



# 2019 E-rate Service Provider Training

## AGENDA

Half-Day Beginner Sessions	
<b>12:00 – 12:30 pm</b>	<b>REGISTRATION</b>
12:30 – 12:45 pm	Welcome / Housekeeping
12:45 – 2:00 pm	Program Overview
2:00 – 2:30 pm	Introduction to the E-rate Productivity Center (EPC)
<b>2:30 – 2:45 pm</b>	<b>BREAK</b>
2:45 – 3:15 pm	Data for Beginners
3:15 – 4:00 pm	Service Provider Tips for Success
4:00 – 4:30 pm	Toolbox Demonstration and Q&A
<b>4:30 PM</b>	<b>ADJOURN</b>

Full-Day Sessions	
<b>8:00 – 9:00 am</b>	<b>REGISTRATION</b>
9:00 – 9:30 am	Welcome / Housekeeping / Program Updates
9:30 – 10:00 am	Process Overview for Service Providers
10:00 – 11:00 am	Eligible Services
<b>11:00 – 11:15 am</b>	<b>BREAK</b>
11:15 am – 12:00 pm	BEGINNER TRACK – Program Compliance
	ADVANCED TRACK – Program Compliance
<b>12:00 – 1:00 pm</b>	<b>LUNCH ON YOUR OWN</b>
1:00 – 1:30 pm	Questions and Answers
1:30 – 2:15 pm	FCC Form 498 Updates
2:15 – 3:00 pm	Audits
<b>3:00 – 3:15 pm</b>	<b>BREAK</b>
3:15 – 4:00 pm	BEGINNER TRACK - Invoicing
	ADVANCED TRACK - Invoicing
4:00 – 4:30 pm	Questions and Answers
<b>4:30 PM</b>	<b>ADJOURN</b>