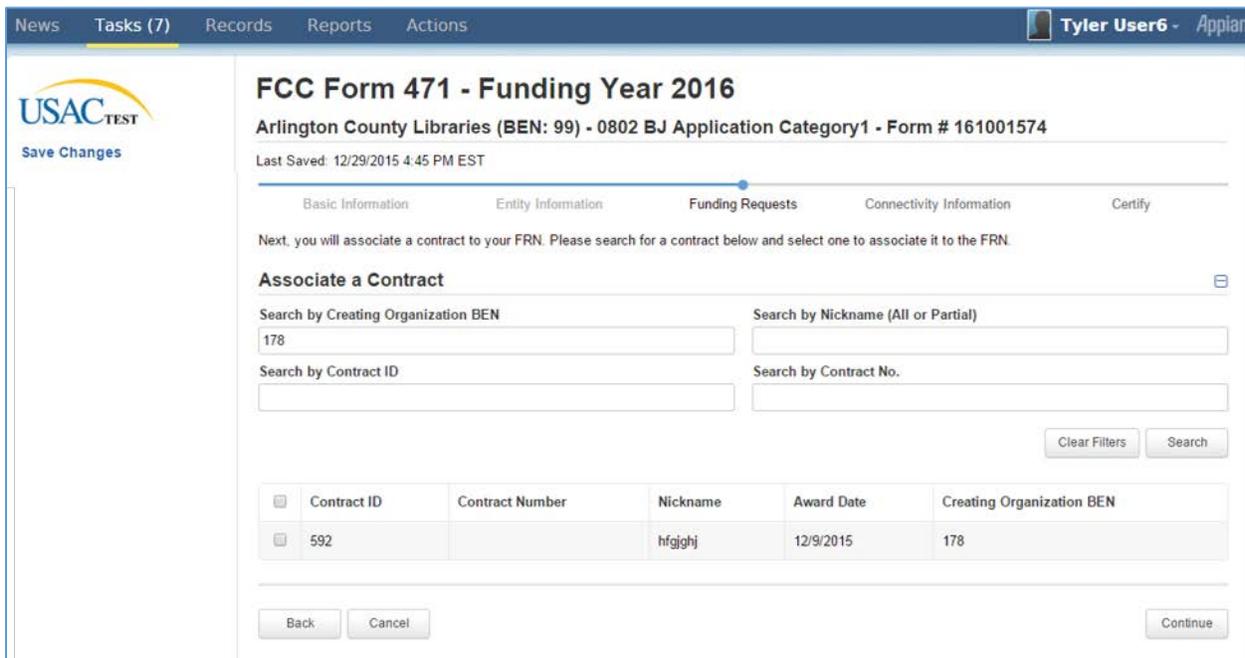
Associate a Contract

Search by Creating Organization BEN: 178
 Search by Nickname (All or Partial):
 Search by Contract ID:
Search by Contract No.:

Clear Filters Search

Back Cancel Continue

59. Place your mouse pointer into the **Search by Contract No.** field, press your keyboard space bar and then click the **Search** button.



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Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Next, you will associate a contract to your FRN. Please search for a contract below and select one to associate it to the FRN.

Associate a Contract

Search by Creating Organization BEN: 178
 Search by Nickname (All or Partial):
 Search by Contract ID:
 Search by Contract No.:

Clear Filters Search

<input type="checkbox"/>	Contract ID	Contract Number	Nickname	Award Date	Creating Organization BEN
<input checked="" type="checkbox"/>	592		hfgjghj	12/9/2015	178

Back Cancel Continue

60. Select the check box for the requested **Contract ID**. The **Contract Summary** displays.

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Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Next, you will associate a contract to your FRN. Please search for a contract below and select one to associate it to the FRN.

Associate a Contract

Search by Creating Organization BEN: 178
 Search by Nickname (All or Partial):
 Search by Contract ID:
 Search by Contract No.:

Clear Filters Search

<input checked="" type="checkbox"/>	Contract ID	Contract Number	Nickname	Award Date	Creating Organization BEN
<input checked="" type="checkbox"/>	592		hfgjghj	12/9/2015	178

Contract Summary - hfgjghj

Contract Number: Establishing FCC #160000401 Form 470
 Award Date: 12/9/2015
 Expiration Date (All Extensions):

Account Number: Service Provider USAC Service Provider Firm 1 (SPIN: 11111)
 Includes Voluntary Extensions? No
 Remaining Voluntary Extensions:
 Total Remaining:

Pricing Confidentiality

There is no rule, statute, or other restriction which prohibits publication of the specific pricing information for this contract.

Contract Information (Additional)

What is the service start date? *: 7/1/2017
 Enter the date when services will start in this Funding Year (e.g., July 1, 2016).

What is the date your contract expires for the current term of the contract? *: M/d/yyyy

Back Cancel Continue

61. Enter the expiration date for the current term of the contract.

Contract Information (Additional)

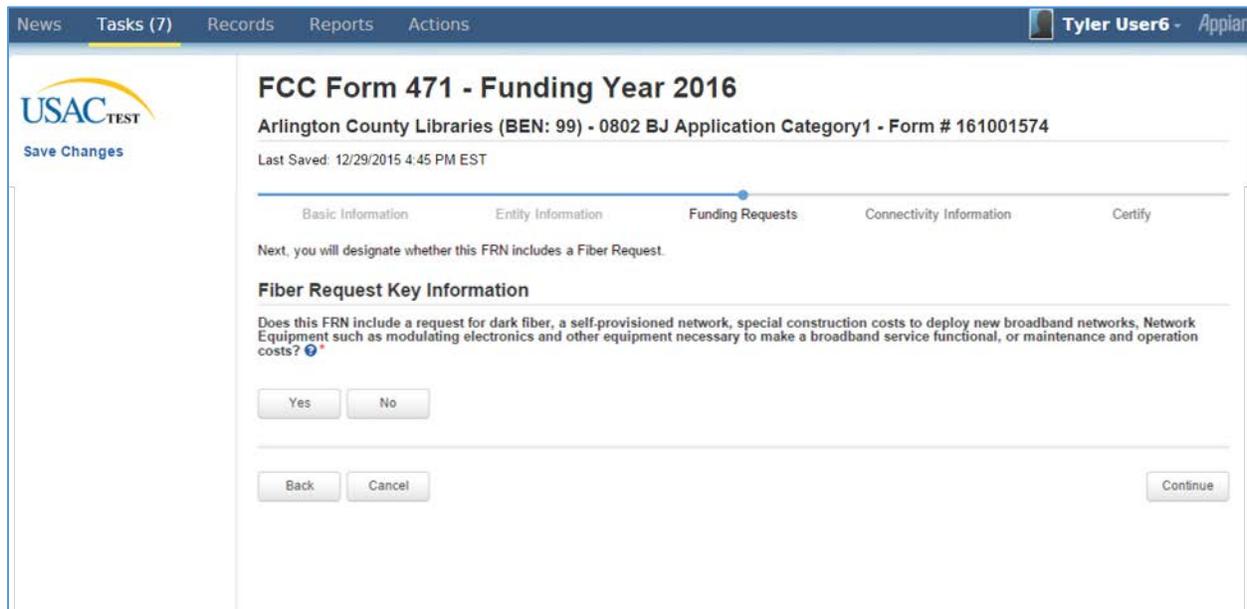
What is the service start date? *: 7/1/2017
 Enter the date when services will start in this Funding Year (e.g., July 1, 2016).

What is the date your contract expires for the current term of the contract? *: 6/30/2018

Back Cancel Continue

62. Click the Continue button.

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Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Next, you will designate whether this FRN includes a Fiber Request.

Fiber Request Key Information

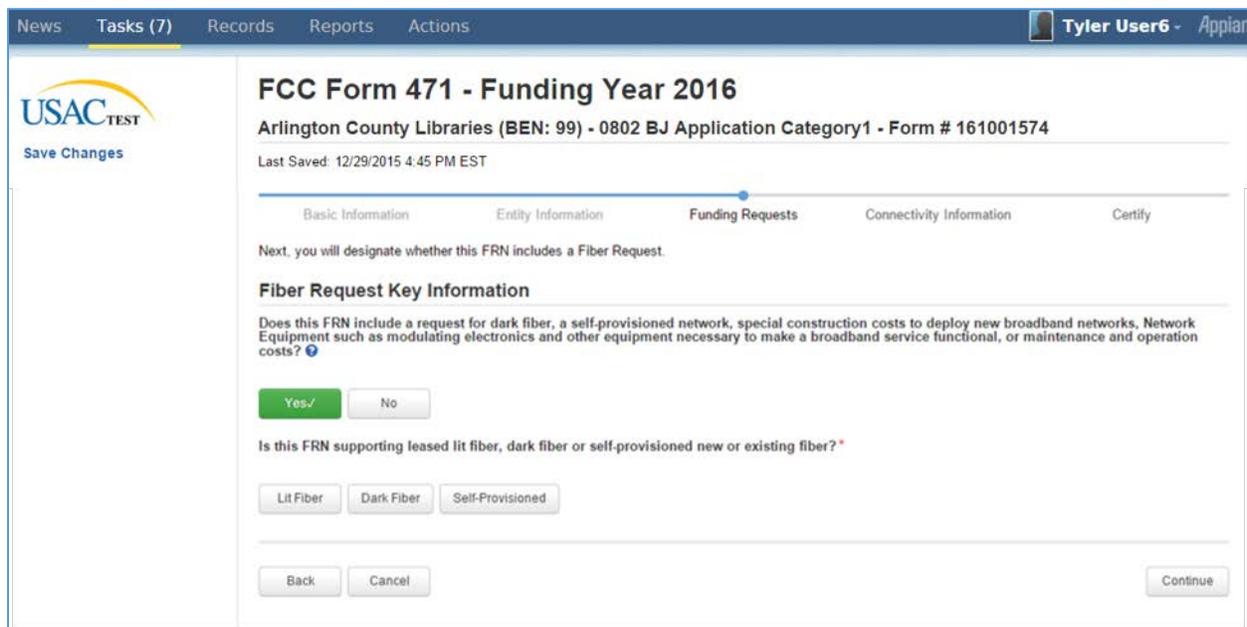
Does this FRN include a request for dark fiber, a self-provisioned network, special construction costs to deploy new broadband networks, Network Equipment such as modulating electronics and other equipment necessary to make a broadband service functional, or maintenance and operation costs? ?

Yes No

Back Cancel Continue

63. Select the **Yes** or **No** option.

If you choose the **Yes** option, the following page displays.



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Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Next, you will designate whether this FRN includes a Fiber Request.

Fiber Request Key Information

Does this FRN include a request for dark fiber, a self-provisioned network, special construction costs to deploy new broadband networks, Network Equipment such as modulating electronics and other equipment necessary to make a broadband service functional, or maintenance and operation costs? ?

Yes ✓ No

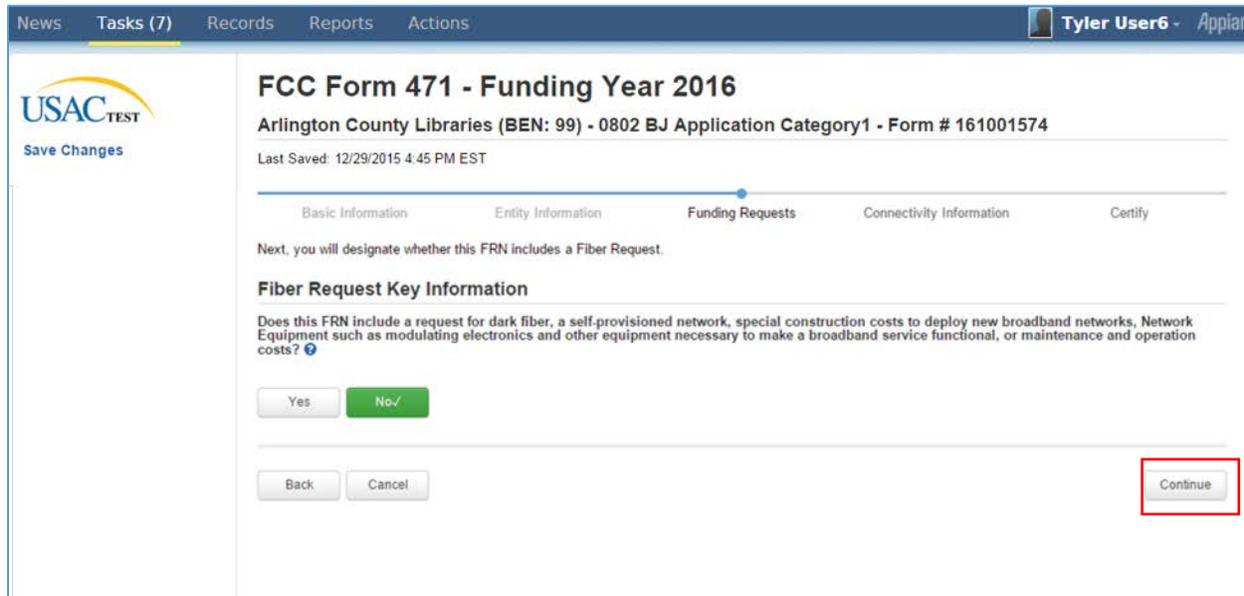
Is this FRN supporting leased lit fiber, dark fiber or self-provisioned new or existing fiber? *

Lit Fiber Dark Fiber Self-Provisioned

Back Cancel Continue

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If you choose the No option, the following page displays.



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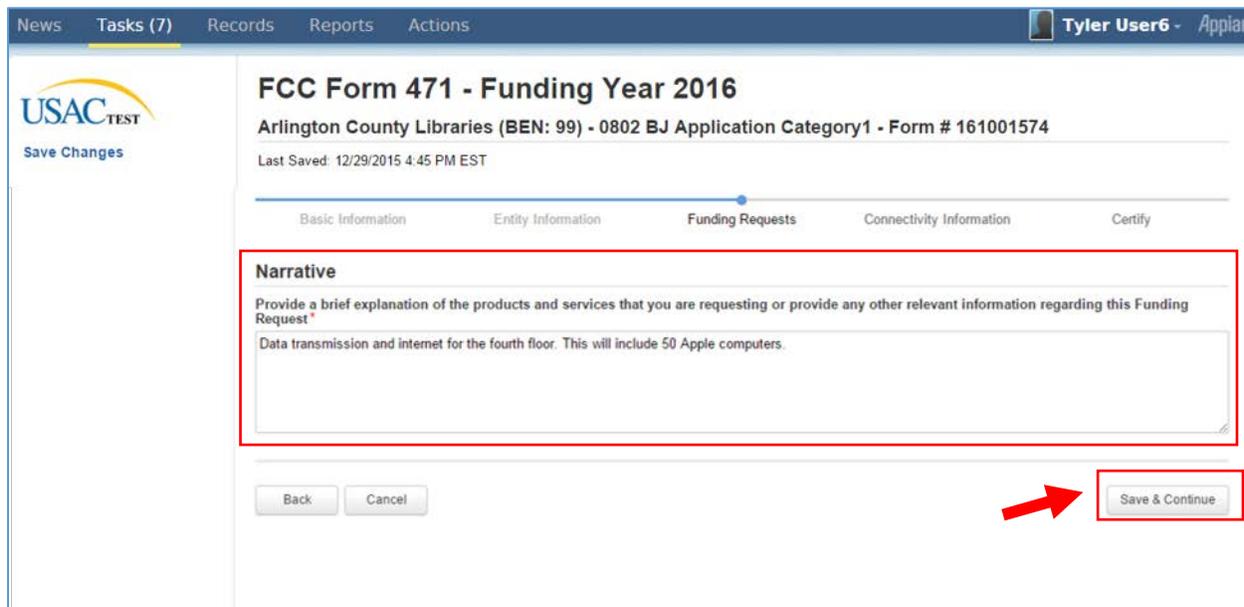
Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Next, you will designate whether this FRN includes a Fiber Request.

Fiber Request Key Information

Does this FRN include a request for dark fiber, a self-provisioned network, special construction costs to deploy new broadband networks, Network Equipment such as modulating electronics and other equipment necessary to make a broadband service functional, or maintenance and operation costs? 

64. Click the **Continue** button.



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Basic Information Entity Information **Funding Requests** Connectivity Information Certify

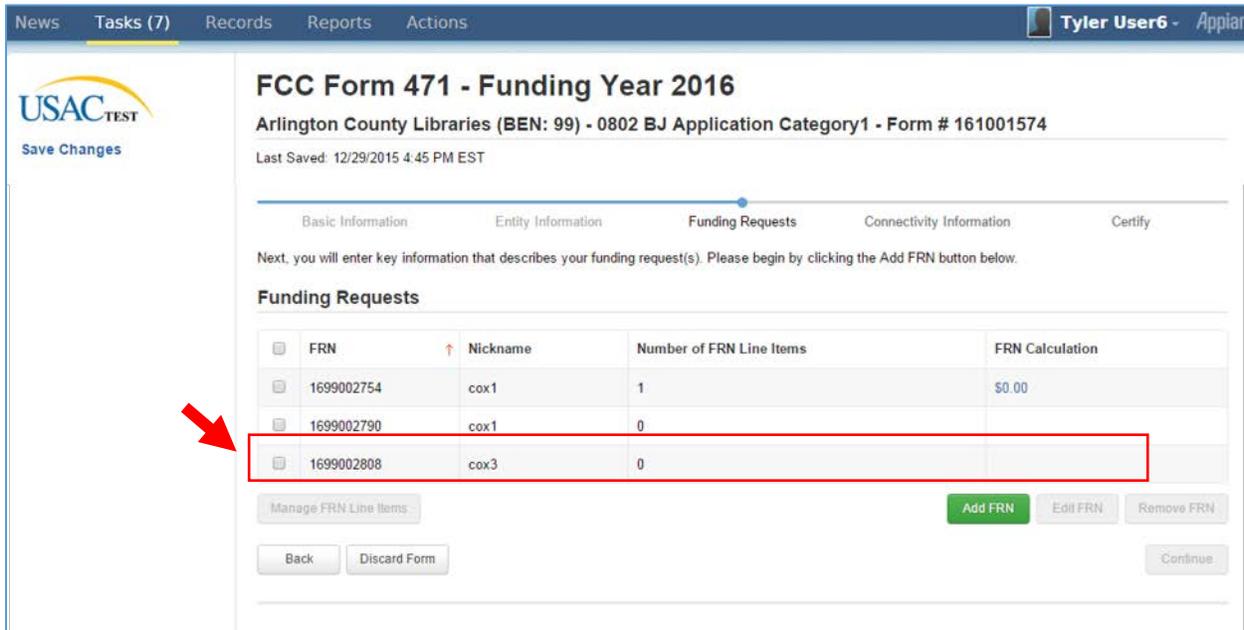
Narrative

Provide a brief explanation of the products and services that you are requesting or provide any other relevant information regarding this Funding Request *

Data transmission and internet for the fourth floor. This will include 50 Apple computers.

65. Enter a brief description of the products and service. The **Funding Requests** list displays.

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Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Next, you will enter key information that describes your funding request(s). Please begin by clicking the Add FRN button below.

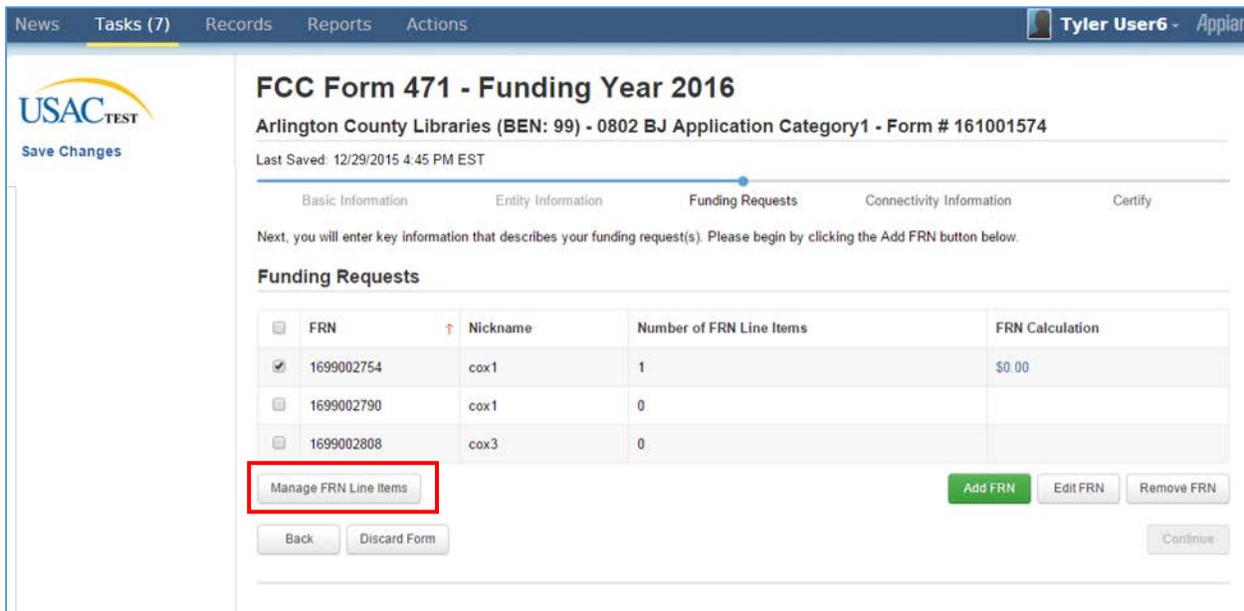
Funding Requests

<input type="checkbox"/>	FRN	Nickname	Number of FRN Line Items	FRN Calculation
<input type="checkbox"/>	1699002754	cox1	1	\$0.00
<input type="checkbox"/>	1699002790	cox1	0	
<input type="checkbox"/>	1699002808	cox3	0	

Manage FRN Line Items Add FRN Edit FRN Remove FRN

Back Discard Form Continue

66. Select the check-box next to the requested FRN.



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Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Next, you will enter key information that describes your funding request(s). Please begin by clicking the Add FRN button below.

