



2018 E-rate Service Provider Training

AGENDA

Half-day Beginner Sessions	
12:00 – 12:30 pm	REGISTRATION
12:30 – 12:40 pm	Welcome/Housekeeping
12:40 – 1:30 pm	Program Overview
1:30 – 1:50 pm	FCC Form 498 Demo
1:50 – 2:15 pm	Introduction to the E-rate Productivity Center (EPC)
2:15 – 2:30 pm	BREAK
2:30 – 3:00 pm	Data for Beginners
3:00 – 3:30 pm	Finishing FY2017 and Working on FY2018
3:30 – 4:00 pm	Starting FY2019 (FCC Form 470 and competitive bidding)
4:00 – 4:30 pm	Toolbox Demonstration and Q&A
4:30 pm	ADJOURN

Full-day Sessions	
8:00 – 9:00 am	REGISTRATION
9:00 – 9:15 am	Welcome/Housekeeping
9:15 – 9:45 am	Process Overview for Service Providers
9:45 – 10:45 am	Eligible Services including Fiber
10:45 – 11:00am	BREAK
11:00 am – 12:00 pm	BEGINNER TRACK - Beginner Program Compliance
	ADVANCED TRACK - Advanced Program Compliance
12:00 – 1:00 pm	LUNCH ON YOUR OWN
1:00 – 1:30 pm	Questions and Answers
1:30 – 2:15 pm	Understanding the Audit Process
2:15 – 2:30 pm	BREAK
2:30 – 3:15 pm	BEGINNER TRACK - Introduction to Invoicing
	ADVANCED TRACK - Advanced Invoicing
3:15 – 4:00 pm	Data and Tools
4:00 – 4:30 pm	Questions and Answers
4:30 pm	ADJOURN