Funding Requests

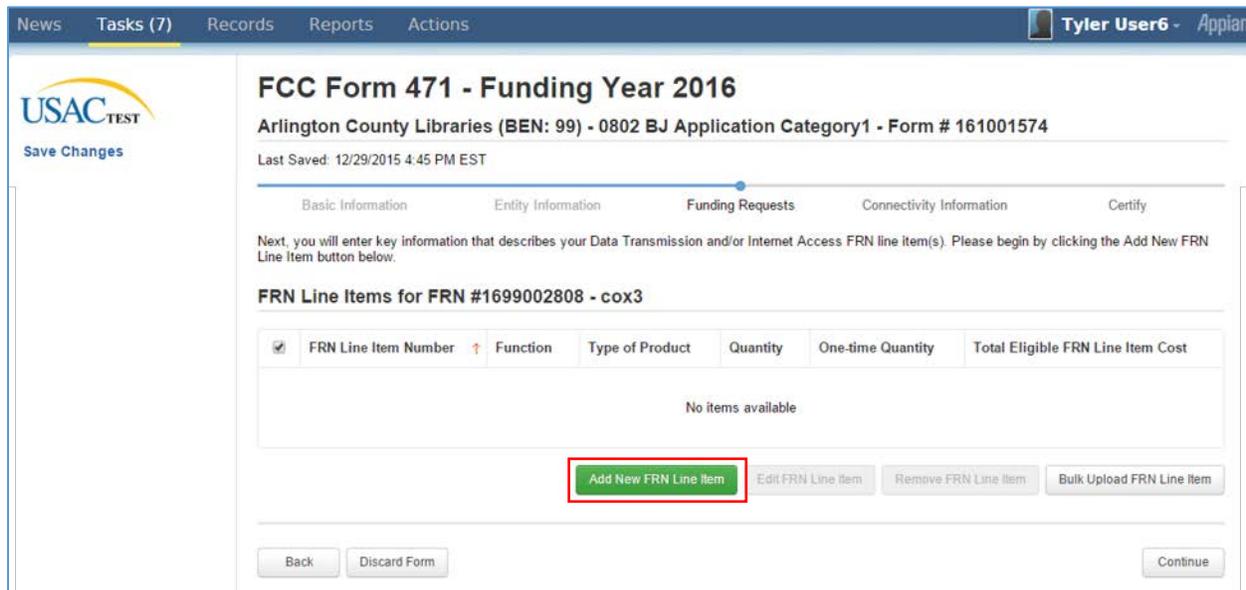
<input type="checkbox"/>	FRN	Nickname	Number of FRN Line Items	FRN Calculation
<input checked="" type="checkbox"/>	1699002754	cox1	1	\$0.00
<input type="checkbox"/>	1699002790	cox1	0	
<input type="checkbox"/>	1699002808	cox3	0	

Manage FRN Line Items Add FRN Edit FRN Remove FRN

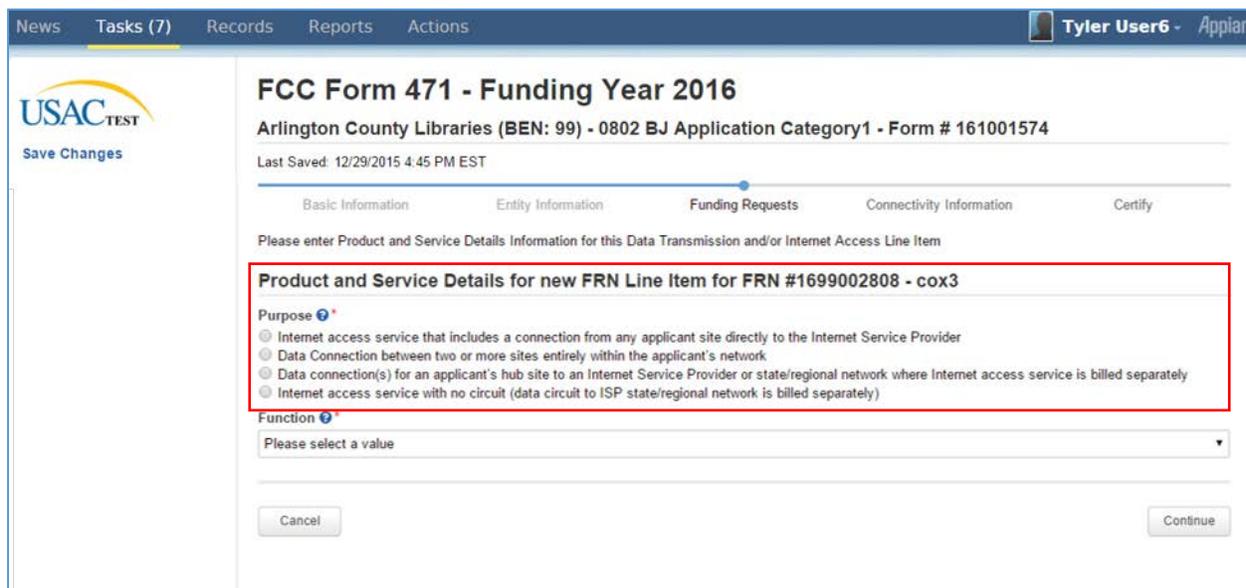
Back Discard Form Continue

67. Click the **Manage FRN Line Items** button.

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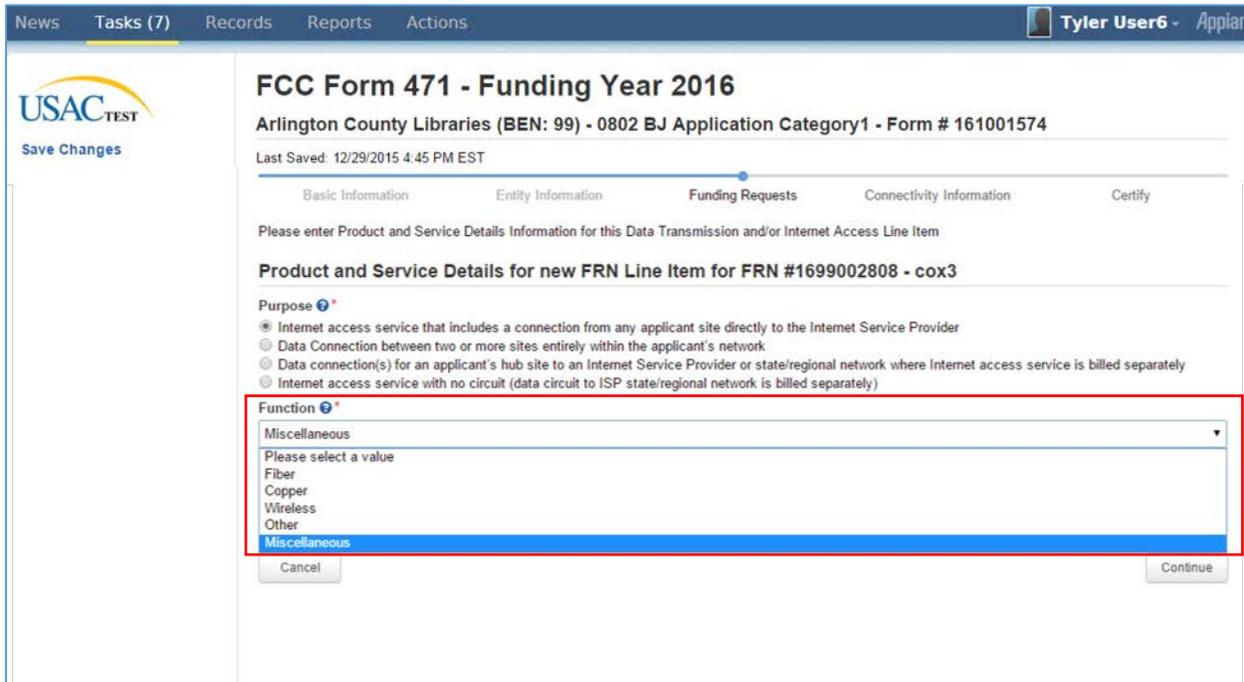


68. Click on the **Add New FRN Line Item Number** button.



69. Click the radio button next to the requested **Purpose**.

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Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Please enter Product and Service Details Information for this Data Transmission and/or Internet Access Line Item

Product and Service Details for new FRN Line Item for FRN #1699002808 - cox3

Purpose *

- Internet access service that includes a connection from any applicant site directly to the Internet Service Provider
- Data Connection between two or more sites entirely within the applicant's network
- Data connection(s) for an applicant's hub site to an Internet Service Provider or state/regional network where Internet access service is billed separately
- Internet access service with no circuit (data circuit to ISP state/regional network is billed separately)

Function *

Miscellaneous

Please select a value

Fiber

Copper

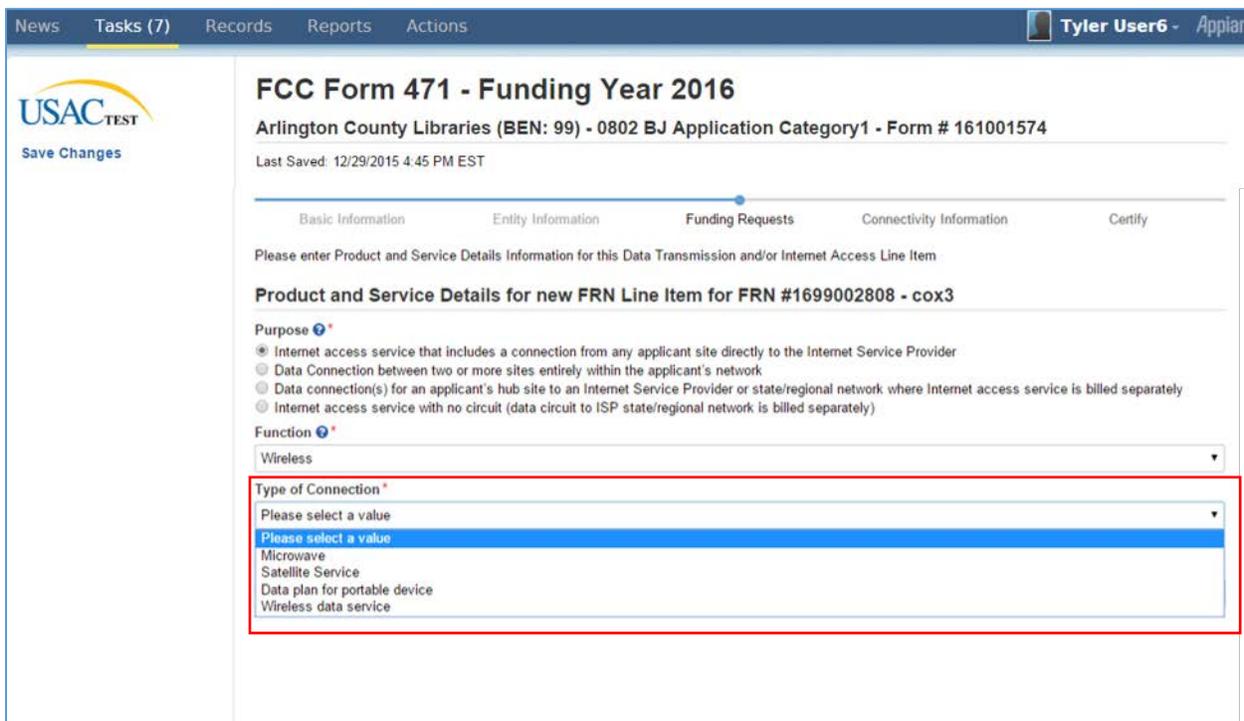
Wireless

Other

Miscellaneous

Cancel Continue

70. Click the drop-down arrow to select the **Function** valve.



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Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Please enter Product and Service Details Information for this Data Transmission and/or Internet Access Line Item

Product and Service Details for new FRN Line Item for FRN #1699002808 - cox3

Purpose *

- Internet access service that includes a connection from any applicant site directly to the Internet Service Provider
- Data Connection between two or more sites entirely within the applicant's network
- Data connection(s) for an applicant's hub site to an Internet Service Provider or state/regional network where Internet access service is billed separately
- Internet access service with no circuit (data circuit to ISP state/regional network is billed separately)

Function *

Wireless

Type of Connection *

Please select a value

Please select a value

Microwave

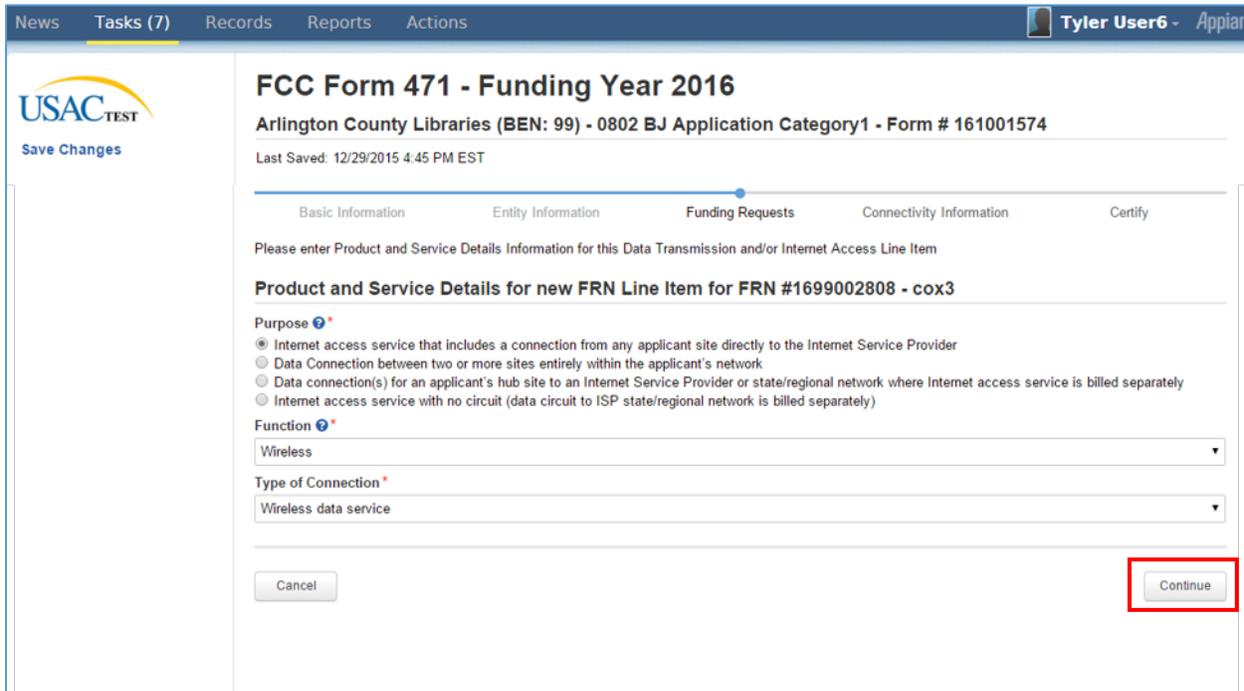
Satellite Service

Data plan for portable device

Wireless data service

71. Select the **Type of Connection** from the drop-down menu.

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Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Please enter Product and Service Details Information for this Data Transmission and/or Internet Access Line Item

Product and Service Details for new FRN Line Item for FRN #1699002808 - cox3

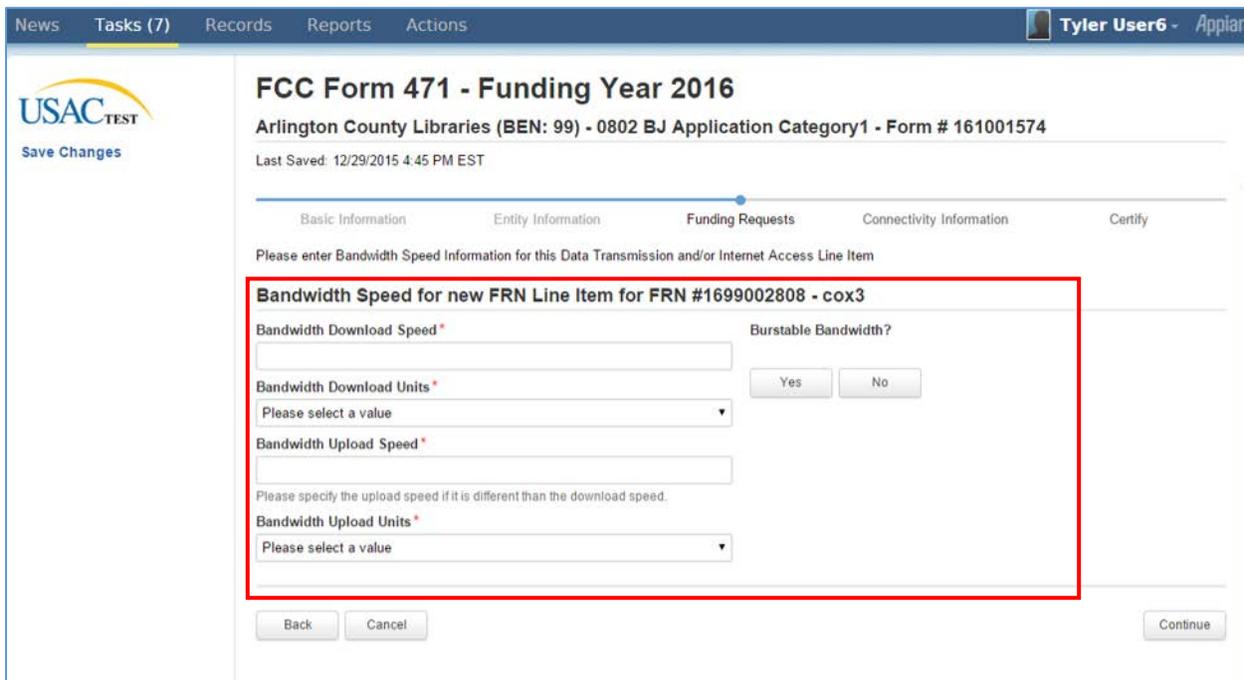
Purpose Internet access service that includes a connection from any applicant site directly to the Internet Service Provider
 Data Connection between two or more sites entirely within the applicant's network
 Data connection(s) for an applicant's hub site to an Internet Service Provider or state/regional network where Internet access service is billed separately
 Internet access service with no circuit (data circuit to ISP state/regional network is billed separately)

Function Wireless

Type of Connection Wireless data service

Cancel Continue

72. Select the **Continue** button.



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Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Please enter Bandwidth Speed Information for this Data Transmission and/or Internet Access Line Item

Bandwidth Speed for new FRN Line Item for FRN #1699002808 - cox3

Bandwidth Download Speed * Burstable Bandwidth?
 Yes

Bandwidth Download Units *
 Please select a value

Bandwidth Upload Speed *

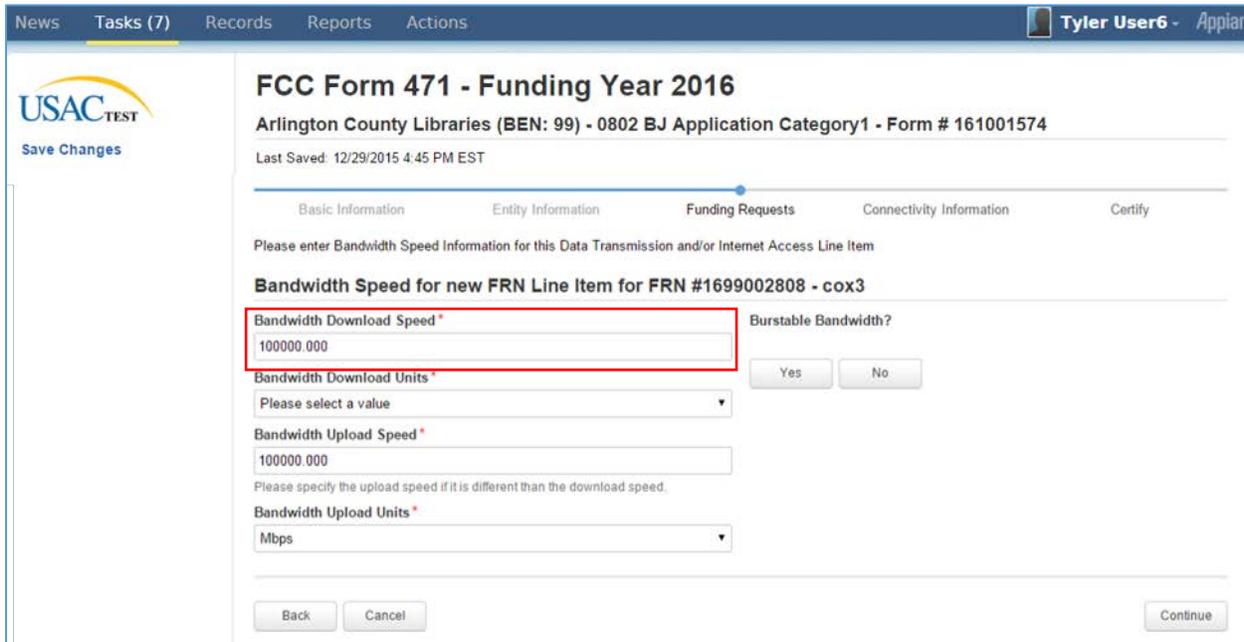
Please specify the upload speed if it is different than the download speed.

Bandwidth Upload Units *
 Please select a value

Back Cancel Continue

73. Click the drop-down arrows to display the choices.

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Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Please enter Bandwidth Speed Information for this Data Transmission and/or Internet Access Line Item

Bandwidth Speed for new FRN Line Item for FRN #1699002808 - cox3

Bandwidth Download Speed * 100000.000

Bandwidth Download Units * Please select a value

Bandwidth Upload Speed * 100000.000

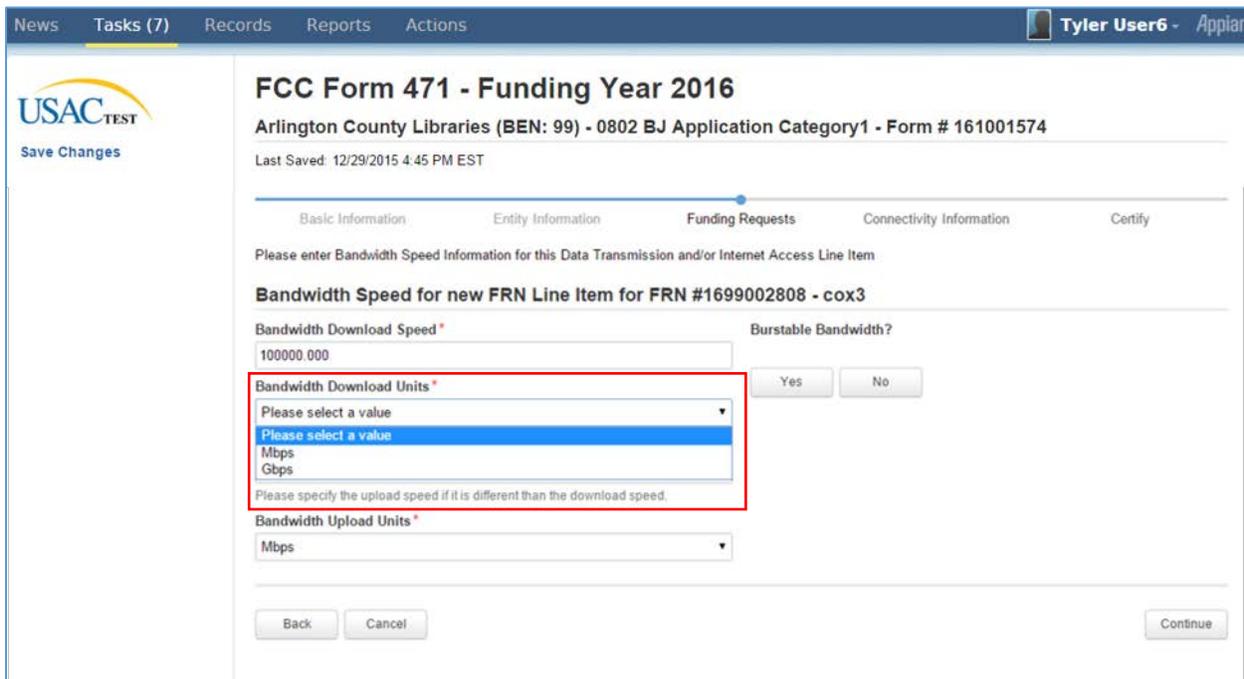
Please specify the upload speed if it is different than the download speed.

Bandwidth Upload Units * Mbps

Burstable Bandwidth? Yes No

Back Cancel Continue

74. Enter the **Bandwidth Download Speed** information. The **Bandwidth Upload Speed** will be populated with the same information.



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Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Please enter Bandwidth Speed Information for this Data Transmission and/or Internet Access Line Item

Bandwidth Speed for new FRN Line Item for FRN #1699002808 - cox3

Bandwidth Download Speed * 100000.000

Bandwidth Download Units * Please select a value

Bandwidth Upload Speed * Please specify the upload speed if it is different than the download speed.

Bandwidth Upload Units * Mbps

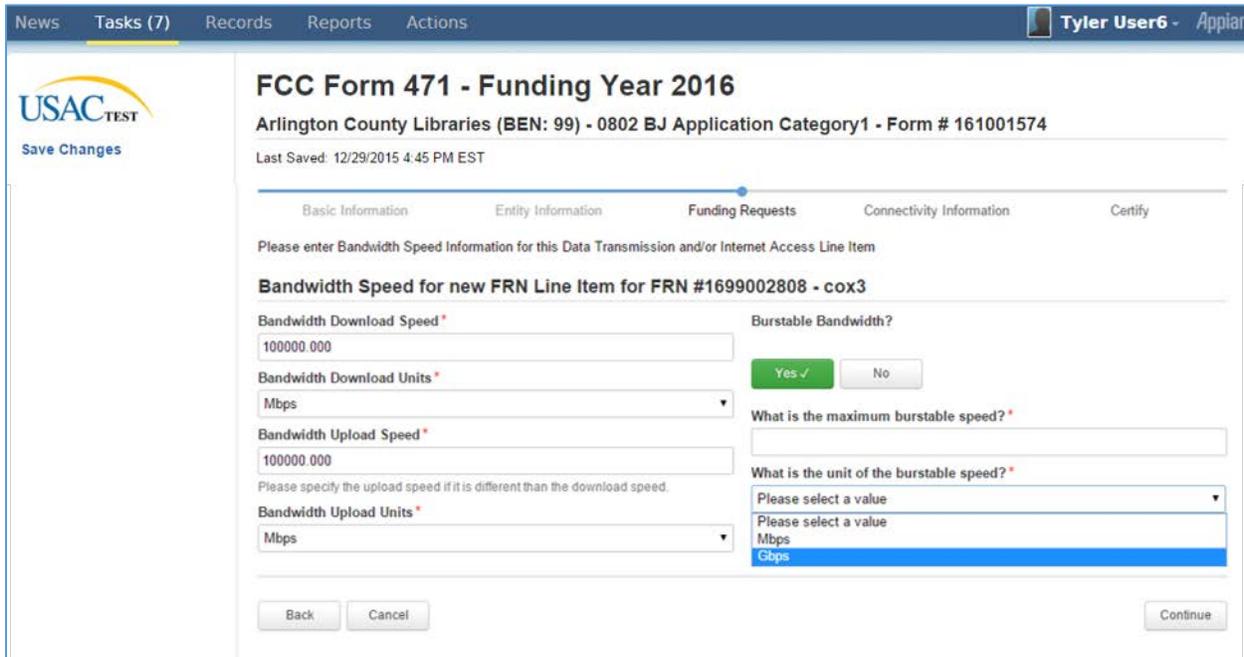
Burstable Bandwidth? Yes No

Back Cancel Continue

75. Select the **Bandwidth Download Units** value from the drop-down menu.

76. Select the **Yes** or **No** option for **Burstable Bandwidth**.

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Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Please enter Bandwidth Speed Information for this Data Transmission and/or Internet Access Line Item

Bandwidth Speed for new FRN Line Item for FRN #1699002808 - cox3

Bandwidth Download Speed * 100000.000
 Bandwidth Download Units * Mbps
 Bandwidth Upload Speed * 100000.000
 Please specify the upload speed if it is different than the download speed.
 Bandwidth Upload Units * Mbps

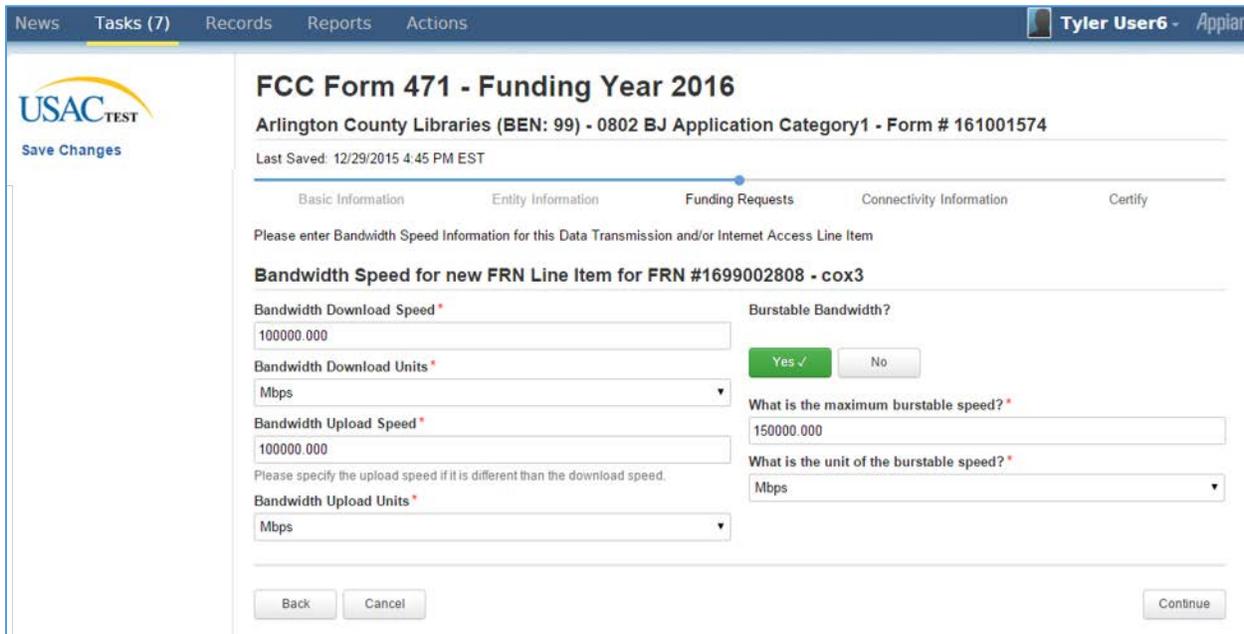
Burstable Bandwidth?
 Yes No

What is the maximum burstable speed? *

What is the unit of the burstable speed? *
 Please select a value
 Please select a value
 Mbps
Gbps

Back Cancel Continue

77. Enter and select the requested information and the click the **Continue** button.



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Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Please enter Bandwidth Speed Information for this Data Transmission and/or Internet Access Line Item

Bandwidth Speed for new FRN Line Item for FRN #1699002808 - cox3

Bandwidth Download Speed * 100000.000
 Bandwidth Download Units * Mbps
 Bandwidth Upload Speed * 100000.000
 Please specify the upload speed if it is different than the download speed.
 Bandwidth Upload Units * Mbps

Burstable Bandwidth?
 Yes No

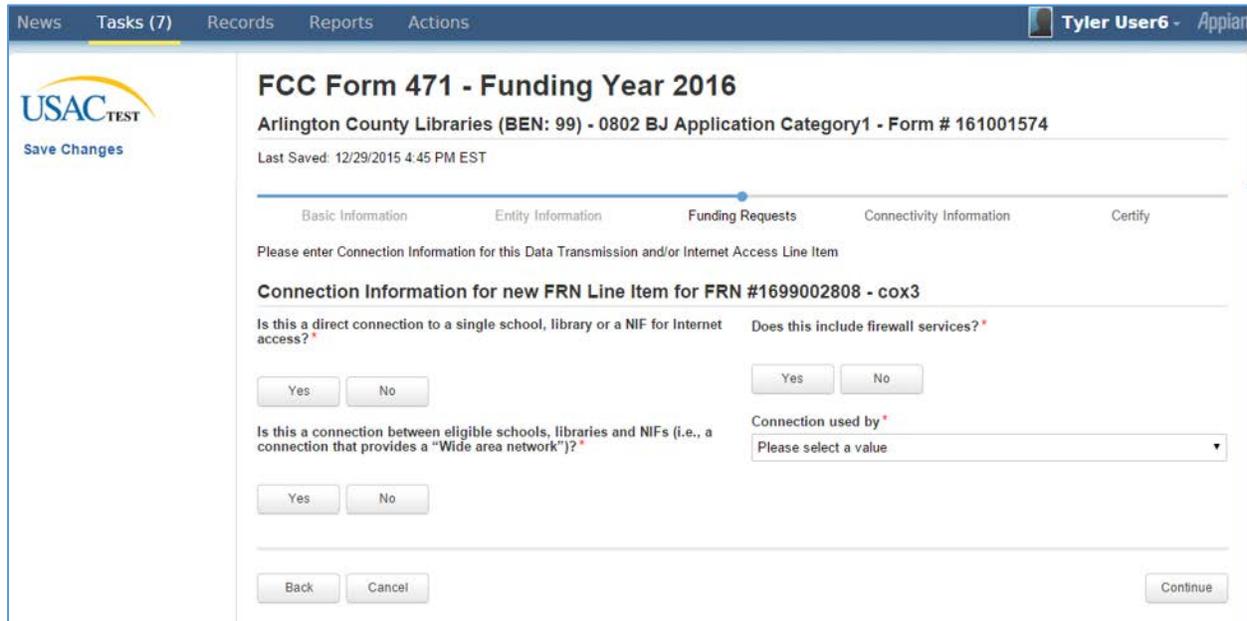
What is the maximum burstable speed? *
 150000.000

What is the unit of the burstable speed? *
 Mbps

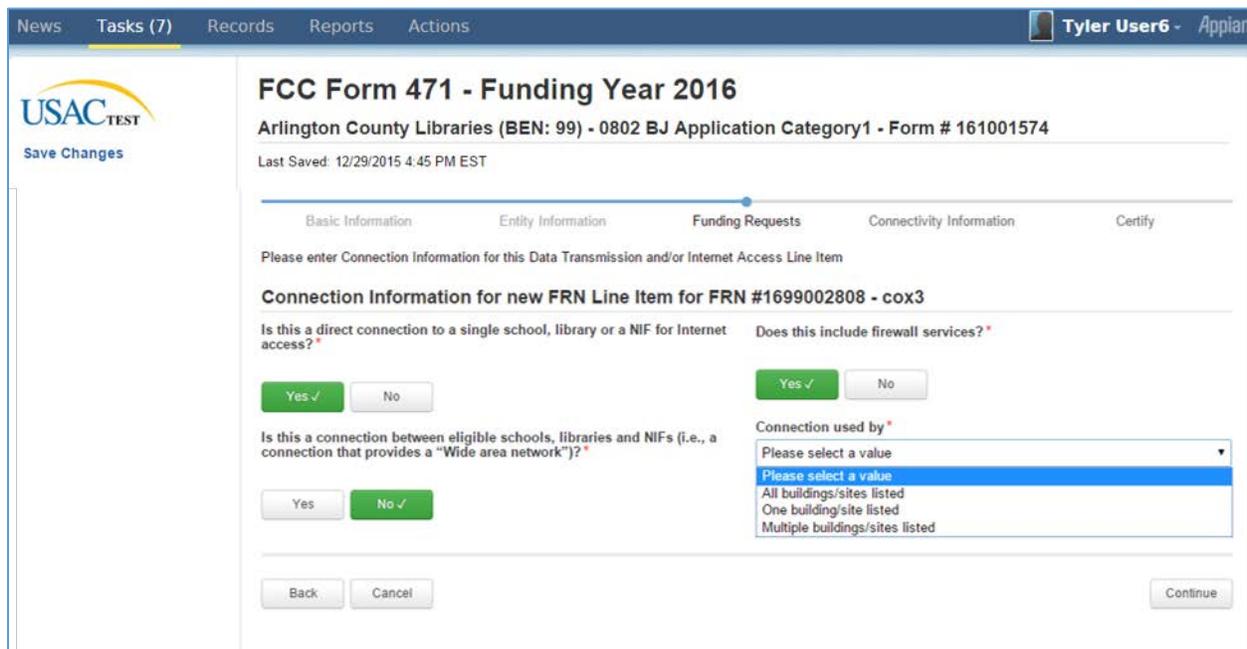
Back Cancel Continue

78. Select the **Yes** option and then click the **Continue** button.

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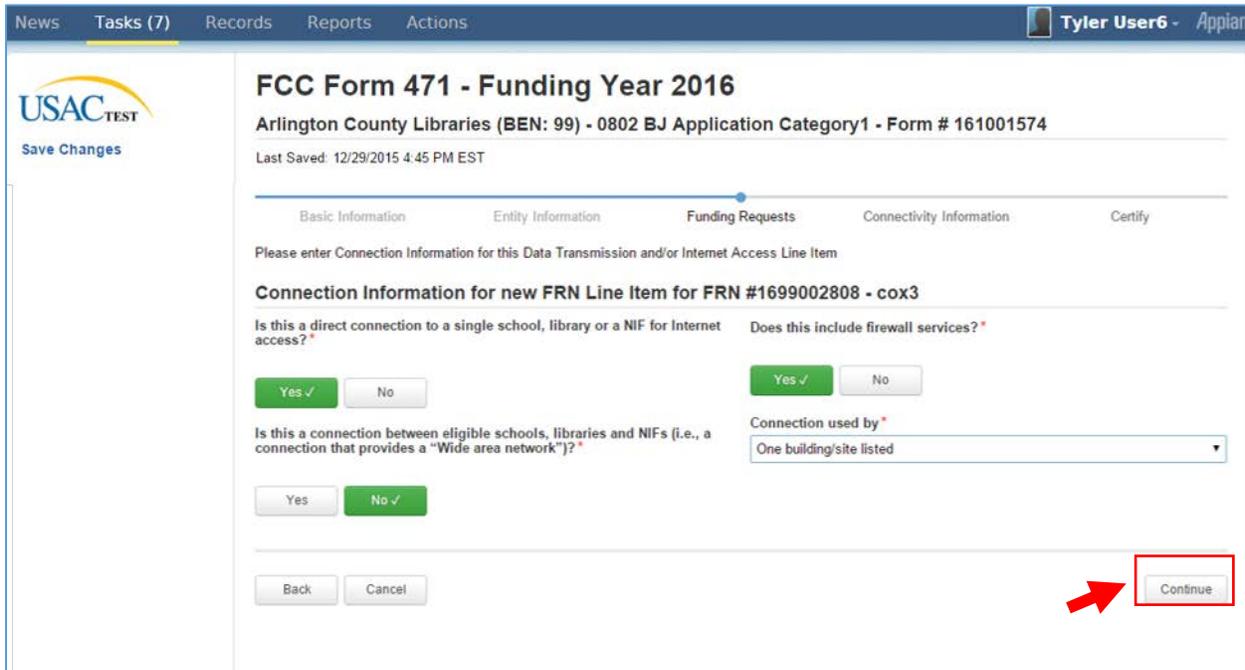


79. Select **Yes** or **No** options from the above questions and then choose a value from the drop-down menu.



NOTE: The system will allow you to select “Yes” to both connection questions displayed in the left hand column above.

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Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Please enter Connection Information for this Data Transmission and/or Internet Access Line Item

Connection Information for new FRN Line Item for FRN #1699002808 - cox3

Is this a direct connection to a single school, library or a NIF for Internet access? * Does this include firewall services? *

Yes ✓ No Yes ✓ No

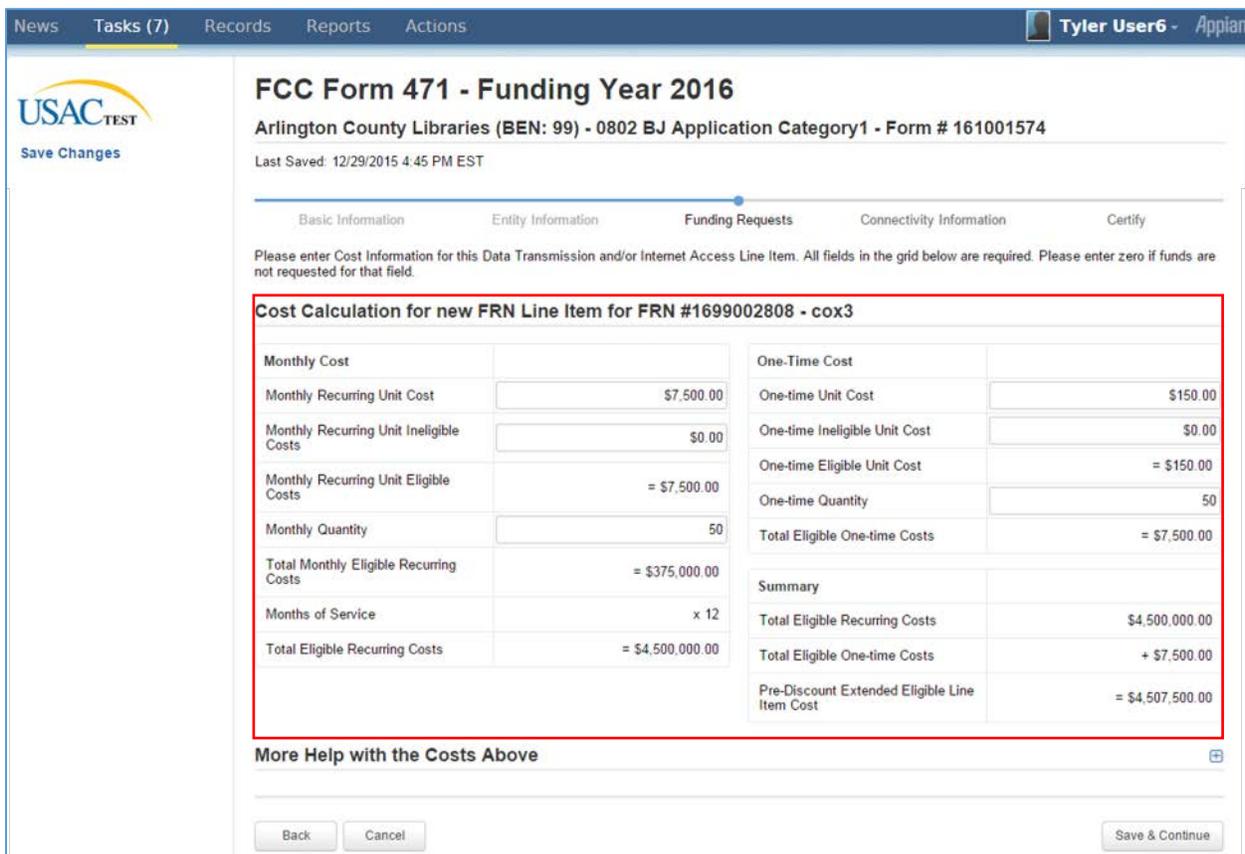
Is this a connection between eligible schools, libraries and NIFs (i.e., a connection that provides a "Wide area network")? *

Yes No ✓

Connection used by *
 One building/site listed

Back Cancel **Continue**

80. Click the **Continue** button.



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Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Please enter Cost Information for this Data Transmission and/or Internet Access Line Item. All fields in the grid below are required. Please enter zero if funds are not requested for that field.

Cost Calculation for new FRN Line Item for FRN #1699002808 - cox3

Monthly Cost		One-Time Cost	
Monthly Recurring Unit Cost	\$7,500.00	One-time Unit Cost	\$150.00
Monthly Recurring Unit Ineligible Costs	\$0.00	One-time Ineligible Unit Cost	\$0.00
Monthly Recurring Unit Eligible Costs	= \$7,500.00	One-time Eligible Unit Cost	= \$150.00
Monthly Quantity	50	One-time Quantity	50
Total Monthly Eligible Recurring Costs	= \$375,000.00	Total Eligible One-time Costs	= \$7,500.00
Months of Service	x 12	Summary	
Total Eligible Recurring Costs	= \$4,500,000.00	Total Eligible Recurring Costs	\$4,500,000.00
		Total Eligible One-time Costs	+ \$7,500.00
		Pre-Discount Extended Eligible Line Item Cost	= \$4,507,500.00

More Help with the Costs Above

Back Cancel Save & Continue

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81. Enter the requested information into the fields to calculate.
82. Click the **Collapse (+)** button to view **More Help with the Costs Above** option.

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Cost Calculation for new FRN Line Item for FRN #1699002808 - cox3

Monthly Cost		One-Time Cost	
Monthly Recurring Unit Cost	\$7,500.00	One-time Unit Cost	\$150.00
Monthly Recurring Unit Ineligible Costs	\$0.00	One-time Ineligible Unit Cost	\$0.00
Monthly Recurring Unit Eligible Costs	= \$7,500.00	One-time Eligible Unit Cost	= \$150.00
Monthly Quantity	50	One-time Quantity	50
Total Monthly Eligible Recurring Costs	= \$375,000.00	Total Eligible One-time Costs	= \$7,500.00
Months of Service	x 12	Summary	
Total Eligible Recurring Costs	= \$4,500,000.00	Total Eligible Recurring Costs	\$4,500,000.00
		Total Eligible One-time Costs	+ \$7,500.00
		Pre-Discount Extended Eligible Line Item Cost	= \$4,507,500.00

More Help with the Costs Above +

Monthly Recurring Unit Cost: This is the monthly amount charged by your service provider for each connection included in the Monthly Quantity field.

Monthly Recurring Unit Ineligible Costs: Indicate any portion of the Monthly Recurring Unit Costs that are not eligible for E-rate support.

Monthly Recurring Unit Eligible Costs: This is the calculated by removing the ineligible monthly recurring costs from the monthly cost charged by your service provider.

Monthly Quantity: This is the number of connections that have an associated monthly cost.

Total Monthly Eligible Recurring Costs: This amount is calculated by multiplying the Monthly Recurring Unit Eligible Costs times the Monthly Quantity.

Months of Service: This was calculated based on the dates you entered on the FRN. If this FRN is based on a contract, this is the number of months between the Service Start Date and the Contract Expiration Date. If this FRN is either Tariff or Month-to-Month, this is the number of months between the Service Start Date and the Service End Date. In both cases, the number of months is always rounded up and cannot exceed 12 months.

Total Eligible Recurring Costs: This amount is calculated by multiplying the Total Monthly Eligible Recurring Costs times the Months of Service.

One-time Unit Cost: This is the one-time amount charged by your service provider for each connection included in the One-Time Quantity field.

One-time Unit Ineligible Cost: Indicate any portion of the One-time Unit Cost that are not eligible for E-rate support.

One-time Unit Eligible Cost: This is the calculated by removing the ineligible one-time cost from the one-time unit cost charged by your service provider.

One-time Quantity: This is the number of connections that have an associated one-time cost.

Total Eligible One-time Costs: This amount is calculated by multiplying the One-time Unit Eligible Cost times the One-time Quantity.

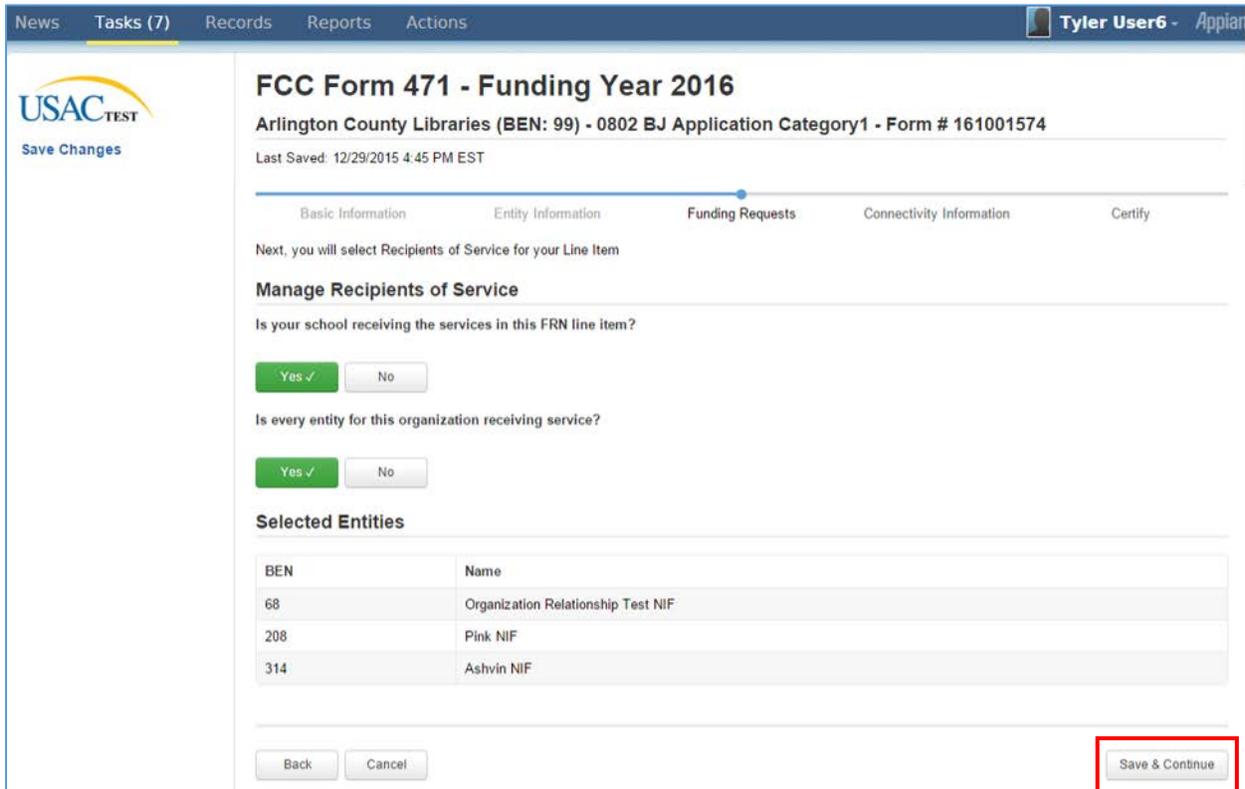
Pre-Discount Extended Eligible Line Item Cost: This amount is calculated by summing the Total Eligible Recurring Costs and the Total Eligible One-time Costs.

Back Cancel Save & Continue

83. Update the fields to re-calculate **Monthly Cost** and **One-Time Cost**, if applicable.
84. Click the **Save & Continue** button to accept the calculation.

NOTE: The Manage Recipients of Service options defaults to options (Yes or No) selected in your profile.

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Next, you will select Recipients of Service for your Line Item

Manage Recipients of Service

Is your school receiving the services in this FRN line item?
 Yes ✓ No

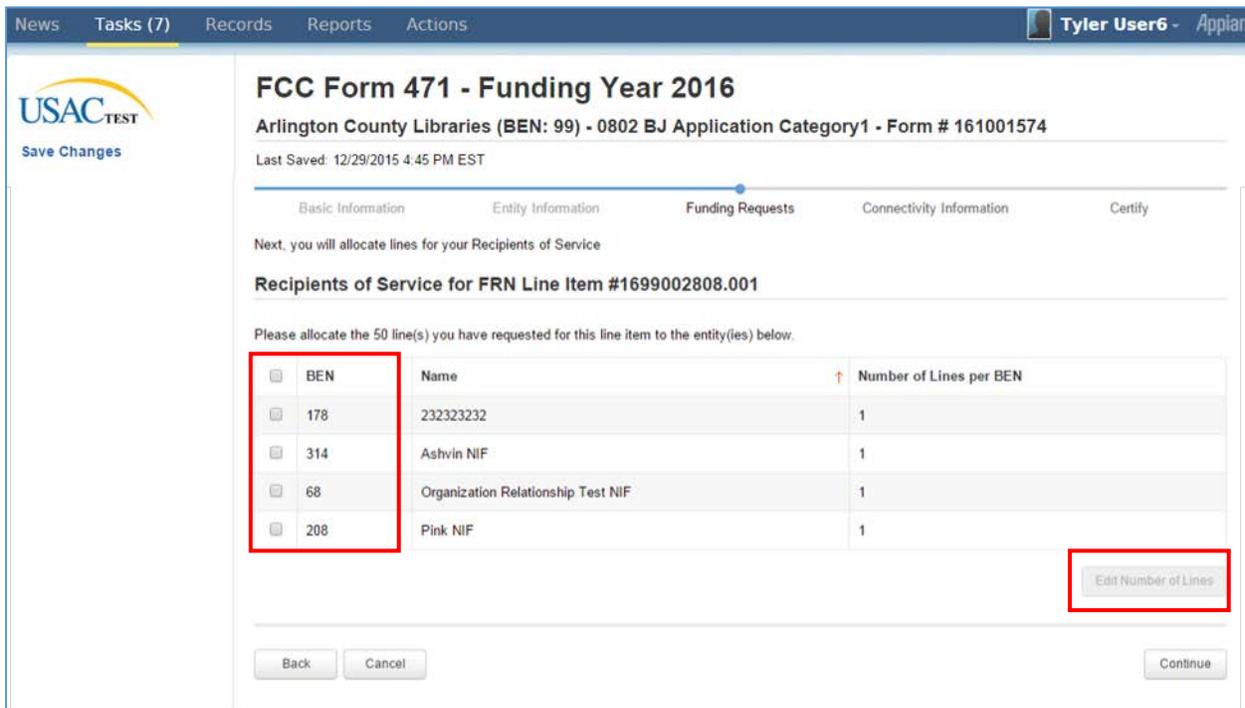
Is every entity for this organization receiving service?
 Yes ✓ No

Selected Entities

BEN	Name
68	Organization Relationship Test NIF
208	Pink NIF
314	Ashvin NIF

Back Cancel **Save & Continue**

85. Click the **Save & Continue** button.



FCC Form 471 - Funding Year 2016
 Arlington County Libraries (BEN: 99) - 0802 BJ Application Category1 - Form # 161001574
 Last Saved: 12/29/2015 4:45 PM EST

Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Next, you will allocate lines for your Recipients of Service

Recipients of Service for FRN Line Item #1699002808.001

Please allocate the 50 line(s) you have requested for this line item to the entity(ies) below.

<input type="checkbox"/>	BEN	Name	Number of Lines per BEN
<input type="checkbox"/>	178	232323232	1
<input type="checkbox"/>	314	Ashvin NIF	1
<input type="checkbox"/>	68	Organization Relationship Test NIF	1
<input type="checkbox"/>	208	Pink NIF	1

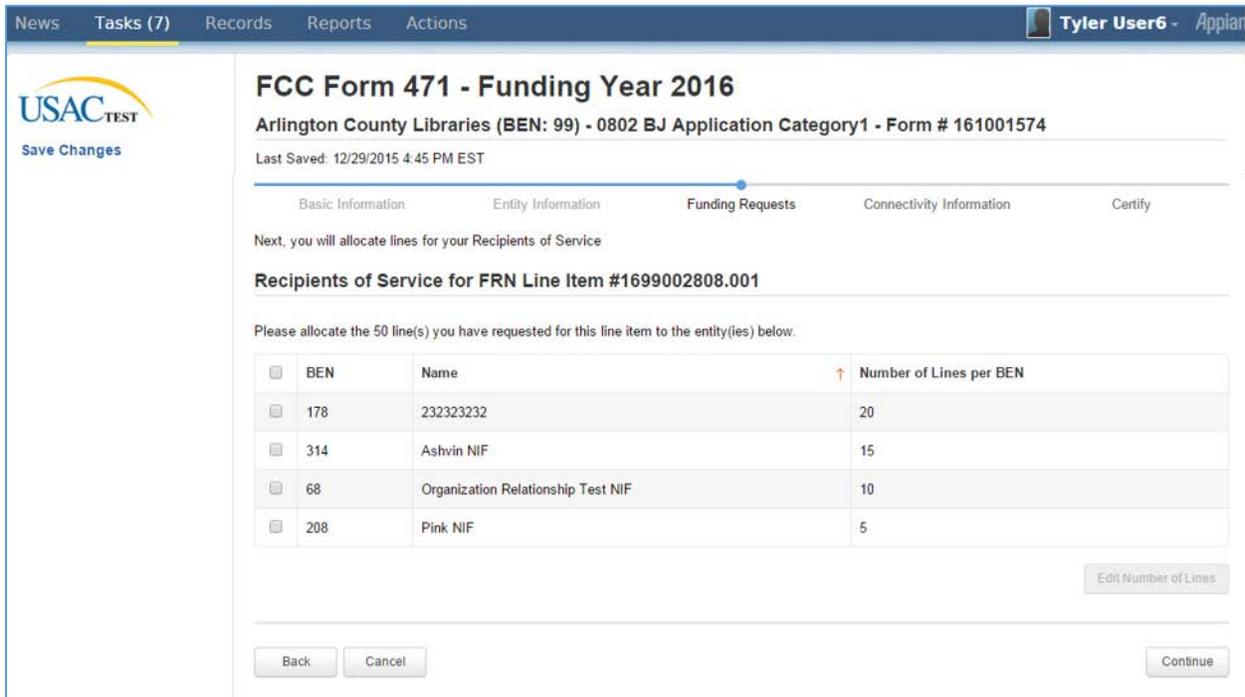
Edit Number of Lines

Back Cancel Continue

86. Click the check-box next to the requested BEN.

Filing the FCC Form 471-Applcants REL 1.2

87. Click on the **Edit Number of Lines** button.



FCC Form 471 - Funding Year 2016
Arlington County Libraries (BEN: 99) - 0802 BJ Application Category1 - Form # 161001574
 Last Saved: 12/29/2015 4:45 PM EST

Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Next, you will allocate lines for your Recipients of Service

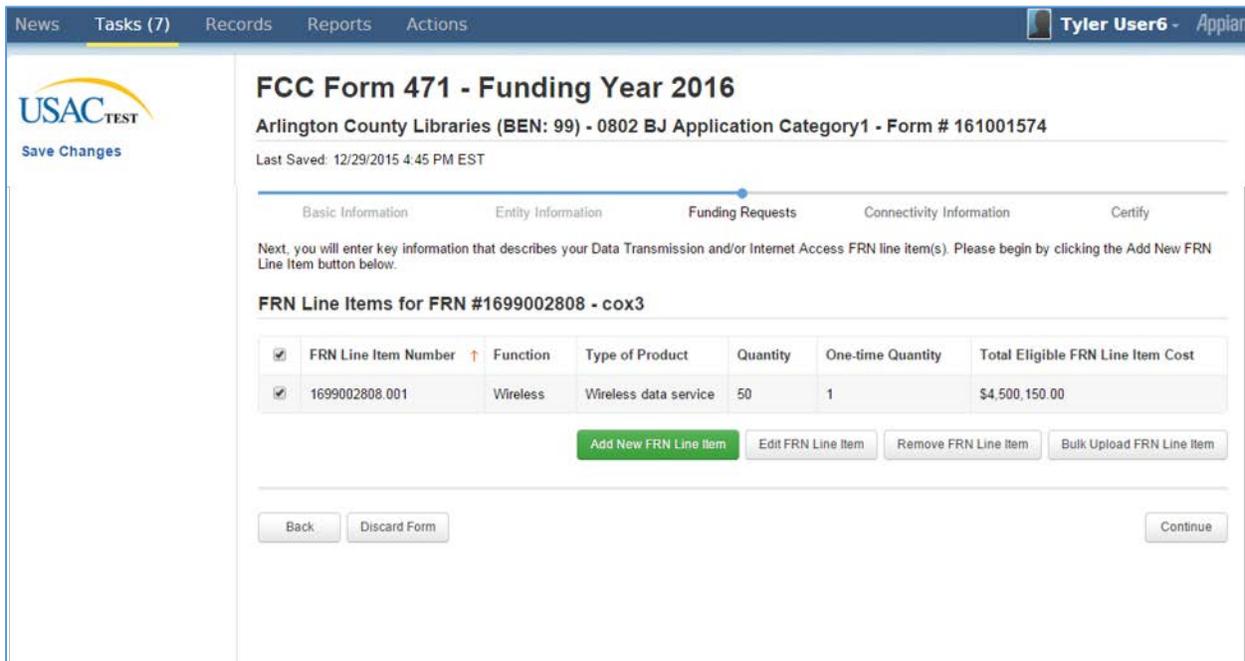
Recipients of Service for FRN Line Item #1699002808.001

Please allocate the 50 line(s) you have requested for this line item to the entity(ies) below.

<input type="checkbox"/>	BEN	Name	↑	Number of Lines per BEN
<input type="checkbox"/>	178	232323232		20
<input type="checkbox"/>	314	Ashvin NIF		15
<input type="checkbox"/>	68	Organization Relationship Test NIF		10
<input type="checkbox"/>	208	Pink NIF		5

88. Update the number of lines allocated to the recipient and click the **Save & Continue** button.

89. Click the **Continue** button.



FCC Form 471 - Funding Year 2016
Arlington County Libraries (BEN: 99) - 0802 BJ Application Category1 - Form # 161001574
 Last Saved: 12/29/2015 4:45 PM EST

Basic Information Entity Information **Funding Requests** Connectivity Information Certify

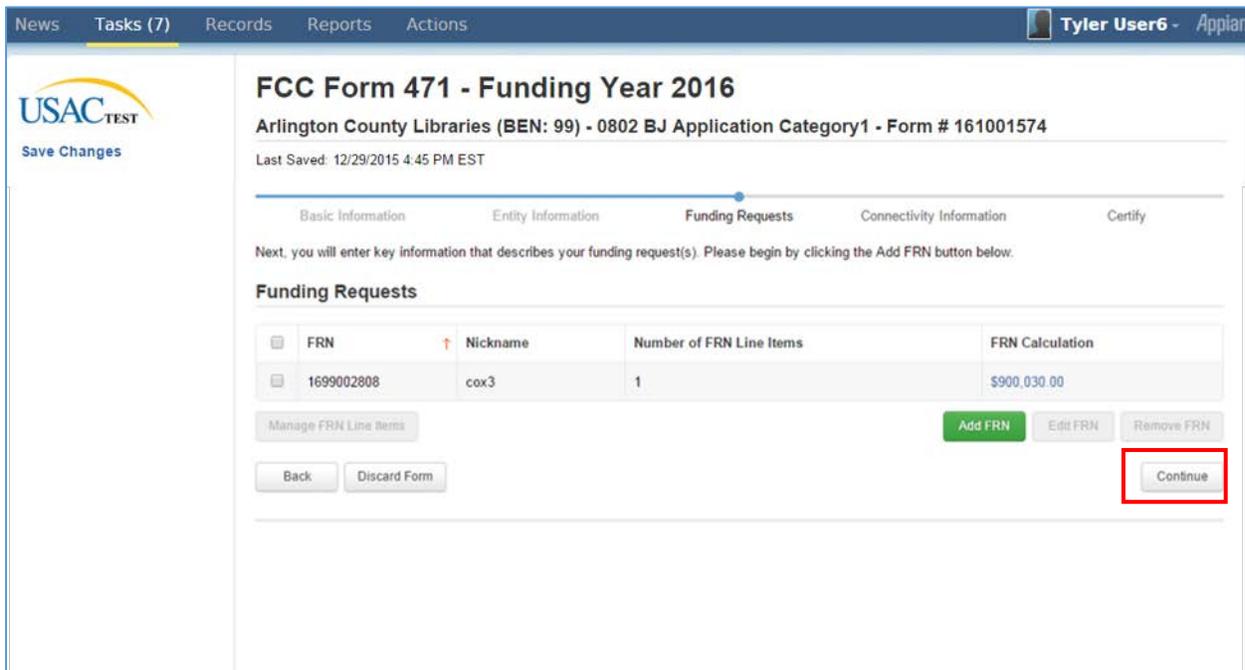
Next, you will enter key information that describes your Data Transmission and/or Internet Access FRN line item(s). Please begin by clicking the Add New FRN Line Item button below.

FRN Line Items for FRN #1699002808 - cox3

<input checked="" type="checkbox"/>	FRN Line Item Number	↑	Function	Type of Product	Quantity	One-time Quantity	Total Eligible FRN Line Item Cost
<input checked="" type="checkbox"/>	1699002808.001		Wireless	Wireless data service	50	1	\$4,500,150.00

90. Click the **Continue** button.

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News Tasks (7) Records Reports Actions Tyler User6 - Appian

FCC Form 471 - Funding Year 2016
 Arlington County Libraries (BEN: 99) - 0802 BJ Application Category1 - Form # 161001574
 Last Saved: 12/29/2015 4:45 PM EST

Basic Information Entity Information **Funding Requests** Connectivity Information Certify

Next, you will enter key information that describes your funding request(s). Please begin by clicking the Add FRN button below.

Funding Requests

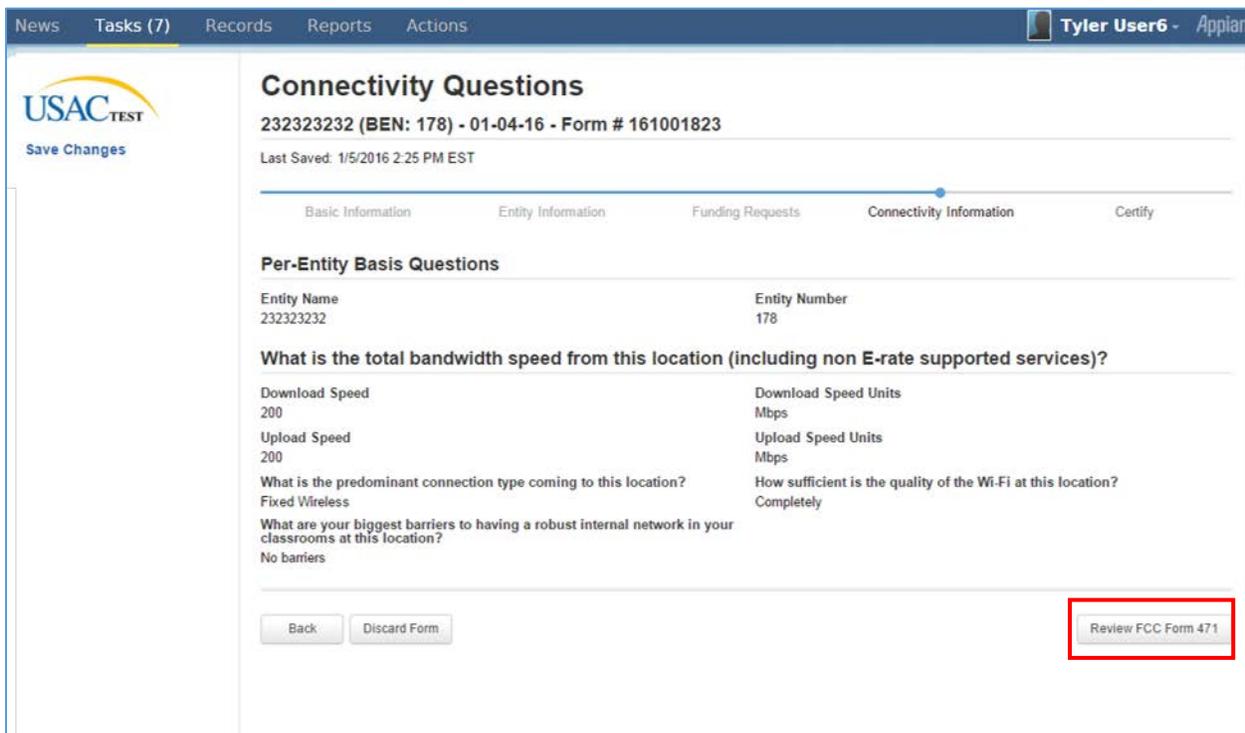
FRN	Nickname	Number of FRN Line Items	FRN Calculation
1699002808	cox3	1	\$900,030.00

Manage FRN Line Items Add FRN Edit FRN Remove FRN

Back Discard Form **Continue**

91. Click the **Continue** button. The **Connectivity Questions** page displays.

Connectivity Information



News Tasks (7) Records Reports Actions Tyler User6 - Appian

Connectivity Questions
 232323232 (BEN: 178) - 01-04-16 - Form # 161001823
 Last Saved: 1/5/2016 2:25 PM EST

Basic Information Entity Information Funding Requests **Connectivity Information** Certify

Per-Entity Basis Questions

Entity Name: 232323232 Entity Number: 178

What is the total bandwidth speed from this location (including non E-rate supported services)?

Download Speed: 200 Download Speed Units: Mbps
 Upload Speed: 200 Upload Speed Units: Mbps

What is the predominant connection type coming to this location? Fixed Wireless
 How sufficient is the quality of the Wi-Fi at this location? Completely

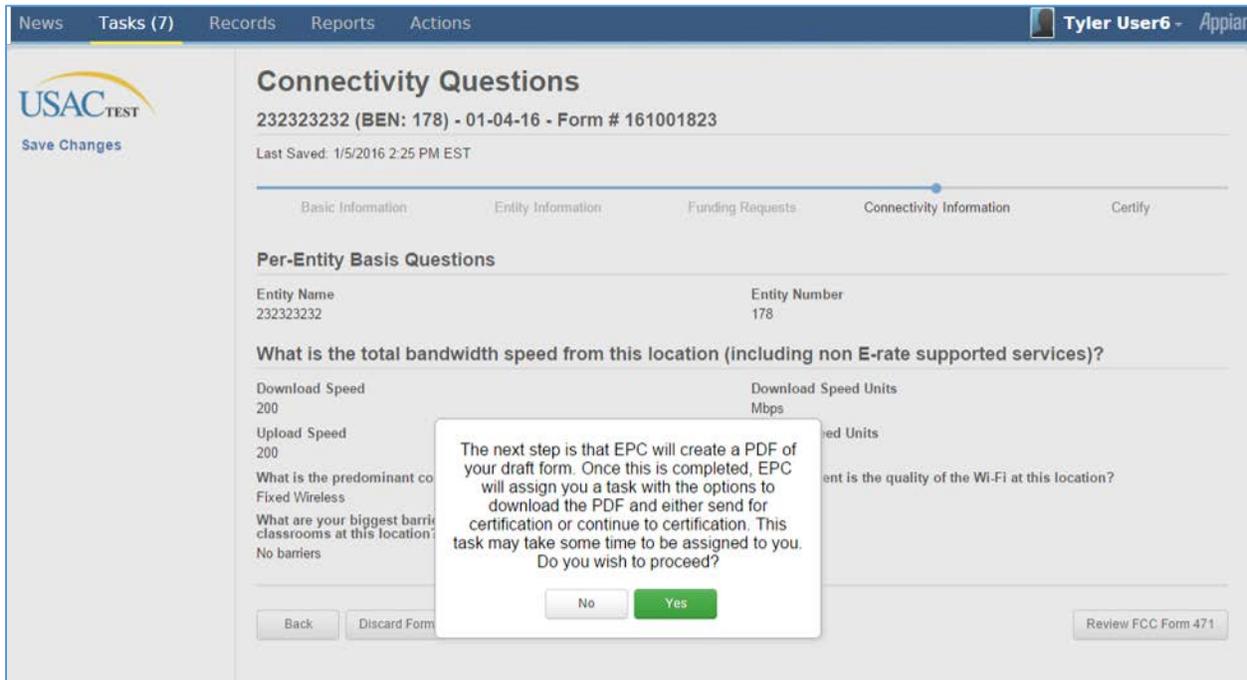
What are your biggest barriers to having a robust internal network in your classrooms at this location? No barriers

Back Discard Form **Review FCC Form 471**

Click the **Review FCC Form 471** button.

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Selecting the **Review FCC Form 471** button displays a pop-up message.

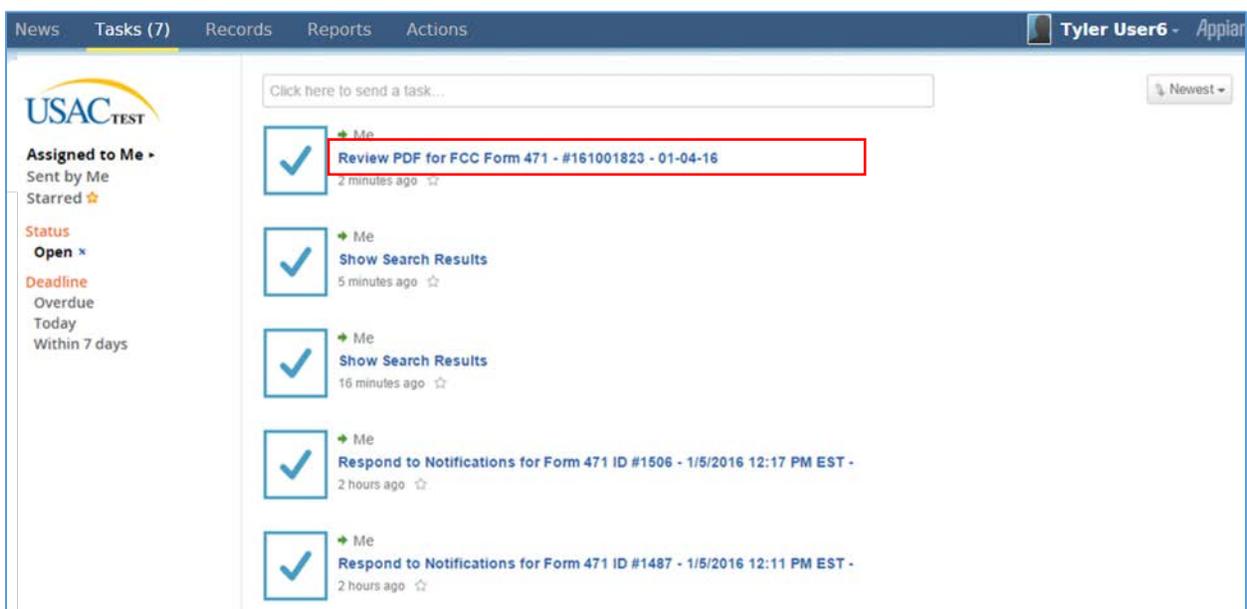


The screenshot shows the 'Connectivity Questions' form for entity 232323232 (BEN: 178) - 01-04-16 - Form # 161001823. The 'Connectivity Information' tab is active. A pop-up message is displayed in the center of the screen, stating: 'The next step is that EPC will create a PDF of your draft form. Once this is completed, EPC will assign you a task with the options to download the PDF and either send for certification or continue to certification. This task may take some time to be assigned to you. Do you wish to proceed?'. The pop-up has 'No' and 'Yes' buttons. Below the pop-up, the 'Review FCC Form 471' button is visible.

92. Choose from the following options:

- Click the **No** button to remain the current page. You may also select the **Back** or **Discard Form** buttons.
- Click **Yes** button to download PDF and send for certification or continue to certify: OR If the **Yes** option was selected, click on the **Tasks** tab to locate the PDF.

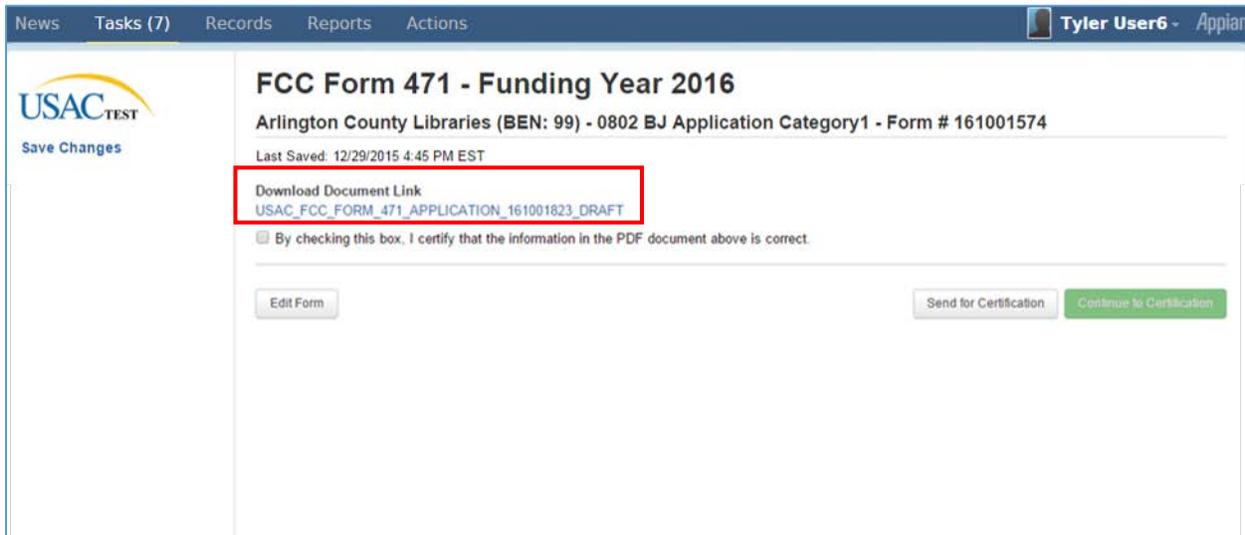
Tasks



The screenshot shows the 'Tasks' page in the USAC TEST system. The 'Tasks (7)' tab is selected. A search bar at the top contains the text 'Click here to send a task...'. A list of tasks is displayed, with the first task highlighted by a red box: 'Review PDF for FCC Form 471 - #161001823 - 01-04-16', which was sent 2 minutes ago. Other tasks include 'Show Search Results' (sent 5 and 16 minutes ago) and 'Respond to Notifications for Form 471 ID #1506 - 1/5/2016 12:17 PM EST -' (sent 2 hours ago) and 'Respond to Notifications for Form 471 ID #1487 - 1/5/2016 12:11 PM EST -' (sent 2 hours ago).

Filing the FCC Form 471-ApplicantS REL 1.2

93. Click the **Review PDF for FCC Form 471 – (Application Name)** link.



News Tasks (7) Records Reports Actions Tyler User6 - Appian

FCC Form 471 - Funding Year 2016
Arlington County Libraries (BEN: 99) - 0802 BJ Application Category1 - Form # 161001574
Last Saved: 12/29/2015 4:45 PM EST

Download Document Link
[USAC_FCC_FORM_471_APPLICATION_161001823_DRAFT](#)

By checking this box, I certify that the information in the PDF document above is correct.

Edit Form Send for Certification Continue to Certification

94. Click on the **Download Document** link (Highlighted in blue).

FCC Form 471 Application Document Draft

NOTE: The PDF document will open in another window.

OMB 3060-0806
FCC Form 471

Approval by OMB
3060-0806



Description of Services Ordered and Certification Form

FCC Form 471 — Funding Year 2016

Application Number 161001823

Billed Entity

232323232
PO BOX 71013 RICHMOND VA 23255-1013
202-555-1211
washingtonhs@abc.com
Billed Entity Number: 178
FCC Registration Number: 2223334456

Contact Information

a_washington40@yahoo.com
Aaron Washington
202-555-1212

Consulting Firms

Name	Organization ID	City	State	Zip Code	Phone Number	Email
Organization Testing Consulting Firm	58	Washington	DC	20001		admin@testing.org
L Street Consulting	140	Washington	DC	20003		admin@lstreetconsulting.com
M Street Consulting	141	Washington	DC	20034		admin@mstreetconsulting.com
New Consulting Firm	241	Washington	DC	20036		gw@mailinator.com
Consulting Firm Padma	244	Washington	DC	20036		consultpadma1@mailinator.com

School Entities

Name	BEN	Urban or Rural	State LEA ID	State School ID	NCES Code	Number of Students	Students based on estimate	Alternative Discount	CEP Percentage	School Attributes	Endowment
232323232	178	Urban				44	Yes	Survey		Head Start; New Construction School; Public School	\$0.00

Discount Rate

School Enrollment	School NSLP Count	School NSLP Percentage	School Urban/Rural Status	Category One Discount Rate	Category Two Discount Rate	Voice Discount Rate
100	2	2.0%	Urban	20	0	20

Funding Request for FRN #1699002808

Funding Request Nickname: cox3

Service Type: Data Transmission and/or Internet Access

Contract Summary

Contract Number
Establishing FCC Form 470 401
Award Date December 09, 2015
Expiration Date June 30, 2018

Account Number
Service Provider USAC Service Provider Firm 1
Includes Voluntary Extensions? No
Remaining Voluntary Extensions
Total Remaining Contract Length

Contract Information (Additional)

What is the service start date? July 01, 2017

What is the date your contract expires for the current term of the contract? June 30, 2018

Narrative

Data transmission and internet for the fourth floor. This will include 50 Apple computers.

Line Item # 1699002024.001

Product and Service Details

Purpose		Type of Connection
Type of Product Being Maintained	Miscella neous	

Bandwidth Speed

Download Speed	0.0 null
Upload Speed	0.0 null

Connection Information

Basic firewall protection	No	Connection supports service to No a school, library or NIF
Connection directly to a school, No library or a NIF.		Connection Used by 0

Cost Calculation for FRN Line Item # 1699002024.001

Monthly Cost		One-Time Cost	
Monthly Recurring Unit Cost	\$100.00	One-time Unit Cost	\$100.00
Monthly Recurring Unit Ineligible Costs	\$50.00	One-time Ineligible Unit Costs	\$50.00
Monthly Recurring Unit Eligible Costs	\$50.00	One-time Eligible Unit Cost	\$50.00
Monthly Quantity	5	One-time Quantity	0
Total Monthly Eligible Recurring Costs	\$250.00	Total Eligible One-time Costs	
Months of Service		Summary	
Total Eligible Recurring Costs		Total Eligible Recurring Costs	
		Total Eligible One-time Costs	
		Pre-Discourt Extended Eligible Line Item Cost	

Recipients of Services

Filing the FCC Form 471-ApplicantS REL 1.2

Ben	Name	Amount
68	Organization Relationship Test NIF	
208	Pink NIF	
314	Ashvin NIF	
178	232323232	

FRN Calculation for FRN #1699002808 -cox3

Monthly Charges		Total Requested Amount	
Total Monthly Recurring Charges	\$0.00	Total Eligible Pre-Discount Recurring Charges	\$0.00
Total Monthly Ineligible Charges	\$0.00	Total Eligible Pre-Discount One-Time Charges	\$0.00
Total Monthly Eligible Charges	\$0.00	Total Pre-Discount Charges	\$0.00
Total Number of Months of Service	0	Discount Rate	0.00%
Total Eligible Pre-Discount Recurring Charges	\$0.00	Funding Commitment Request	\$0.00
One-Time Charges			
Total One-Time Charges	\$0.00		
Total Ineligible One-Time Charges	\$0.00		
Total Eligible Pre-Discount One-Time Charges	\$0.00		

Certifications

NOTICE

Section 54.504 of the Federal Communications Commission's rules requires all schools and libraries ordering services that are eligible for and seeking universal service discounts to submit an application for such discounts by filing this Services Ordered and Certification Form (FCC Form 471) with the Universal Service Administrator. 47 C.F.R. § 54.504. The collection of information stems from the Commission's authority under Section 254 of the Communications Act of 1934, as amended. 47 U.S.C. § 254. The data in the report will be used to ensure that schools and libraries comply with the application requirements for universal service discounts contained in 47 C.F.R. § 54.504. Schools and libraries must file this form themselves or as part of a consortium. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The FCC is authorized under the Communications Act of 1934, as amended, to collect the information we request in this form. We will use the information you provide to determine whether approving your application for universal service discounts is in the public interest. If we believe there may be a violation or a potential violation of any applicable statute, regulation, rule or order, your application may be referred to the Federal, state, or local agency responsible for investigating, prosecuting, enforcing, or implementing the statute, rule, regulation or order. In certain cases, the information in your application for universal service discounts may be disclosed to the Department of Justice or a court or adjudicative body when (a) the FCC; or (b) any employee of the FCC; or (c) the United States Government is a party of a proceeding before the body or has an interest in the proceeding. In addition, consistent with the Communications Act of 1934, FCC regulations and orders, the Freedom of Information Act, 5 U.S.C. § 552, or other applicable law, information provided in or submitted with this form or in response to subsequent inquiries may be disclosed to the public. If you owe a past due debt to the Federal government, the information you provide may also be disclosed to the Department of the Treasury Financial Management Service, other Federal agencies and/or your employer to offset your salary, IRS tax refund or other payments to collect that debt. The FCC may also provide the information to these agencies through the matching of computer records when authorized. If you do not provide the information we request on the form, the FCC or the Universal Service Administrator may delay processing of your application for universal service discounts or may return your application without action. The foregoing Notice is required by the Paperwork Reduction Act of 1995, Pub. L. No. 104-13, 44 U.S.C. § 3501, et seq. Public reporting burden for this collection of information is estimated to average 4.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing, and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the reporting burden to the Federal Communications Commission, Performance Evaluation and Records Management, Washington, DC 20554. We also will accept your comments via the email if you send them to PRA@FCC.gov. DO NOT SEND COMPLETED WORKSHEETS TO THESE ADDRESSES.

Authorized Person

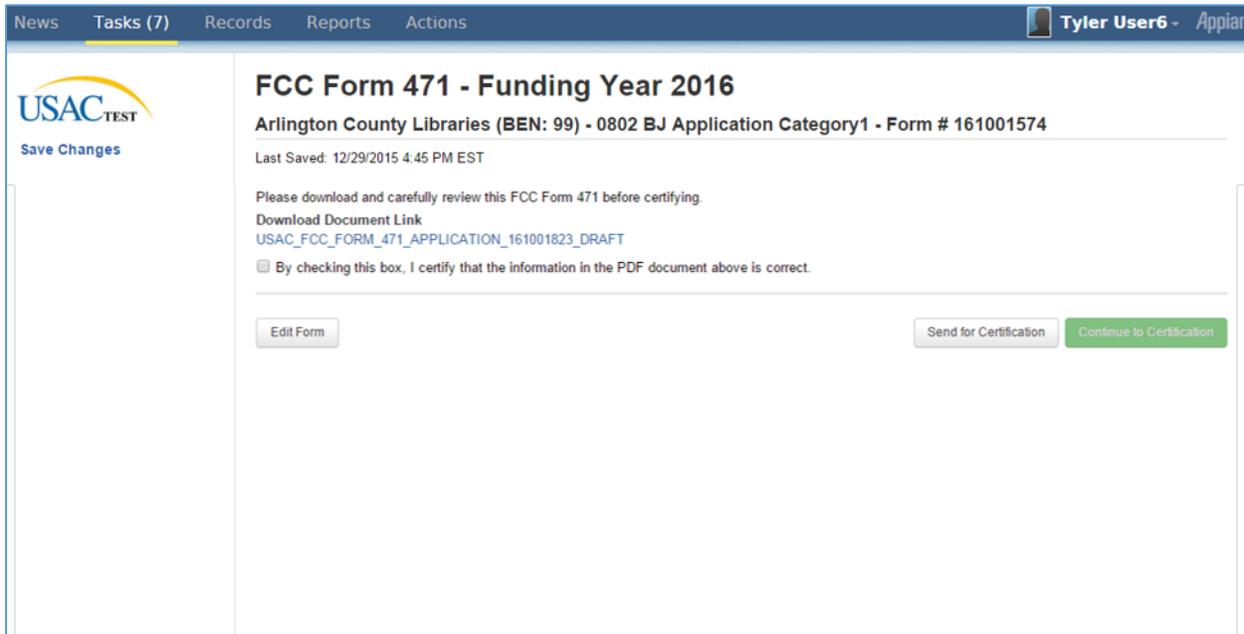
Aaron Washington
a_washington40@yahoo.com
202-555-1212

Certified Timestamp

05-Jan-2016 21:40:59 GMT

95. Review the form.

Filing the FCC Form 471-ApplicantS REL 1.2



News Tasks (7) Records Reports Actions Tyler User6 - Appian

FCC Form 471 - Funding Year 2016
Arlington County Libraries (BEN: 99) - 0802 BJ Application Category1 - Form # 161001574

Last Saved: 12/29/2015 4:45 PM EST

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By checking this box, I certify that the information in the PDF document above is correct.

Edit Form Send for Certification Continue to Certification

96. Select from the following options:

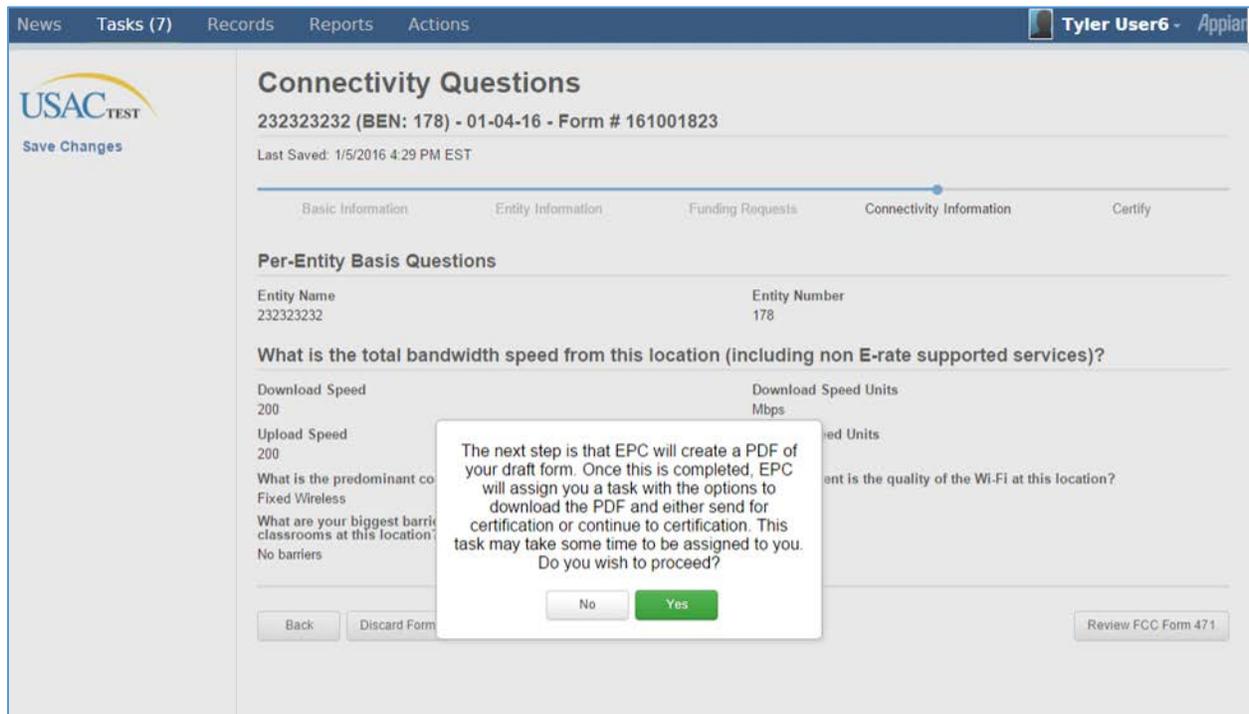
- Click the check-box to certify that the information in the PDF document is correct and then click the **Send for Certification** or **Continue to Certification** button; OR
- Click the **Edit Form** button to update information in the form.

Edit Form

NOTE: Selecting the **Edit Form** button will return you to the very beginning of the FCC Form 471 process (Basic Information to Connectivity Information). All previously entered information has been saved.

97. Select the **Save & Continue** button to advance to the desired page to update information and then click the **Review CC Form 471** button to assign the updated PDF to tasks.

Filing the FCC Form 471-ApplicantS REL 1.2

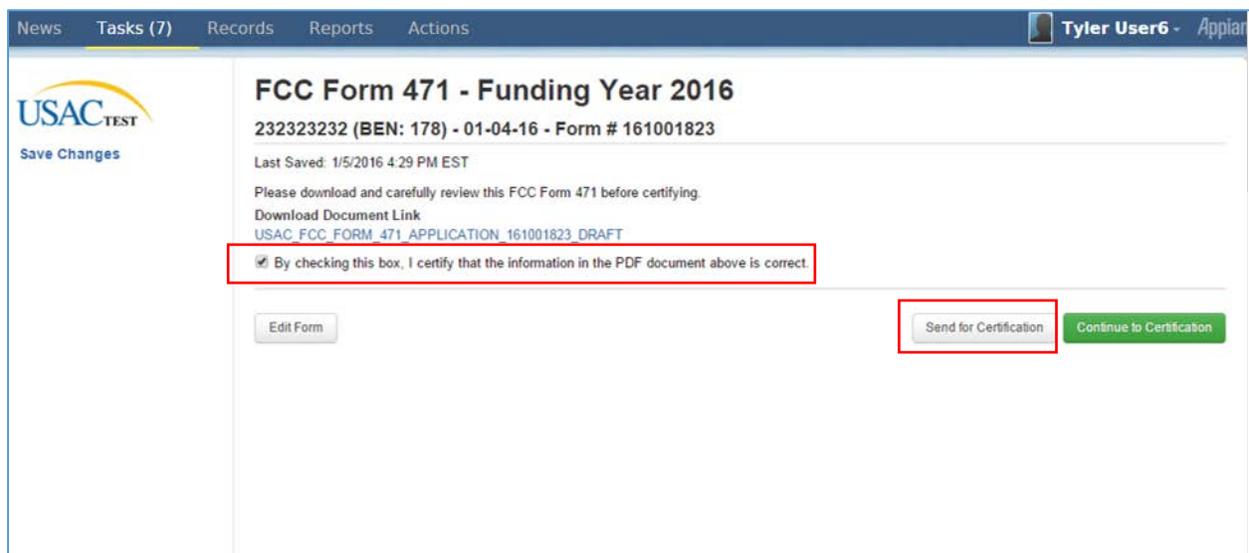


The screenshot shows the 'Connectivity Questions' section of the USAC TEST application. The user is logged in as Tyler User6. The application ID is 232323232 (BEN: 178) - 01-04-16 - Form # 161001823. The last saved time is 1/5/2016 4:29 PM EST. The navigation tabs are Basic Information, Entity Information, Funding Requests, Connectivity Information, and Certify. The 'Connectivity Information' tab is active. The 'Per-Entity Basis Questions' section shows the Entity Name as 232323232 and the Entity Number as 178. A pop-up message is displayed in the center, asking for confirmation to proceed to the next step. The message text is: 'The next step is that EPC will create a PDF of your draft form. Once this is completed, EPC will assign you a task with the options to download the PDF and either send for certification or continue to certification. This task may take some time to be assigned to you. Do you wish to proceed?' There are 'No' and 'Yes' buttons in the pop-up. The background form shows fields for Download Speed (200), Download Speed Units (Mbps), Upload Speed (200), and Upload Speed Units (Mbps). There are also buttons for 'Back', 'Discard Form', and 'Review FCC Form 471'.

98. Select the **Yes** or **No** option from the pop-up message:

- Click the **No** button to remain on the current page; OR
- Click the **Yes** button to receive the Download PDF in your tasks.

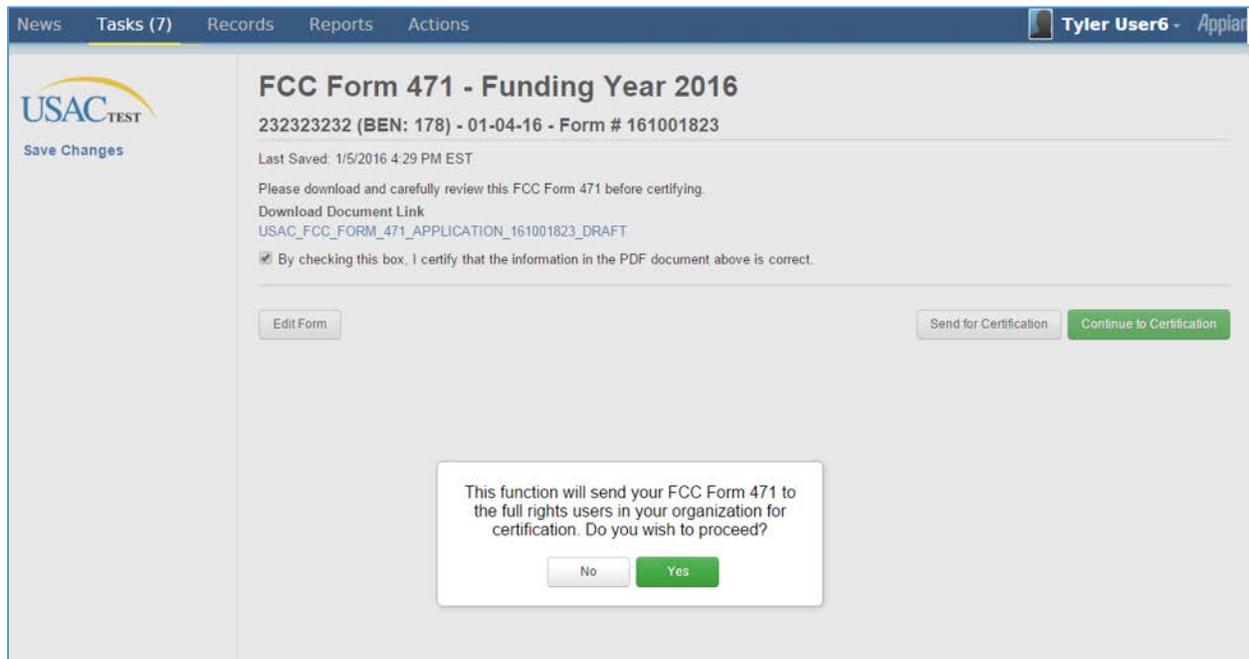
Send for Certification



The screenshot shows the 'FCC Form 471 - Funding Year 2016' section of the USAC TEST application. The user is logged in as Tyler User6. The application ID is 232323232 (BEN: 178) - 01-04-16 - Form # 161001823. The last saved time is 1/5/2016 4:29 PM EST. The navigation tabs are News, Tasks (7), Records, Reports, and Actions. The 'Tasks (7)' tab is active. The 'FCC Form 471 - Funding Year 2016' section shows the application ID and a message: 'Please download and carefully review this FCC Form 471 before certifying.' Below this is a 'Download Document Link' with the text 'USAC_FCC_FORM_471_APPLICATION_161001823_DRAFT'. A checkbox is checked, with the text 'By checking this box, I certify that the information in the PDF document above is correct.' There are buttons for 'Edit Form', 'Send for Certification', and 'Continue to Certification'. The 'Send for Certification' button is highlighted with a red box.

99. Click the check-box to certify that the information in the PDF document is correct and then click the **Send for Certification** button.

Filing the FCC Form 471-ApplicantS REL 1.2



News Tasks (7) Records Reports Actions Tyler User6 - Appian

FCC Form 471 - Funding Year 2016
232323232 (BEN: 178) - 01-04-16 - Form # 161001823

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By checking this box, I certify that the information in the PDF document above is correct.

Edit Form Send for Certification Continue to Certification

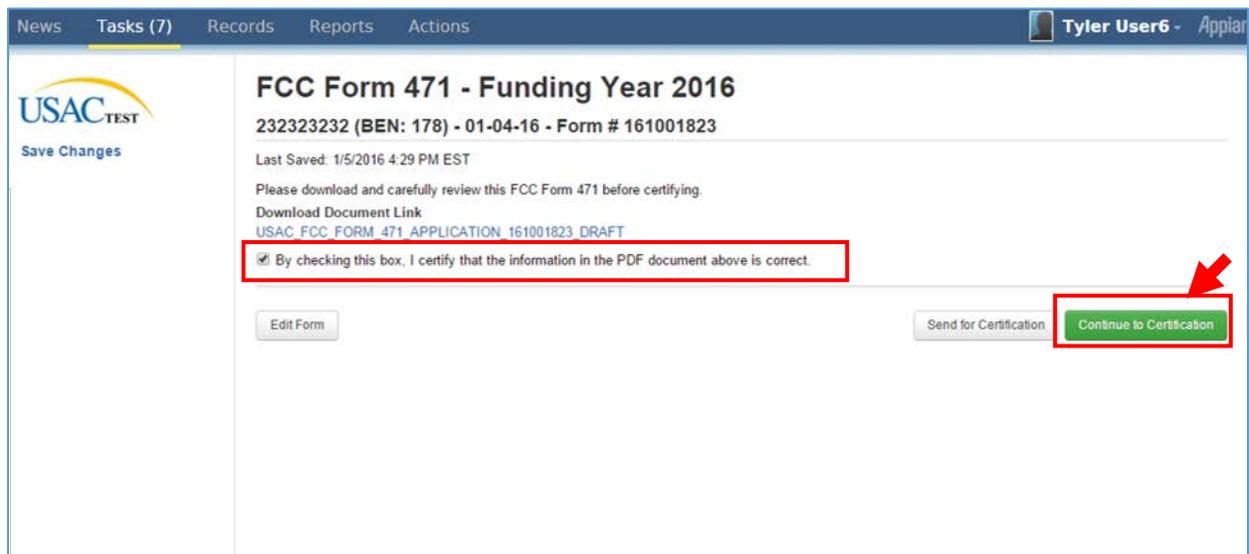
This function will send your FCC Form 471 to the full rights users in your organization for certification. Do you wish to proceed?

No Yes

100. Select from the following options:

- Click the No button to remain on the current page; OR
- Click the Yes button to send the FCC Form 471 to a full rights user to certify.

Continue to Certification



News Tasks (7) Records Reports Actions Tyler User6 - Appian

FCC Form 471 - Funding Year 2016
232323232 (BEN: 178) - 01-04-16 - Form # 161001823

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By checking this box, I certify that the information in the PDF document above is correct.

Edit Form Send for Certification Continue to Certification

101. Click the check-box to certify that the information in the PDF document is correct and then click the **Continue to Certification** button.

Filing the FCC Form 471-ApplicantS REL 1.2

News Tasks (7) Records Reports Actions
Tyler User6 - Appian



Certify FCC Form 471

232323232 (BEN: 178) - 01-04-16 - Form # 161001823

Last Saved: 1/5/2016 4:29 PM EST

Basic Information
Entity Information
Funding Requests
Connectivity Information
Certify

Please complete the certifications below.

Applicant Certifications

I certify that the entities listed in this application are eligible for support because they are schools under the statutory definitions of elementary and secondary schools found in the No Child Left Behind Act of 2001, 20 U.S.C. §§ 7801(18) and (38), that do not operate as for-profit businesses and do not have endowments exceeding \$50 million.

I certify that the entity I represent or the entities listed on this application have secured access, separately or through this program, to all of the resources, including computers, training, software, internal connections, maintenance, and electrical capacity, necessary to use the services purchased effectively. I recognize that some of the aforementioned resources are not eligible for support. I certify that the entities I represent or the entities listed on this application have secured access to all of the resources to pay the discounted charges for eligible services from funds to which access has been secured in the current funding year. I certify that the Billed Entity will pay the non-discount portion of the cost of the goods and services to the service provider(s).

Total Funding Summary

Below is a summary of the total line item costs on this FCC Form 471:

Summary	Amount
Total funding year pre-discount eligible amount on this FCC Form 471	\$4,500,150.00
Total funding commitment request amount on this FCC Form 471	\$900,030.00
Total applicant non-discount share of the eligible amount	\$3,600,120.00
Total budgeted amount allocated to resources not eligible for E-rate support	\$0.00
Total amount necessary for the applicant to pay the non-discount share of eligible and any ineligible amounts	\$3,600,120.00

Are you receiving any of the funds directly from a service provider listed on any of the FCC Forms 471 filed by this Billed Entity for this funding year?

Yes ▾

Has a service provider listed on any of the FCC Forms 471 filed by this Billed Entity for this funding year assisted you in locating funds needed to pay your non-discounted share?

No ▾

102. *Select the drop-down arrow for each question and **click** on the **Yes** or **No** option.*
103. *Scroll down the page to view the full document.*

Filing the FCC Form 471-ApplicantS REL 1.2

	<p><input checked="" type="checkbox"/> I certify an FCC Form 470 was posted and that any related RFP was made available for at least 28 days before considering all bids received and selecting a service provider. I certify that all bids submitted were carefully considered and the most cost-effective service offering was selected, with price being the primary factor considered, and is the most cost-effective means of meeting educational needs and technology goals.</p> <p><input checked="" type="checkbox"/> I certify that the entity responsible for selecting the service provider(s) has reviewed all applicable FCC, state, and local procurement/competitive bidding requirements and that the entity or entities listed on this application have complied with them.</p> <p><input checked="" type="checkbox"/> I certify that the services the applicant purchases at discounts provided by 47 U.S.C. § 254 will be used primarily for educational purposes, see 47 C.F.R. § 54.500 and will not be sold, resold or transferred in consideration for money or any other thing of value, except as permitted by the Commission's rules at 47 C.F.R. § 54.513. Additionally, I certify that the entity or entities listed on this application have not received anything of value or a promise of anything of value, as prohibited by the Commission's rules at 47 C.F.R. § 54.503(d), other than services and equipment sought by means of this form, from the service provider, or any representative or agent thereof or any consultant in connection with this request for services.</p> <p><input checked="" type="checkbox"/> I certify that I and the entity(ies) I represent have complied with all program rules and I acknowledge that failure to do so may result in denial of discount funding and/or cancellation of funding commitments. There are signed contracts or other legally binding agreements covering all of the services listed on this FCC Form 471 except for those services provided under non-contracted tariffed or month-to-month arrangements. I acknowledge that failure to comply with program rules could result in civil or criminal prosecution by the appropriate law enforcement authorities.</p> <p><input checked="" type="checkbox"/> I acknowledge that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service, receive an appropriate share of benefits from those services.</p> <p><input checked="" type="checkbox"/> I certify that I will retain required documents for a period of at least 10 years (or whatever retention period is required by the rules in effect at the time of this certification) after the later of the last day of the applicable funding year or the service delivery deadline for the associated funding request. I acknowledge that I may be audited pursuant to participation in the schools and libraries program. I certify that I will retain all documents necessary to demonstrate compliance with the statute and Commission rules regarding the application for, receipt of, and delivery of services receiving schools and libraries discounts, and that if audited, I will make such records available to USAC.</p> <p><input checked="" type="checkbox"/> I certify that I am authorized to order telecommunications and other supported services for the eligible entity(ies) listed on this application. I certify that I am authorized to submit this request on behalf of the eligible entity(ies) listed on this application, that I have examined this request, that all of the information on this form is true and correct to the best of my knowledge, that the entities that are receiving discounts pursuant to this application have complied with the terms, conditions and purposes of the program, that no kickbacks were paid to anyone and that false statements on this form can be punished by fine or forfeiture under the Communications Act, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001 and civil violations of the False Claims Act.</p> <p><input checked="" type="checkbox"/> I acknowledge that FCC rules provide that persons who have been convicted of criminal violations or held civilly liable for certain acts arising from their participation in the schools and libraries support mechanism are subject to suspension and debarment from the program. I will institute reasonable measures to be informed, and will notify USAC should I be informed or become aware that I or any of the entities listed on this application, or any person associated in any way with my entity and/or the entities listed on this application, is convicted of a criminal violation or held civilly liable for acts arising from their participation in the schools and libraries support mechanism.</p> <p><input checked="" type="checkbox"/> I certify that if any of the Funding Requests on this FCC Form 471 are for discounts for products or services that contain both eligible and ineligible components, that I have allocated the eligible and ineligible components as required by the Commission's rules at 47 C.F.R. § 54.504.</p> <p><input checked="" type="checkbox"/> I certify that the non-discount portion of the costs for eligible services will not be paid by the service provider. The pre-discount costs of eligible services featured on this FCC Form 471 are net of any rebates or discounts offered by the service provider. I acknowledge that, for the purpose of this rule, the provision, by the provider of a supported service, of free services or products unrelated to the supported service or product will be considered a rebate of some or all of the cost of the supported services.</p>
	<input type="button" value="Back"/> <input type="button" value="Certify"/>

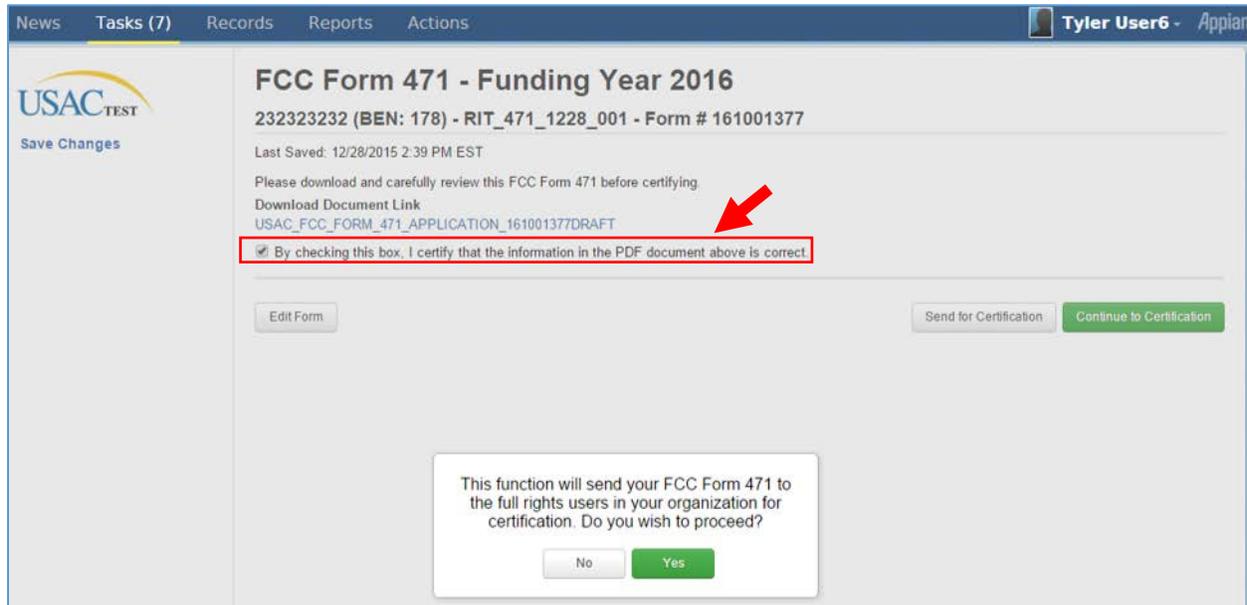
104. *Click on each check-box to certify each listed requirement.*
 105. *Click the **Certify** button.*

 Save Changes	<div style="text-align: right;"> Tyler User6 - Appli... </div> <h3 style="text-align: center;">FCC Form 471 - Funding Year 2016</h3> <p style="text-align: center;">232323232 (BEN: 178) - RIT_471_1228_001 - Form # 161001377</p> <p>Last Saved: 12/28/2015 2:39 PM EST</p> <p>Please download and carefully review this FCC Form 471 before certifying.</p> <p>Download Document Link USAC_FCC_FORM_471_APPLICATION_161001377DRAFT</p> <p><input checked="" type="checkbox"/> By checking this box, I certify that the information in the PDF document above is correct.</p> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <input type="button" value="Edit Form"/> <input type="button" value="Send for Certification"/> <input type="button" value="Continue to Certification"/> </div> <div style="text-align: center; margin-top: 20px; border: 1px solid gray; padding: 10px;"> <p>This function will send your FCC Form 471 to the full rights users in your organization for certification. Do you wish to proceed?</p> <div style="display: flex; justify-content: center; gap: 10px;"> <input type="button" value="No"/> <input type="button" value="Yes"/> </div> </div>
---	---

Filing the FCC Form 471-ApplicantS REL 1.2

NOTE: Selecting the **Send for Certification** button will display a pop-up message and await your response.

106. *Select from the following options:*
- *Click the **No** button to remain on the current page; OR*
 - *Click the **Yes** button to send the FCC Form 471 to a full rights user to certify.*
107. *Click the **Continue to Certification** button.*



News Tasks (7) Records Reports Actions Tyler User6 - Applian

USAC TEST Save Changes

FCC Form 471 - Funding Year 2016

232323232 (BEN: 178) - RIT_471_1228_001 - Form # 161001377

Last Saved: 12/28/2015 2:39 PM EST

Please download and carefully review this FCC Form 471 before certifying.

Download Document Link
USAC_FCC_FORM_471_APPLICATION_161001377DRAFT

By checking this box, I certify that the information in the PDF document above is correct.

Edit Form Send for Certification Continue to Certification

This function will send your FCC Form 471 to the full rights users in your organization for certification. Do you wish to proceed?

No Yes

108. *Select options from the pop-up message:*
- *Click the **No** button to remain on the current page; OR*
 - *Click the **Yes** button to proceed to send for certification.*
- If **Yes** is selected, the PDF document is routed to the tasks for review



News Tasks (214) Records Reports Actions Aaron Washington - Applian

USAC TEST

Assigned to Me - Sent by Me Starred ☆

Status Open ×

Deadline Overdue Today Within 7 days

Click here to send a task...

Me Review PDF for FCC Form 471 - #161001823 - 01-04-16 4 minutes ago ☆

Me Show Search Results 33 minutes ago ☆

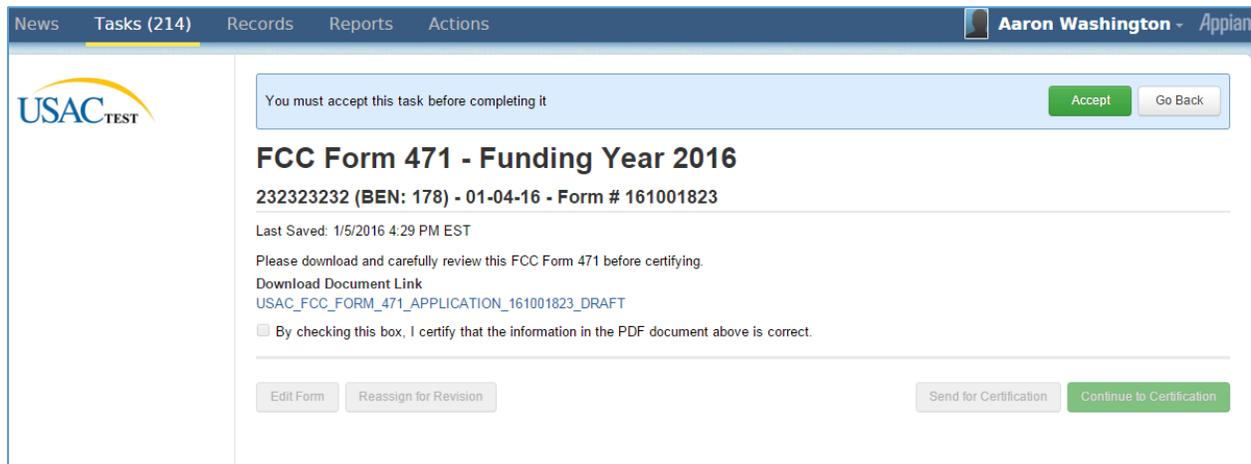
Me Input Search Criteria 36 minutes ago ☆

Me, Tim Thomas, Consulting Firm3, 6 others... FCC Form 471 (RIT_471_1228_001) submitted by Aaron Washington is Ready for Certification 1 hour ago ☆

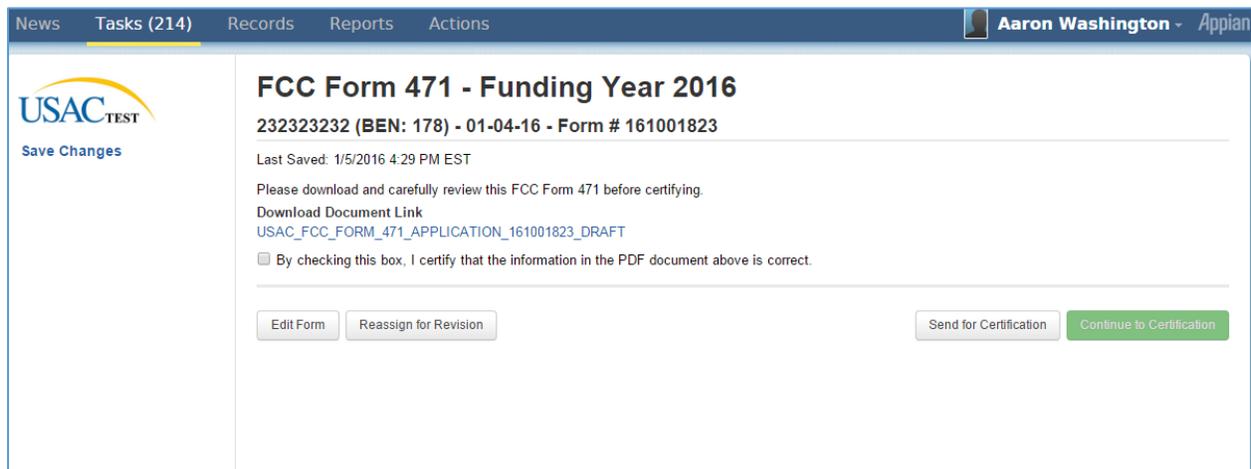
Newest ▾

Filing the FCC Form 471-ApplicantS REL 1.2

109. Click the **Review PDF for FCC Form 471 – (Application Number and Document Nickname)** link.



110. Click the **Accept** button to accept the task.



111. Select from the following options:
- Click the **Download Document** link (highlighted in blue)
 - Click the **Edit Form** button to update the current information
 - Click the **Reassign for Revision** button to reassign the document to another person to make changes
 - Click the check-box to certify that the information in the PDF document is correct and then click the **Send for Certification** button to certify document.
 - Click the check-box to certify that the information in the PDF document is correct and then click the **Continue to Certification** button.

Reassign for Revision

News **Tasks (214)** Records Reports Actions

 **Aaron Washington** - Appian



Save Changes

FCC Form 471 - Funding Year 2016

232323232 (BEN: 178) - 01-04-16 - Form # 161001823

Last Saved: 1/5/2016 4:29 PM EST

Please select an assignment for this revision.

Original Form Owner
Aaron Washington

Assignee(s) for Revision *

- All users with partial rights to this form
- All users with full rights to this form
- All users with partial rights or full rights to this form
- Select an individual recipient

Instructions for Revision
To: ...

Please describe the revisions that are required for this FCC Form 471.

Back
Reassign for Revision

112. **Select from the following Assignee(s) for Revision options:**

- All users with partial rights to this form
- All users with full rights to this form
- All users with partial rights or full rights to this form
- Select an individual recipient

Partial Rights

FCC Form 471 - Funding Year 2016

232323232 (BEN: 178) - 01-04-16 - Form # 161001823

Last Saved: 1/5/2016 4:29 PM EST

Please select an assignment for this revision.

Original Form Owner
Aaron Washington

Assignee(s) for Revision *

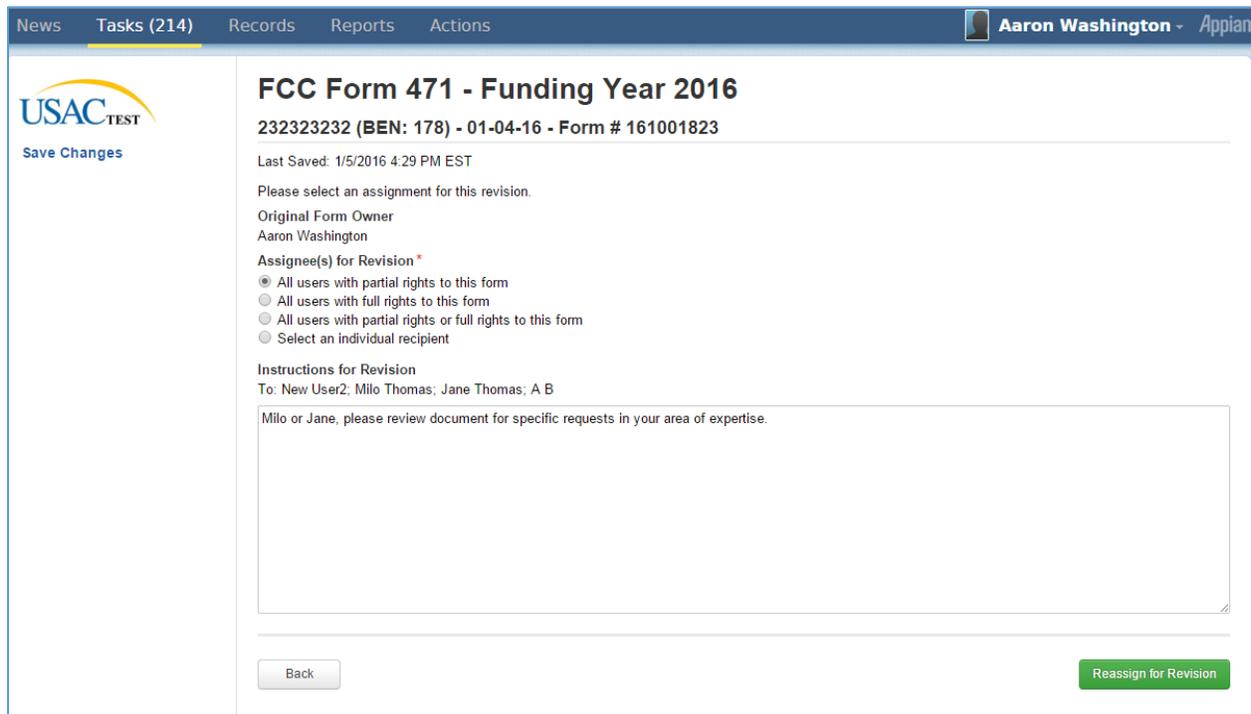
- All users with partial rights to this form
- All users with full rights to this form
- All users with partial rights or full rights to this form
- Select an individual recipient

Instructions for Revision
To: New User2; Milo Thomas; Jane Thomas; A B

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Filing the FCC Form 471-ApplicantS REL 1.2



News **Tasks (214)** Records Reports Actions Aaron Washington - Appian

FCC Form 471 - Funding Year 2016
 232323232 (BEN: 178) - 01-04-16 - Form # 161001823

Last Saved: 1/5/2016 4:29 PM EST

Please select an assignment for this revision.

Original Form Owner
 Aaron Washington

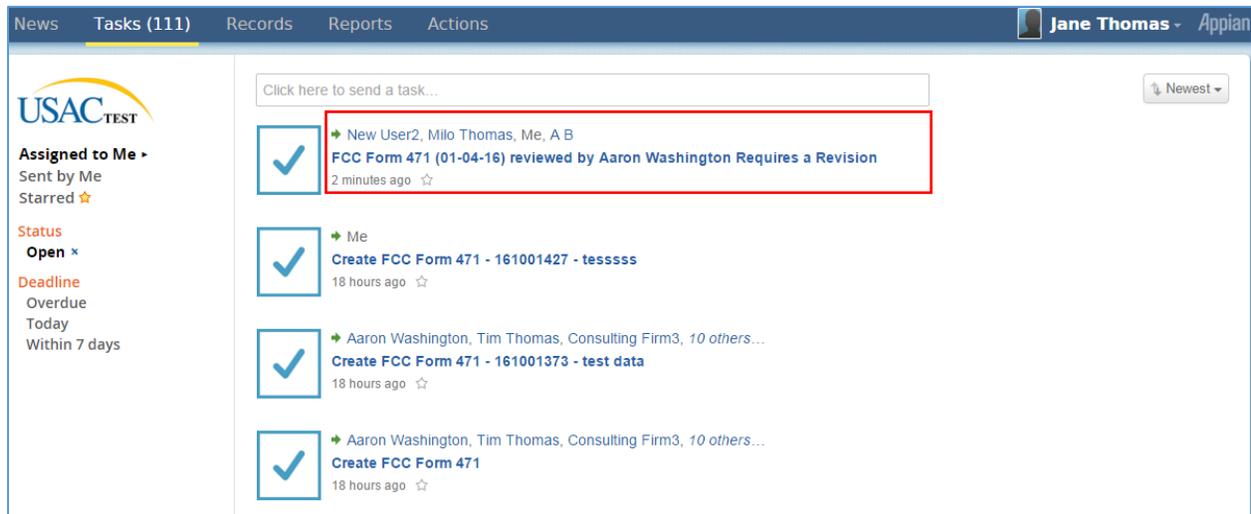
Assignee(s) for Revision *

- All users with partial rights to this form
- All users with full rights to this form
- All users with partial rights or full rights to this form
- Select an individual recipient

Instructions for Revision
 To: New User2; Milo Thomas; Jane Thomas; A B

Milo or Jane, please review document for specific requests in your area of expertise.

Assigned to Partial Rights User



News **Tasks (111)** Records Reports Actions Jane Thomas - Appian

Click here to send a task...

[New User2, Milo Thomas, Me, A B](#)
FCC Form 471 (01-04-16) reviewed by Aaron Washington Requires a Revision
 2 minutes ago ☆

[Me](#)
Create FCC Form 471 - 161001427 - tesssss
 18 hours ago ☆

[Aaron Washington, Tim Thomas, Consulting Firm3, 10 others...](#)
Create FCC Form 471 - 161001373 - test data
 18 hours ago ☆

[Aaron Washington, Tim Thomas, Consulting Firm3, 10 others...](#)
Create FCC Form 471
 18 hours ago ☆

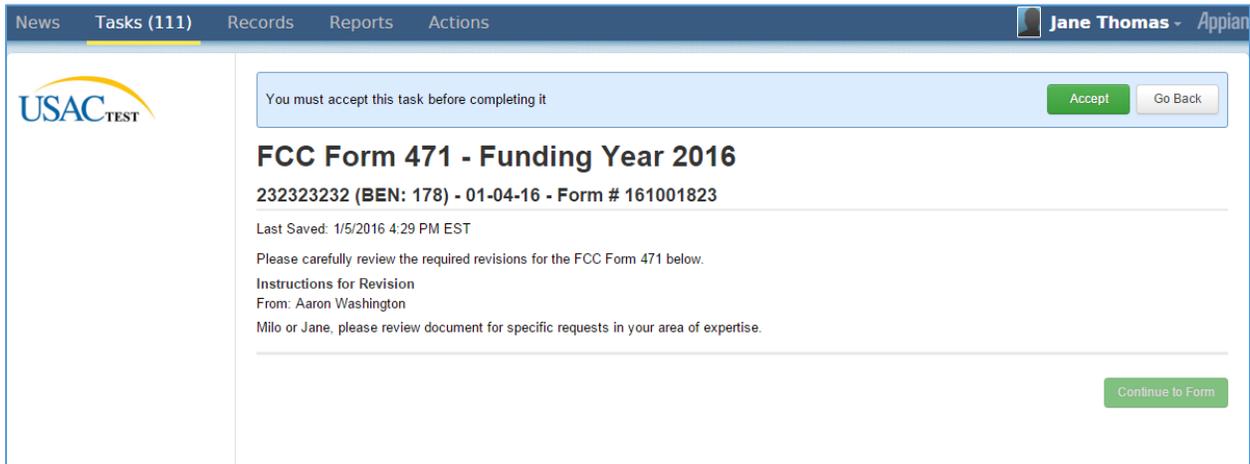
Assigned to Me ▶
 Sent by Me
 Starred ☆

Status
Open ×

Deadline
 Overdue
 Today
 Within 7 days

113. Click on the **FCC Form 471** link to display.

Filing the FCC Form 471-ApplicantS REL 1.2



News **Tasks (111)** Records Reports Actions Jane Thomas - Appian

USAC TEST

You must accept this task before completing it Accept Go Back

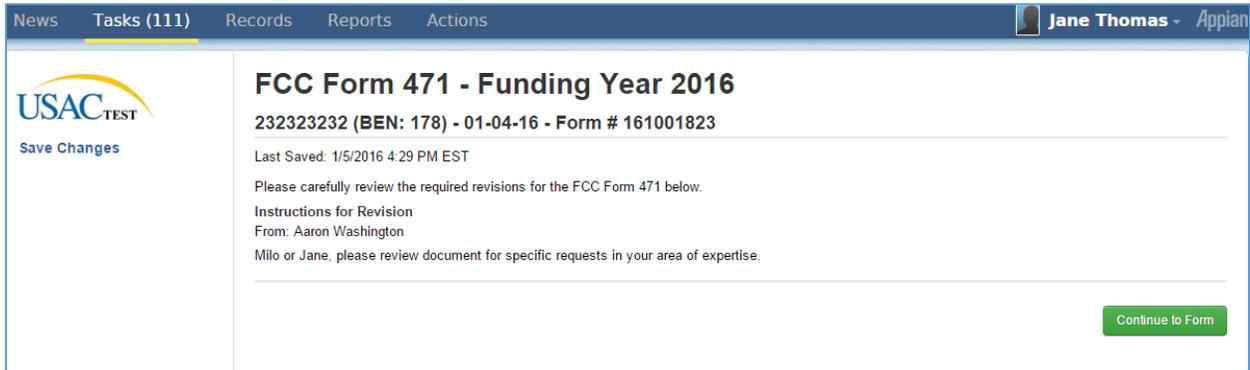
FCC Form 471 - Funding Year 2016
 232323232 (BEN: 178) - 01-04-16 - Form # 161001823

Last Saved: 1/5/2016 4:29 PM EST

Please carefully review the required revisions for the FCC Form 471 below.
 Instructions for Revision
 From: Aaron Washington
 Milo or Jane, please review document for specific requests in your area of expertise.

Continue to Form

114. *Click the **Accept** button to accept the task.*



News **Tasks (111)** Records Reports Actions Jane Thomas - Appian

USAC TEST
Save Changes

FCC Form 471 - Funding Year 2016
 232323232 (BEN: 178) - 01-04-16 - Form # 161001823

Last Saved: 1/5/2016 4:29 PM EST

Please carefully review the required revisions for the FCC Form 471 below.
 Instructions for Revision
 From: Aaron Washington
 Milo or Jane, please review document for specific requests in your area of expertise.

Continue to Form

115. *Click the **Continue to Form** button.*

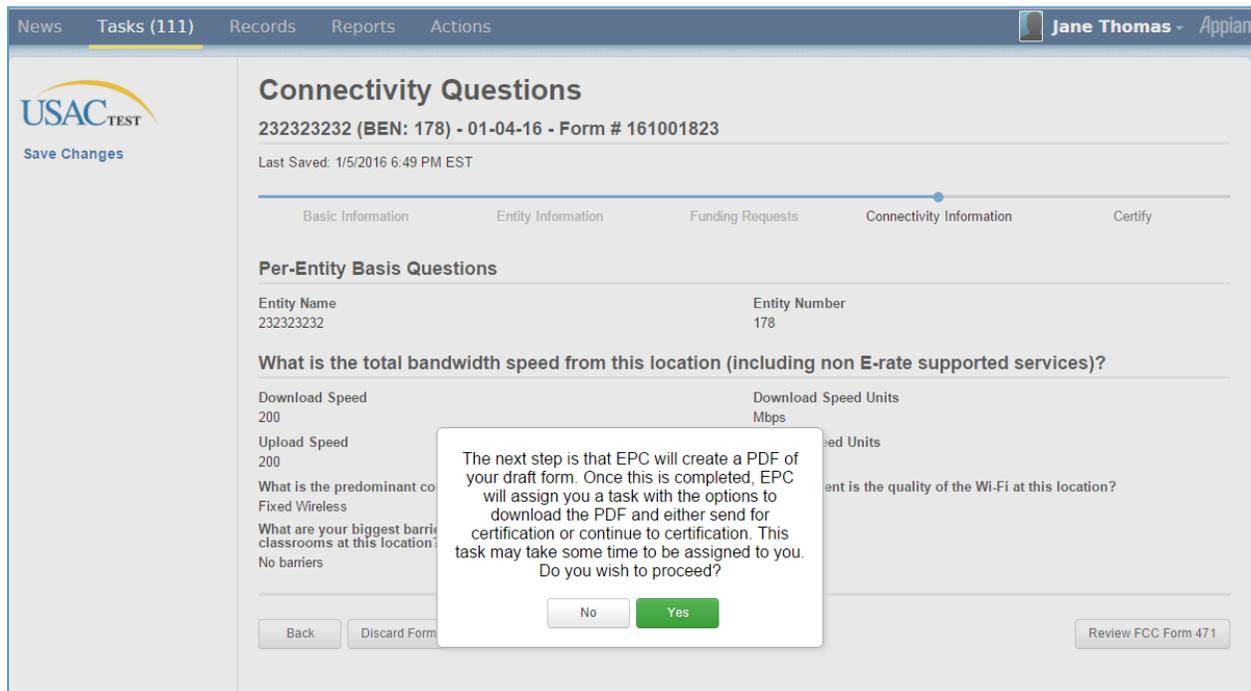
NOTE: Selecting the Continue to Form button will return you to the very beginning of the FCC Form 471 process (Basic Information to Connectivity Information). All previously entered information has been saved.

116. *Click the **Save & Continue** button to advance to the requested page to review and make changes*

117. *Click **Save & Continue** button for all updates*

118. *Click the **Review FCC Form 471** button.*

Filing the FCC Form 471-ApplicantS REL 1.2



News **Tasks (111)** Records Reports Actions Jane Thomas - Appian

Connectivity Questions
232323232 (BEN: 178) - 01-04-16 - Form # 161001823
Last Saved: 1/5/2016 6:49 PM EST

Basic Information Entity Information Funding Requests **Connectivity Information** Certify

Per-Entity Basis Questions

Entity Name: 232323232 Entity Number: 178

What is the total bandwidth speed from this location (including non E-rate supported services)?

Download Speed: 200 Download Speed Units: Mbps
Upload Speed: 200 Upload Speed Units: Mbps

What is the predominant type of service used at this location?
Fixed Wireless

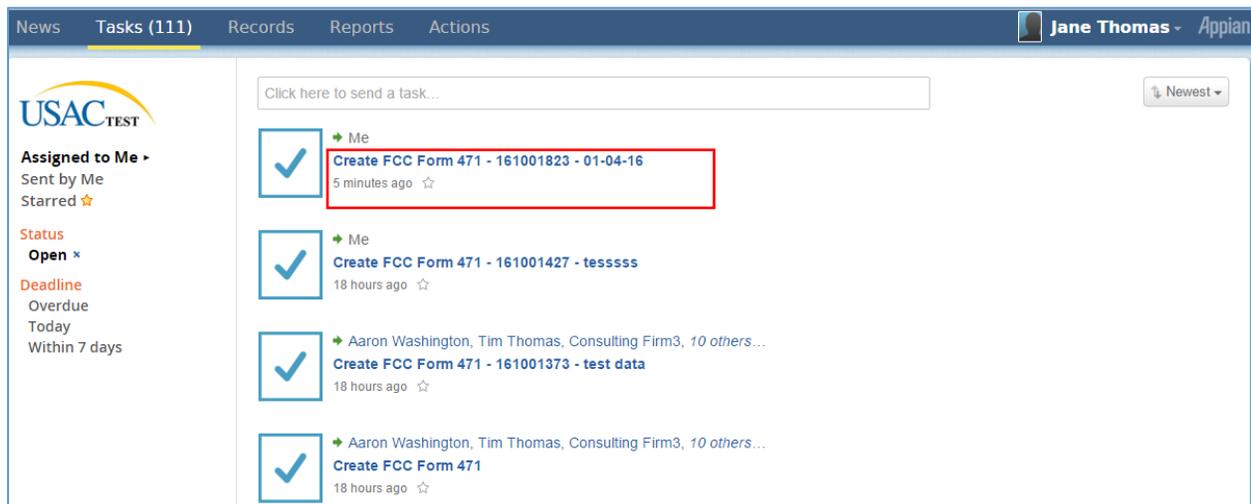
What are your biggest barriers to service in the classrooms at this location?
No barriers

What is the quality of the Wi-Fi at this location?

The next step is that EPC will create a PDF of your draft form. Once this is completed, EPC will assign you a task with the options to download the PDF and either send for certification or continue to certification. This task may take some time to be assigned to you. Do you wish to proceed?

Back Discard Form

119. *Click the **Yes** button to proceed.*



News **Tasks (111)** Records Reports Actions Jane Thomas - Appian

Click here to send a task...

Assigned to Me
Sent by Me
Starred ☆

Status
Open ✕

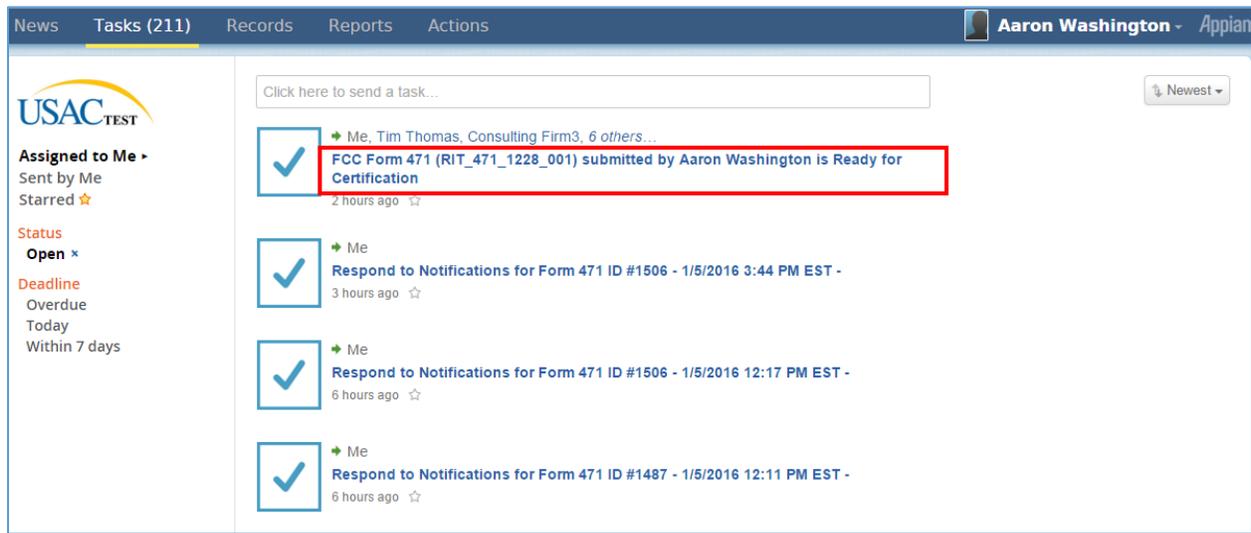
Deadline
Overdue
Today
Within 7 days

- Me
Create FCC Form 471 - 161001823 - 01-04-16
5 minutes ago ☆
- Me
Create FCC Form 471 - 161001427 - tesssss
18 hours ago ☆
- Aaron Washington, Tim Thomas, Consulting Firm3, 10 others...
Create FCC Form 471 - 161001373 - test data
18 hours ago ☆
- Aaron Washington, Tim Thomas, Consulting Firm3, 10 others...
Create FCC Form 471
18 hours ago ☆

120. *Select the **Create FCC Form 471 – (Application Name and Nickname)** link from your tasks.*

121. *Send back to Assignee*

Filing the FCC Form 471-ApplicantS REL 1.2



News **Tasks (211)** Records Reports Actions Aaron Washington - Appian

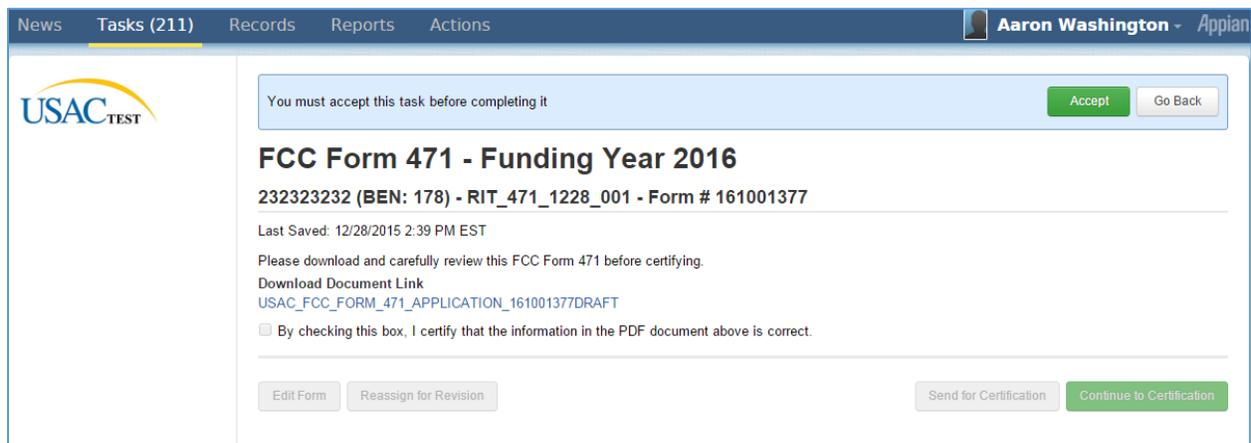
Click here to send a task... Newest

Assigned to Me
Sent by Me
Starred ☆

Status
Open ×
Deadline
Overdue
Today
Within 7 days

- Me, Tim Thomas, Consulting Firm3, 6 others...
FCC Form 471 (RIT_471_1228_001) submitted by Aaron Washington is Ready for Certification
2 hours ago ☆
- Me
Respond to Notifications for Form 471 ID #1506 - 1/5/2016 3:44 PM EST -
3 hours ago ☆
- Me
Respond to Notifications for Form 471 ID #1506 - 1/5/2016 12:17 PM EST -
6 hours ago ☆
- Me
Respond to Notifications for Form 471 ID #1487 - 1/5/2016 12:11 PM EST -
6 hours ago ☆

122. Click the **FCC Form 471-----submitted by --- is Ready for Certification** link



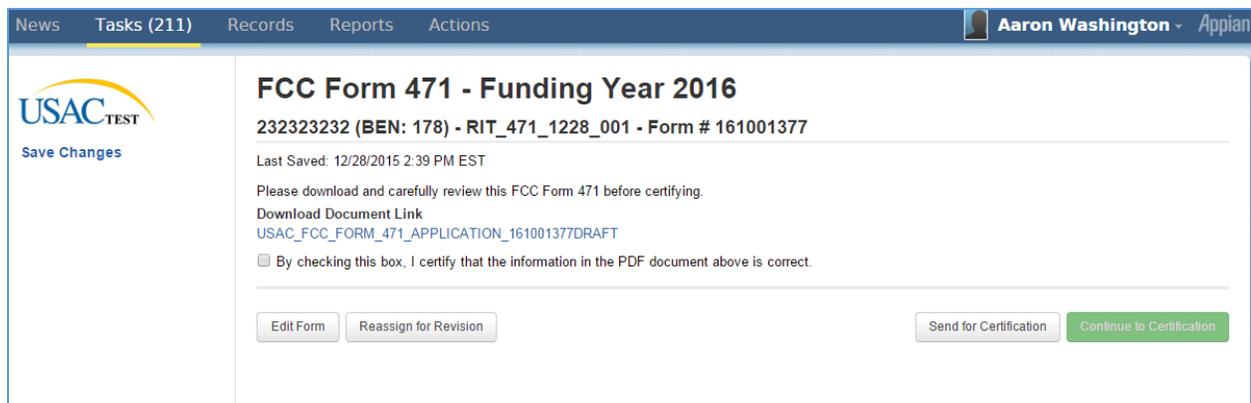
News **Tasks (211)** Records Reports Actions Aaron Washington - Appian

You must accept this task before completing it Accept Go Back

FCC Form 471 - Funding Year 2016
232323232 (BEN: 178) - RIT_471_1228_001 - Form # 161001377
Last Saved: 12/28/2015 2:39 PM EST
Please download and carefully review this FCC Form 471 before certifying.
Download Document Link
USAC_FCC_FORM_471_APPLICATION_161001377DRAFT
 By checking this box, I certify that the information in the PDF document above is correct.

Edit Form Reassign for Revision Send for Certification Continue to Certification

123. Click the **Accept** button to accept the task.



News **Tasks (211)** Records Reports Actions Aaron Washington - Appian

FCC Form 471 - Funding Year 2016
232323232 (BEN: 178) - RIT_471_1228_001 - Form # 161001377
Last Saved: 12/28/2015 2:39 PM EST
Please download and carefully review this FCC Form 471 before certifying.
Download Document Link
USAC_FCC_FORM_471_APPLICATION_161001377DRAFT
 By checking this box, I certify that the information in the PDF document above is correct.

Edit Form Reassign for Revision Send for Certification Continue to Certification

Filing the FCC Form 471-ApplicantS REL 1.2

124. *Select from the following options:*

- *Click the **Download Document Link** (highlighted in blue)*
- *Click the **Edit Form** button to update the current information*
- *Click the **Reassign for Revision** button to reassign the document to another person to make changes*
- *Click the check-box to certify that the information in the PDF document is correct and then click the **Send for Certification** button to certify document.*
- *Click the check-box to certify that the information in the PDF document is correct and then click the **Continue to Certification** button.*

Full Rights

FCC Form 471 - Funding Year 2016

232323232 (BEN: 178) - 01-04-16 - Form # 161001823

Last Saved: 1/5/2016 4:29 PM EST

Please select an assignment for this revision.

Original Form Owner
Aaron Washington

Assignee(s) for Revision *

- All users with partial rights to this form
- All users with full rights to this form
- All users with partial rights or full rights to this form
- Select an individual recipient

Instructions for Revision
To: Aaron Washington; paul hogan; SR Washington School; Jim Jones; Dave Washington; MobApp User1... (plus 3 others)

Partial Rights or Full Rights

FCC Form 471 - Funding Year 2016

232323232 (BEN: 178) - 01-04-16 - Form # 161001823

Last Saved: 1/5/2016 4:29 PM EST

Please select an assignment for this revision.

Original Form Owner
Aaron Washington

Assignee(s) for Revision *

- All users with partial rights to this form
- All users with full rights to this form
- All users with partial rights or full rights to this form
- Select an individual recipient

Instructions for Revision
To: Aaron Washington; paul hogan; SR Washington School; Jim Jones; Dave Washington; MobApp User1... (plus 7 others)

Individual Recipient

Filing the FCC Form 471-ApplicantS REL 1.2

FCC Form 471 - Funding Year 2016

232323232 (BEN: 178) - 01-04-16 - Form # 161001823

Last Saved: 1/5/2016 4:29 PM EST

Please select an assignment for this revision.

Original Form Owner
Aaron Washington

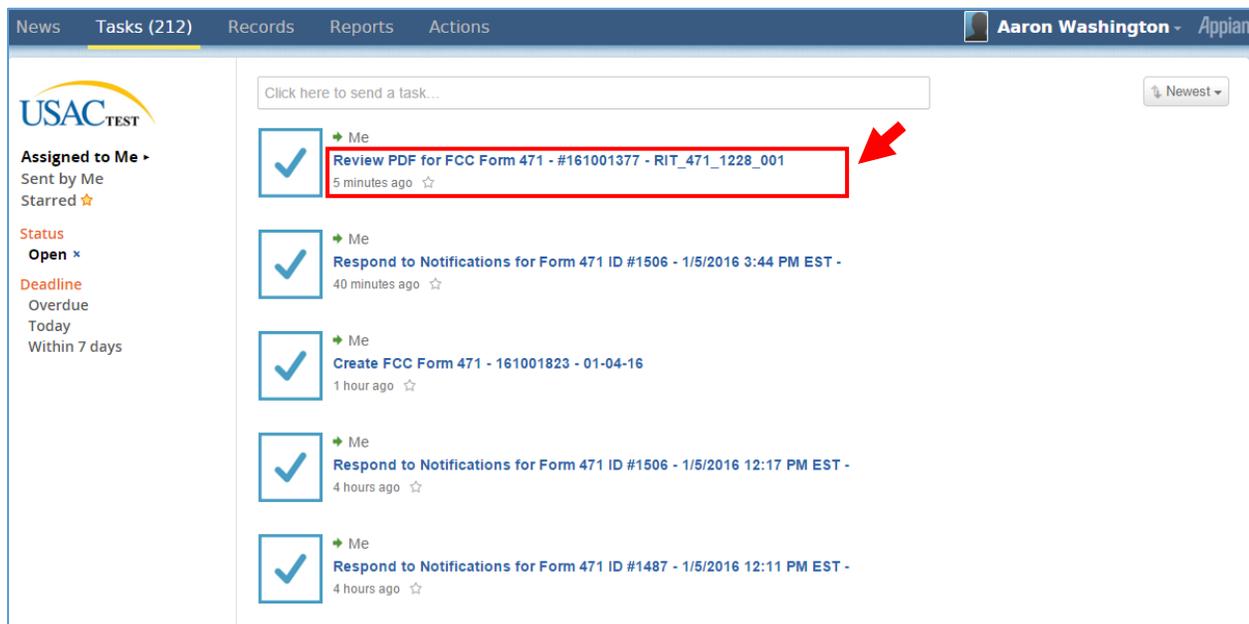
Assignee(s) for Revision *

- All users with partial rights to this form
- All users with full rights to this form
- All users with partial rights or full rights to this form
- Select an individual recipient

Search:

Continue to Certification

A review request is forwarded to Tasks.



The screenshot shows the 'Tasks (212)' page in the USAC TEST system. The user is Aaron Washington. The task list includes:

- Me **Review PDF for FCC Form 471 - #161001377 - RIT_471_1228_001** (5 minutes ago) - **Review PDF** link highlighted with a red box and arrow.
- Me **Respond to Notifications for Form 471 ID #1506 - 1/5/2016 3:44 PM EST** (40 minutes ago)
- Me **Create FCC Form 471 - 161001823 - 01-04-16** (1 hour ago)
- Me **Respond to Notifications for Form 471 ID #1506 - 1/5/2016 12:17 PM EST** (4 hours ago)
- Me **Respond to Notifications for Form 471 ID #1487 - 1/5/2016 12:11 PM EST** (4 hours ago)

125. Click the **Review PDF** link.

Filing the FCC Form 471-ApplicantS REL 1.2

News **Tasks (211)** Records Reports Actions
Aaron Washington - Appian



Certify FCC Form 471

232323232 (BEN: 178) - RIT_471_1228_001 - Form # 161001377

Last Saved: 12/28/2015 2:39 PM EST

Basic Information Entity Information Funding Requests Connectivity Information **Certify**

Please complete the certifications below.

Applicant Certifications

I certify that the entities listed in this application are eligible for support because they are schools under the statutory definitions of elementary and secondary schools found in the No Child Left Behind Act of 2001, 20 U.S.C. §§ 7801(18) and (38), that do not operate as for-profit businesses and do not have endowments exceeding \$50 million.

I certify that the entity I represent or the entities listed on this application have secured access, separately or through this program, to all of the resources, including computers, training, software, internal connections, maintenance, and electrical capacity, necessary to use the services purchased effectively. I recognize that some of the aforementioned resources are not eligible for support. I certify that the entities I represent or the entities listed on this application have secured access to all of the resources to pay the discounted charges for eligible services from funds to which access has been secured in the current funding year. I certify that the Billed Entity will pay the non-discount portion of the cost of the goods and services to the service provider(s).

Total Funding Summary

Below is a summary of the total line item costs on this FCC Form 471:

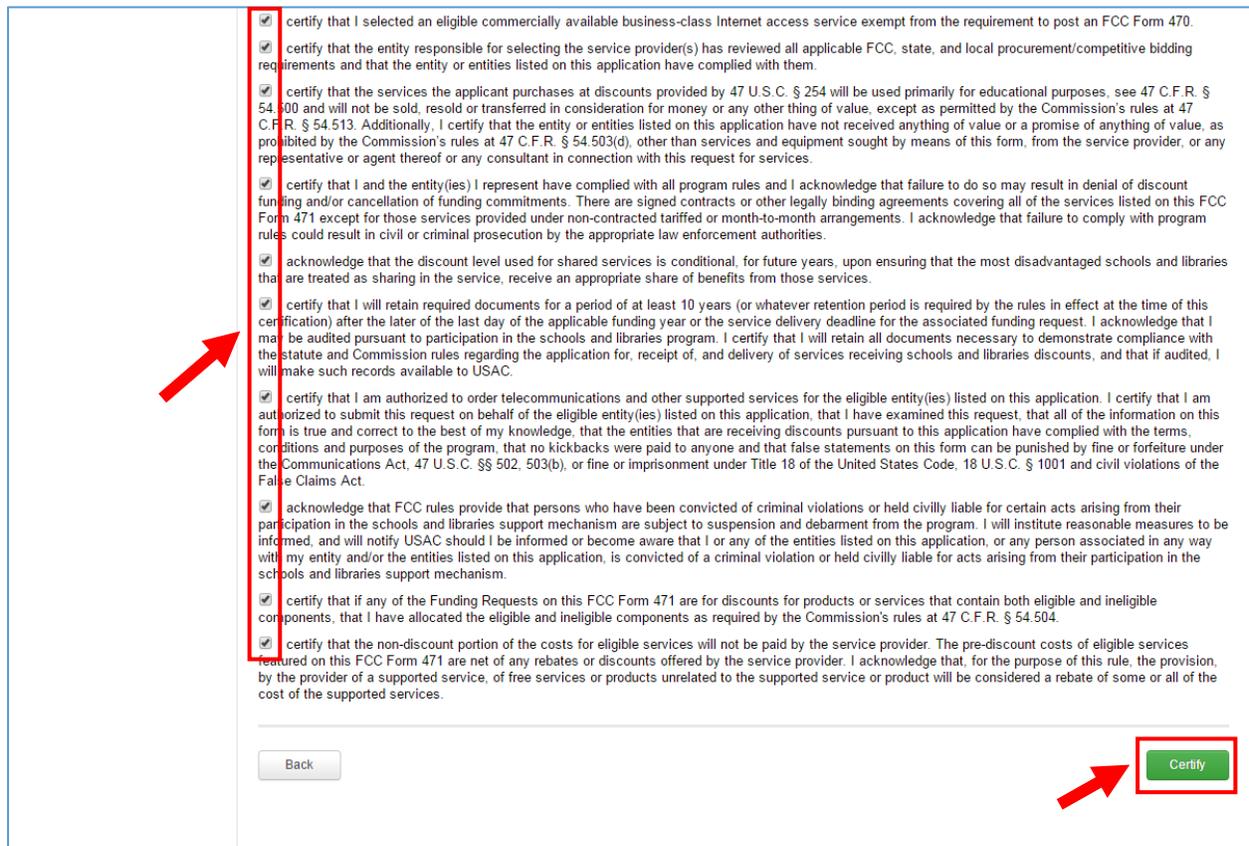
Summary	Amount
Total funding year pre-discount eligible amount on this FCC Form 471	\$62,000.00
Total funding commitment request amount on this FCC Form 471	\$24,800.00
Total applicant non-discount share of the eligible amount	\$37,200.00
Total budgeted amount allocated to resources not eligible for E-rate support	\$0.00
Total amount necessary for the applicant to pay the non-discount share of eligible and any ineligible amounts	\$37,200.00

Are you receiving any of the funds directly from a service provider listed on any of the FCC Forms 471 filed by this Billed Entity for this funding year? ⌵

Has a service provider listed on any of the FCC Forms 471 filed by this Billed Entity for this funding year assisted you in locating funds needed to pay your non-discounted share? ⌵

126. *Select the drop-down arrow for each question and then **click** the **Yes** or **No** option.*

Filing the FCC Form 471-ApplicantS REL 1.2



certify that I selected an eligible commercially available business-class Internet access service exempt from the requirement to post an FCC Form 470.

certify that the entity responsible for selecting the service provider(s) has reviewed all applicable FCC, state, and local procurement/competitive bidding requirements and that the entity or entities listed on this application have complied with them.

certify that the services the applicant purchases at discounts provided by 47 U.S.C. § 254 will be used primarily for educational purposes, see 47 C.F.R. § 54.500 and will not be sold, resold or transferred in consideration for money or any other thing of value, except as permitted by the Commission's rules at 47 C.F.R. § 54.513. Additionally, I certify that the entity or entities listed on this application have not received anything of value or a promise of anything of value, as prohibited by the Commission's rules at 47 C.F.R. § 54.503(d), other than services and equipment sought by means of this form, from the service provider, or any representative or agent thereof or any consultant in connection with this request for services.

certify that I and the entity(ies) I represent have complied with all program rules and I acknowledge that failure to do so may result in denial of discount funding and/or cancellation of funding commitments. There are signed contracts or other legally binding agreements covering all of the services listed on this FCC Form 471 except for those services provided under non-contracted tariffed or month-to-month arrangements. I acknowledge that failure to comply with program rules could result in civil or criminal prosecution by the appropriate law enforcement authorities.

acknowledge that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service, receive an appropriate share of benefits from those services.

certify that I will retain required documents for a period of at least 10 years (or whatever retention period is required by the rules in effect at the time of this certification) after the later of the last day of the applicable funding year or the service delivery deadline for the associated funding request. I acknowledge that I may be audited pursuant to participation in the schools and libraries program. I certify that I will retain all documents necessary to demonstrate compliance with the statute and Commission rules regarding the application for, receipt of, and delivery of services receiving schools and libraries discounts, and that if audited, I will make such records available to USAC.

certify that I am authorized to order telecommunications and other supported services for the eligible entity(ies) listed on this application. I certify that I am authorized to submit this request on behalf of the eligible entity(ies) listed on this application, that I have examined this request, that all of the information on this form is true and correct to the best of my knowledge, that the entities that are receiving discounts pursuant to this application have complied with the terms, conditions and purposes of the program, that no kickbacks were paid to anyone and that false statements on this form can be punished by fine or forfeiture under the Communications Act, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001 and civil violations of the False Claims Act.

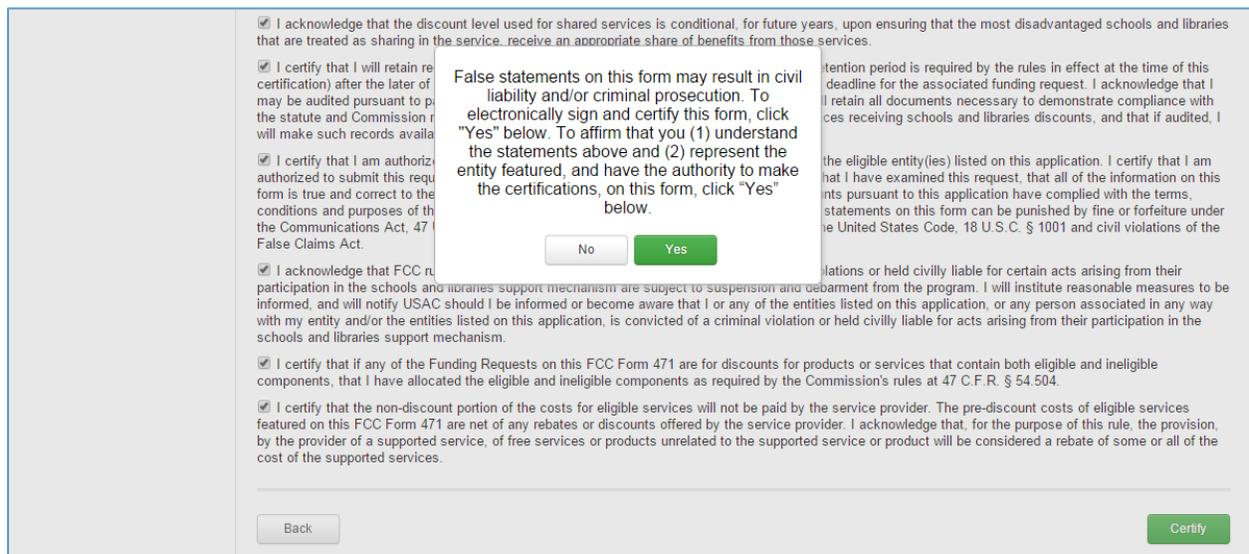
acknowledge that FCC rules provide that persons who have been convicted of criminal violations or held civilly liable for certain acts arising from their participation in the schools and libraries support mechanism are subject to suspension and debarment from the program. I will institute reasonable measures to be informed, and will notify USAC should I be informed or become aware that I or any of the entities listed on this application, or any person associated in any way with my entity and/or the entities listed on this application, is convicted of a criminal violation or held civilly liable for acts arising from their participation in the schools and libraries support mechanism.

certify that if any of the Funding Requests on this FCC Form 471 are for discounts for products or services that contain both eligible and ineligible components, that I have allocated the eligible and ineligible components as required by the Commission's rules at 47 C.F.R. § 54.504.

certify that the non-discount portion of the costs for eligible services will not be paid by the service provider. The pre-discount costs of eligible services featured on this FCC Form 471 are net of any rebates or discounts offered by the service provider. I acknowledge that, for the purpose of this rule, the provision, by the provider of a supported service, of free services or products unrelated to the supported service or product will be considered a rebate of some or all of the cost of the supported services.

127. Click on each check-box to certify the listed requirements.

128. Click the **Certify** button.



I acknowledge that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service, receive an appropriate share of benefits from those services.

I certify that I will retain re certification) after the later of p may be audited pursuant to p the statute and Commission r will make such records availa

I certify that I am authoriz authorized to submit this requ form is true and correct to the conditions and purposes of th the Communications Act, 47 False Claims Act.

I acknowledge that FCC r

I certify that if any of the Funding Requests on this FCC Form 471 are for discounts for products or services that contain both eligible and ineligible components, that I have allocated the eligible and ineligible components as required by the Commission's rules at 47 C.F.R. § 54.504.

I certify that the non-discount portion of the costs for eligible services will not be paid by the service provider. The pre-discount costs of eligible services featured on this FCC Form 471 are net of any rebates or discounts offered by the service provider. I acknowledge that, for the purpose of this rule, the provision, by the provider of a supported service, of free services or products unrelated to the supported service or product will be considered a rebate of some or all of the cost of the supported services.

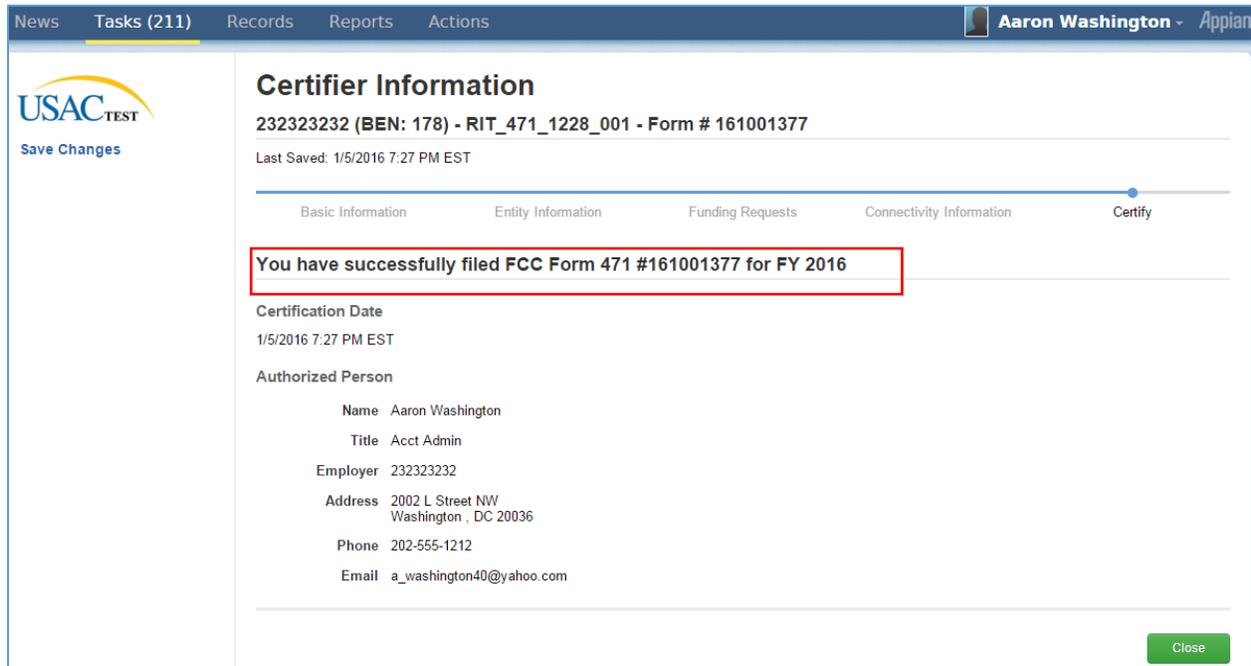
129. Select the **Yes** or **No** option from the pop-up message.

- Click the **No** button to remain on the current page.
- Click the **Yes** button to
 - Electronically *sign* and *certify* the form

Filing the FCC Form 471-ApplicantS REL 1.2

- *Affirm* that you understand the false statements on this form may result in civil liability and/or criminal prosecution.

If you elected to certify, the following page displays



Certifier Information
 232323232 (BEN: 178) - RIT_471_1228_001 - Form # 161001377
 Last Saved: 1/5/2016 7:27 PM EST

Basic Information Entity Information Funding Requests Connectivity Information **Certify**

You have successfully filed FCC Form 471 #161001377 for FY 2016

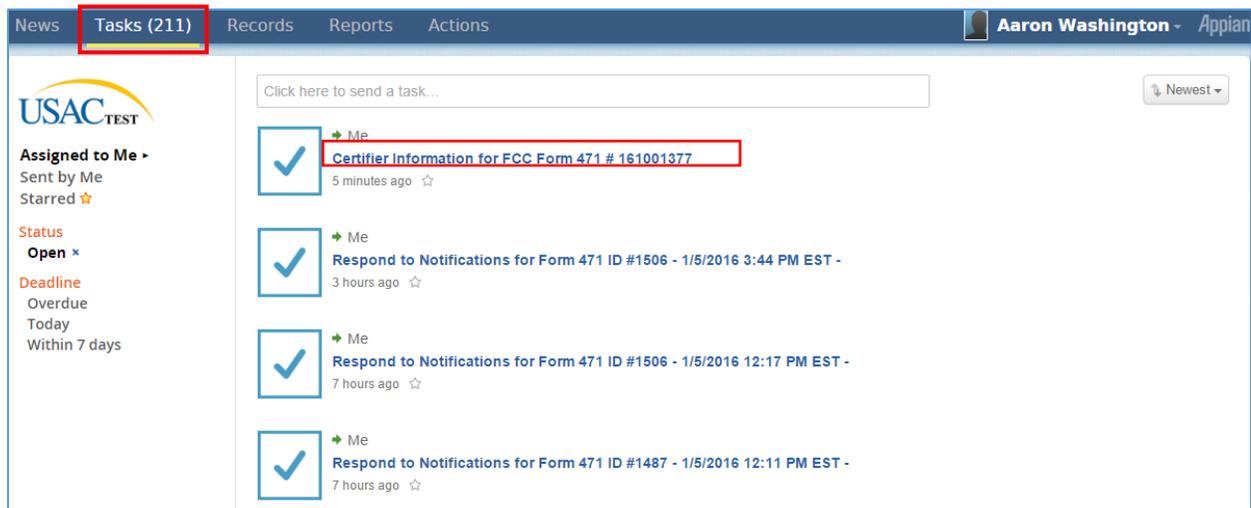
Certification Date
 1/5/2016 7:27 PM EST

Authorized Person

Name Aaron Washington
 Title Acct Admin
 Employer 232323232
 Address 2002 L Street NW
 Washington , DC 20036
 Phone 202-555-1212
 Email a_washington40@yahoo.com

Close

130. Click the **Close** button. The following information will display in your tasks.



News **Tasks (211)** Records Reports Actions Aaron Washington - Appian

Click here to send a task... Newest

Assigned to Me
 Sent by Me
 Starred ☆

Status
 Open ×
 Deadline
 Overdue
 Today
 Within 7 days

✓ Me
Certifier Information for FCC Form 471 # 161001377
 5 minutes ago ☆

✓ Me
 Respond to Notifications for Form 471 ID #1506 - 1/5/2016 3:44 PM EST -
 3 hours ago ☆

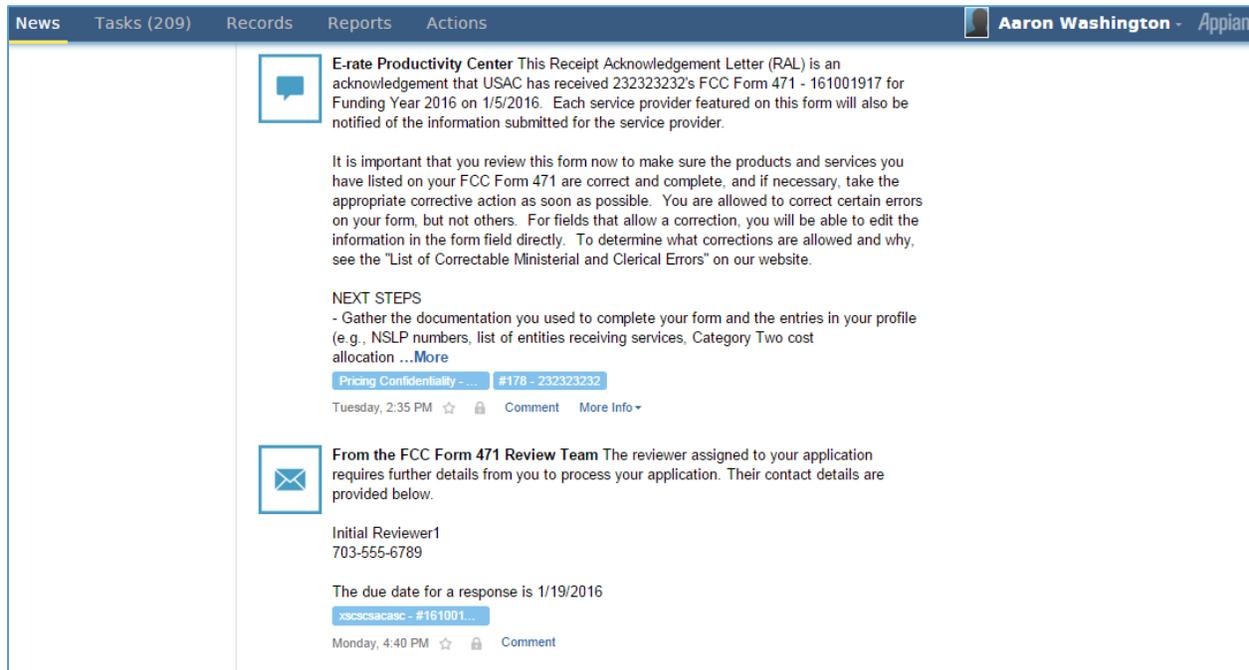
✓ Me
 Respond to Notifications for Form 471 ID #1506 - 1/5/2016 12:17 PM EST -
 7 hours ago ☆

✓ Me
 Respond to Notifications for Form 471 ID #1487 - 1/5/2016 12:11 PM EST -
 7 hours ago ☆

Filing the FCC Form 471-ApplicantS REL 1.2

After Submitting your FCC Form 471

News



News Tasks (209) Records Reports Actions Aaron Washington - Appian

E-rate Productivity Center This Receipt Acknowledgement Letter (RAL) is an acknowledgement that USAC has received 232323232's FCC Form 471 - 161001917 for Funding Year 2016 on 1/5/2016. Each service provider featured on this form will also be notified of the information submitted for the service provider.

It is important that you review this form now to make sure the products and services you have listed on your FCC Form 471 are correct and complete, and if necessary, take the appropriate corrective action as soon as possible. You are allowed to correct certain errors on your form, but not others. For fields that allow a correction, you will be able to edit the information in the form field directly. To determine what corrections are allowed and why, see the "List of Correctable Ministerial and Clerical Errors" on our website.

NEXT STEPS
 - Gather the documentation you used to complete your form and the entries in your profile (e.g., NSLP numbers, list of entities receiving services, Category Two cost allocation ...[More](#)

[Pricing Confidentiality - ...](#) #178 - 232323232

Tuesday, 2:35 PM ☆ 🔒 Comment More Info ▾

From the FCC Form 471 Review Team The reviewer assigned to your application requires further details from you to process your application. Their contact details are provided below.

Initial Reviewer1
703-555-6789

The due date for a response is 1/19/2016

[xcscscacsc - #161001...](#)

Monday, 4:40 PM ☆ 🔒 Comment

You can check the **News** tab to view updates related to the FCC Form 471. You will also receive News notifications indicating the status of your form. View the notification to see the next steps in the filing procedure. Each service provider included in this form will be notified of the information you have submitted.

Search and Export



News Tasks (209) Records Reports **Actions** Aaron Washington - Appian



All ▾
Starred ☆

Applications
 EPC Customer Service (2)
 EPC Funding Requests (1)
 EPC Open Competitive Bidding (1)

-  **Contact Us** ☆
Create a customer service case
-  **Create a Whistleblower Case** ☆
Use this function to report an instance of program rule violations, or waste, fraud and abuse.
-  **Search and Export Certified FCC Form 471 Funding Request(s)** ☆
This function allows you to search for certified FCC Forms 471 funding request(s) and export the results.
-  **Search and Export Certified FCC Forms 470** ☆
This function allows you to search for certified FCC Forms 470 and export the results.

You can search and export certified FCC Forms 470 and 471 from the **Actions** tab.